BUSINESS APPROVALS ROADMAP

City of Joondalup

BUSINESS ACTIVITY

BUSINESS IDEA

SUPPORT AND PRE-LODGEMENT

Confirm approval requirements
Visit Business Approvals/ Guides/Application forms web page to view business approvals guides.
For approval requirements or clarification email **info@joondalup.wa.gov.au** or call **9400 4000**

If planning is required

If planning is not required

Unsure and need support? Contact the Economic Development Team for:

- Navigate approvals
- Business e-newsletter
- Demographic and economic data
- Business events
- Startup accelerators
- Training and development programs

Email **Business@ joondalup.wa.gov.au** or call **9400 4298.**

APPLICATION AND SUBMISSION

Prepare and lodge planning application
Refer to checklist and forms web page.

Lodge Building Application and/or Health Application
Note – the types of businesses that require health approval include:

- Food businesses and outdoor eating
- Skin penetration, beauty therapy and hairdressing.
- Public buildings.
- Street markets and mobile traders.
- s39 and s55 certificates for liquor licences and gaming permits.

Completions
Submit notice of completion and lodge Building Occupancy Permit if required.

ASSESSMENT

Planning Assessment
60 days (90 days when external referrals and or public advertising is required)
Additional time may be required where further information is required from the business to complete an assessment.

Building Assessment
10 business days for certified.

Health Assessment
15 business days for most health applications (20 days for street markets).

Building Assessment
10 business days for certified

Health Assessment
5 business days for most health applications (20 days for street markets).

APPROVAL AND PERMITS TO OPERATE

Receive planning decision

Notification
Receive building permit and health approval.

Receive Occupancy Permit and registration/approval to operate.

BUSINESS TO COMPLETE WORKS

OPEN BUSINESS
Contact the Economic Development Team to celebrate your business opening.