

# Special Purpose Grants Application

Details	
Name of Group:	
Name of Group Coordinator:	
Address:	
Phone:	Date:
E-mail:	
Project Title:	Funding Sought: \$
Proposed Project Commencement Date:	Proposed Project Finish Date:
Project Summary: (Please attach supporting information such as maps, photographs or diagrams)	
Project Aims / Objectives:	
Please list any partners or stakeholders to be involved in the project:	
Please list the details of any contractors or suppliers to be utilised for the project:	
Is your Group Incorporated?    Yes        No	

Please return to Manager Parks and Natural Environment.

Does your Friends Group have an ABN or ACN? Yes No	
ABN or ACN Number:	
Has your Group sought funding from any other funding body for this project? Yes No	
If Yes: Which funding body/s has your Community Group sought funding from?	
If the application for funding was successful, how much funding was/will be received?	\$

**Proposed Budget: \$**  
Please list the individual components of the project with cost estimates. Please attach written quotes where possible

Item	Cost

**Checklist**

Have you discussed the proposed project with the City?	Yes	No
Have you sought support of any relevant external organisation or stakeholder that will be involved in the project? (If 'Yes' please attach letter of support)	Yes	No
Have you included copies of any licences required to carry out their project?	Yes	No
Have you included copies of written quotes from contractors or suppliers?	Yes	No

I acknowledge that I have read and understood the following and agree that:

1. If successful in this application for funding the monies requested will only be utilised for the purposes of the project, as described within this application;
2. If successful in this application for funding the Group is required to submit an Friends Groups Special Purpose Grant Acquittal Form at the completion of the project;
3. The proposed project may be funded in whole or in part, as per the decision of the Manager Parks and Natural Environment;
4. No works are permitted to be commenced until written approval of this project, as described within this application, has been provided by the Director Infrastructure Services;
5. The City must approve the use of any supplier or contractors to undertake works involved in this project.

Signed Friends Group Coordinator:	Date:
Signed Team Leader Natural Areas:	Date:
Signed Manager Parks and Natural Environment:	Date: