

# Honorary Freeman of the City of Joondalup Council Policy

## Responsible directorate: Governance and Strategy

**Objective:** To enable the City to honour exceptional individuals who have made an outstanding contribution to the local and broader community.

### 1. Statement:

The City acknowledges the importance of recognising exceptional contributions by individuals within the community through the bestowing of an honorary award at the local level.

The “Honorary Freeman of the City of Joondalup” is an award used to honour individuals who, through their personal endeavours and commitment, have made an outstanding contribution to the local and broader community.

### 2. Details:

#### 2.1. Award criteria:

A person may be nominated for the award, Honorary Freeman of the City of Joondalup, under the following circumstances:

- a. Their exceptional service is a matter of public record.
- b. They have lived, worked or served in the City of Joondalup or its former entity for a significant number of years (20 or more).
- c. They have identifiable and long-standing connections with the community in the City of Joondalup or its former entity.
- d. Their endeavours have benefited the local and broader community.

#### 2.2. Entitlements:

- a. Any person declared an Honorary Freeman of the City of Joondalup may designate themselves an “Honorary Freeman of the City of Joondalup”.
- b. An Honorary Freeman of the City of Joondalup will be invited to all civic events and functions.

- c. An Honorary Freeman of the City of Joondalup will be provided with a plaque to commemorate receipt of their award.
- d. A portrait of the Honorary Freeman will be hung in the Civic Centre.

### **2.3. Process of nomination:**

Nominations will be considered as the need is identified by Council.

- a. A nomination must be sponsored by an Elected Member and supported in writing by at least three other Elected Members.
- b. A nomination may be submitted by any person at any time, provided that nomination is in writing and addresses the criteria for the award.
- c. A nominee must not be made aware of their nomination.
- d. Any nominations received will be validated and the findings presented at a Meeting of Council behind closed doors, with recommendations to approve/not approve a nominee for the award. The decision will be based on a Simple Majority vote.

### **2.4. Conference of award:**

- a. Acceptance of the award must be determined prior to being conferred.
- b. Conferring the award upon an individual will take place at a meeting of Council or at a special event to be determined by Council.

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