



Corporate Business Plan

2023–2027

Quarter 4 Report

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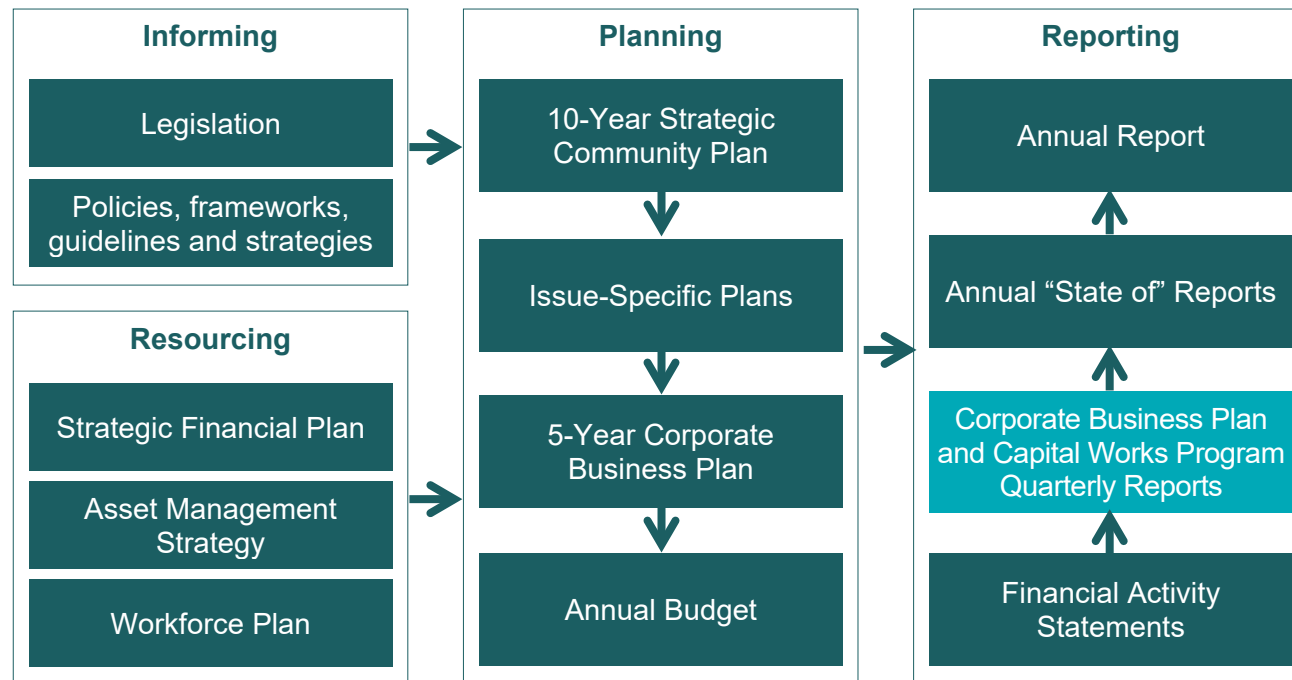
THE PURPOSE OF THIS REPORT

Corporate Business Plan Quarterly Reports are presented to the Council each quarter and are published on our website. The reports provide information on achievements and performance against the quarterly milestones outlined in our 5-Year Corporate Business Plan. This plan is our medium-term planning document which contains the services, projects and activities which have been developed in response to the vision, goals and outcomes of our 10-Year Strategic Community Plan: *Joondalup 2032*.

This report shows all of the listed non-capital projects and activities and indicates whether the project/activity is on time and on budget at the end of each quarter. A commentary is also provided on exactly what has been achieved. Note that reporting on our 5-Year Capital Works Program is undertaken through the Capital Works Program Quarterly Reports.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

Corporate Business Plan Quarterly Reports and Capital Works Program Quarterly Reports sit within an Integrated Planning and Reporting Framework which builds in Informing, Resourcing, Planning and Reporting requirements to ensure transparency and evidence of planned achievements.



A SHARED VISION FOR THE FUTURE

Our 10-Year Strategic Community Plan, *Joondalup 2032*, outlines our commitment to achieving a shared vision for the future which is operationalised through the 5-Year Corporate Business Plan:

The City in 2032 has a strong focus on sustainability, liveability, active lifestyles and friendly social interactions. We have a healthy environment, with protected bushland, marine ecosystems and accessible parks and green spaces. We are an environmentally-aware and socially-responsible City. We are a vibrant place where people want to live, work and play, and where people can find everything they need locally.

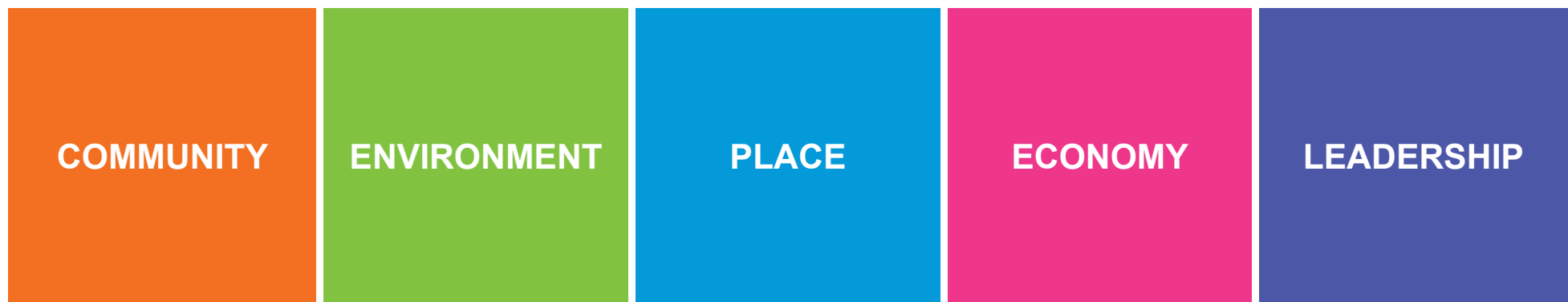
The City in 2032 caters for every stage of life. People feel welcome here and have a clear sense of belonging. We live in high-quality housing in attractive neighbourhoods which have excellent transport linkages and connectivity. We are multi-generational and multicultural; a place where everyone feels connected and safe.

We celebrate and adopt technology and innovation. We are a hub for education and state-of-the-art health facilities, and we are an active advocate for health and other community services. The City in 2032 is internationally connected — we are a global-facing city, with local amenity, and a powerful sense of community.

A GLOBAL CITY: BOLD, CREATIVE AND PROSPEROUS

KEY THEMES

The 5-Year Corporate Business Plan is separated in to the five key themes of *Joondalup 2032*. These key themes each include an overarching goal and a series of outcomes which reflect the feedback you gave us through the Shaping Your Local Community consultation initiative.



CORPORATE BUSINESS PLAN AT A GLANCE

Our Corporate Business Plan outlines the services, plans, strategies and frameworks, capital works programs, projects and activities, and key priorities for 2023/24 under each of the goals and outcomes of our 10-Year Strategic Community Plan — *Joondalup 2032*. Below is our Corporate Business Plan at a glance which shows these listed in summary.

SERVICES

The following shows how the services we deliver are aligned to the key themes of *Joondalup 2032*. Further details, including the full costings, are provided under each key theme section of this plan.

COMMUNITY	<ul style="list-style-type: none"> • Community development • Community safety, compliance and education • Craigie Leisure Centre management • Cultural events, visual arts and arts development • Emergency management 	<ul style="list-style-type: none"> • Health and environmental services • Immunisation • Libraries • Recreation services
ENVIRONMENT	<ul style="list-style-type: none"> • Environmental planning and development • Litter collection • Natural areas management 	<ul style="list-style-type: none"> • Technical engineering support services • Waste management
PLACE	<ul style="list-style-type: none"> • Building and planning compliance • Building design and construction • Building maintenance • Civil design and construction • Community facilities and sports floodlighting upgrades • Electrical and lighting engineering • Engineering maintenance 	<ul style="list-style-type: none"> • Fleet management and mechanical workshop • Landscape design • Major City project delivery • Parks maintenance • Planning and urban design • Property management • Transport and traffic engineering
ECONOMY	<ul style="list-style-type: none"> • Economic development 	

LEADERSHIP

- Audit, risk and integrity
- Communications and stakeholder relations
- Customer service
- Executive support
- Financial accounting
- Funds management
- Governance support
- Grants and awards management
- Human resources
- Information technology
- Management accounting
- Organisational development
- Policy, planning and research
- Purchasing of goods and services
- Rates levying and collection
- Recordkeeping and freedom of information
- Strategic infrastructure asset management

PLANS, STRATEGIES AND FRAMEWORKS

The following shows how our plans, strategies and frameworks align to the key themes of *Joondalup 2032*. Detailed descriptions of the documents are provided under each key theme section of this plan.

COMMUNITY	<ul style="list-style-type: none"> • Access and Inclusion Plan 2021/22–2023/24 • Age-Friendly Plan 2018/19–2022/23 	<ul style="list-style-type: none"> • Cultural Plan 2021–2025 • Regional Homelessness Plan 2022/23–2025/26
ENVIRONMENT	<ul style="list-style-type: none"> • Bushfire Risk Management Plan 2018–2023 • City of Joondalup Local Emergency Management Arrangements • Climate Change Strategy 2014–2019 • Coastal Infrastructure Adaptation Plan 2018–2026 • Environment Plan 2014–2019 • Local Government Waste Plan — City of Joondalup 	<ul style="list-style-type: none"> • Natural area management plans • Pathogen Management Plan 2018–2028 • Weed Management Plan 2023–2033 • Yellagonga Integrated Catchment Management Plan 2021–2026 • Waterwise Council Action Plan 2021–2026
PLACE	<ul style="list-style-type: none"> • Asset Management Strategy 2014–2024 • Bike Plan 2016–2021 • Local Planning Scheme No 3 • Local Planning Strategy 	<ul style="list-style-type: none"> • Outdoor Youth Recreation Strategy 2021 • Property Management Framework • Public Open Space Framework
ECONOMY	<ul style="list-style-type: none"> • Destination Joondalup 2021–2027 • Expanding Horizons: An Economic Development Strategy for a Global City (2012) • International Economic Development Activities Plan (2017) 	<ul style="list-style-type: none"> • Joondalup City Centre Place Activation Plan 2022 • Joondalup: Digital City (2012) • Place Activation Strategy 2022
LEADERSHIP	<ul style="list-style-type: none"> • 10-Year Strategic Financial Plan • Advocacy Framework 2022 • Governance Framework 2021 • Integrity Framework 2022 	<ul style="list-style-type: none"> • Risk Management Framework • Strategic Position Statements • Workforce Plan 2018–2022

CAPITAL WORKS PROGRAMS

The following shows how the programs from our 5-Year Capital Works Program align to the key themes of *Joondalup 2032*. Sub-program expenditure and revenue are shown under each key theme section of this plan.

COMMUNITY	Nil	
ENVIRONMENT	<ul style="list-style-type: none"> • Parks and landscaping programs <ul style="list-style-type: none"> · Foreshore and natural areas program 	
PLACE	<ul style="list-style-type: none"> • Buildings and facilities <ul style="list-style-type: none"> · Building construction works program · Major projects program • Civil construction <ul style="list-style-type: none"> · Lighting program · New pathways program · Pathway replacement program · Road construction program · Road preservation and rehabilitation program · Stormwater drainage program 	<ul style="list-style-type: none"> • Park and public open space <ul style="list-style-type: none"> · Parks development program · Parks equipment program · Streetscape enhancement program • Traffic management <ul style="list-style-type: none"> · Blackspot program · Local traffic management program · Parking facilities program
ECONOMY	Nil	
LEADERSHIP	Nil	

KEY CAPITAL WORKS PROJECTS

Capital works projects are those listed in our 5-Year Capital Works Program. The following lists the key capital works projects for 2023/24. Note only those capital works projects with reportable actions for 2023/24 have been considered as key capital works projects for this year. These are aligned to the key themes of *Joondalup 2032*. Planned completion dates and total project budgets are provided under each key theme section of this plan.

COMMUNITY	<ul style="list-style-type: none"> • Sorrento Surf Life Saving Club redevelopment 	
ENVIRONMENT	<ul style="list-style-type: none"> • Coastal and estuarine mitigation program 	
PLACE	<ul style="list-style-type: none"> • Burns Beach — cafes/kiosks/restaurants • Burns Beach Coastal Node redevelopment • Christchurch Park change rooms refurbishment • Civic Centre slab waterproofing • Eddystone Avenue — Joondalup Drive to Honeybush Drive • Greenwood Scout Hall refurbishment • Hepburn Avenue — Lilburne Avenue to Walter Padbury Boulevard • Hepburn Avenue/Amalfi Drive/Howland Road roundabout improvement • Hepburn Avenue/Karuah Way intersection improvement 	<ul style="list-style-type: none"> • Hepburn Avenue/Moolanda Boulevard roundabout construction • Hillarys cycle network expansion • Joondalup Administration roof balustrades • Joondalup Drive/Hodges Drive intersection upgrade • Joondalup Drive/Lakeside Drive (north) roundabout • Moolanda Boulevard pedestrian footbridge • Percy Doyle Football/Tee Ball Clubrooms • Percy Doyle skate park/youth facility • Prince Regent Park facility refurbishment • Warwick north cluster parks revitalisation
ECONOMY	Nil	
LEADERSHIP	Nil	

NON-CAPITAL PROJECTS AND ACTIVITIES

The following shows how our non-capital projects and activities align to the key themes of *Joondalup 2032*. These include projects and activities that will not result in capital expenditure or are not yet ready to be included in the 5-Year Capital Works Program. Detailed descriptions of, and quarterly milestones for the projects and activities are provided under each key theme section of this plan.

<p>COMMUNITY</p>	<ul style="list-style-type: none"> • 25-Year Invitation Art Prize Retrospective Showcase • Access and Inclusion Plan • Age Friendly Plan • Arts development program • Citizenship ceremonies and civic functions • Clubs in-focus professional development program • Community development programs, events and activities • Community Funding Program • Community Safety Plan • Community, Youth Development and Libraries Plan • Cultural events program • Cultural Plan • Library programs, events and activities 	<ul style="list-style-type: none"> • Local Heritage Survey • Local laws • NAIDOC Week • Performing Arts Centre (Joondalup City Centre) • Public Art Masterplan and Strategy • Public Health Plan • Reconciliation Action Plan • Regional Homelessness Plan • Review of <i>WA Cat Act 2011</i> • Visual arts program • WA Dog Amendment (Stop Puppy Farming) Bill 2021 • Youth development programs, events and activities
<p>ENVIRONMENT</p>	<ul style="list-style-type: none"> • Bushfire Risk Management Plan • Climate Change Plan • Coastal Hazard Risk Management and Adaptation Plan • Coastal Infrastructure Adaptation Plan • Environmental education program • Environment Strategy 	<ul style="list-style-type: none"> • Food organics, garden organics (FOGO) bin service • Local Government Waste Plan — City of Joondalup • Natural area management plans • Waterwise Council Program • Weed Management Plan • Yellagonga Integrated Catchment Management Plan

<p>PLACE</p>	<ul style="list-style-type: none"> • Active reserve and community facility review • Bike Plan • Burns Beach café development • City land portfolio management • Duffy House commercial expression of interest • Heathridge Park Masterplan • Integrated parking management system • Integrated Transport Strategy • Joondalup City Centre Development — Boas Place • Local planning policies (relating to residential development) review • Local Planning Scheme No 3 review 	<ul style="list-style-type: none"> • Local Planning Strategy review • Ocean Reef Marina • Ocean Reef Marina commercial site development business case • Ocean Reef Sea Sports Club building redevelopment • Property Management Framework • Review of structure plans • State planning reform • Strategic Asset Management Framework review • Streetscape Enhancement Program — Leafy City program
<p>ECONOMY</p>	<ul style="list-style-type: none"> • Business capacity and support • Business engagement • Business forums • Destination City Plan • Digital City Plan • Economic Development Strategy • Event attraction 	<ul style="list-style-type: none"> • International Economic Development Activities Plan (Global City Plan) • Investment Attraction Guidelines • Joint Economic Development Initiative • Joondalup Innovation Precinct • Place activation • Regional collaboration business clusters
<p>LEADERSHIP</p>	<ul style="list-style-type: none"> • 5-Year Corporate Business Plan • 10-Year Strategic Financial Plan • Advocacy Framework • Annual Report • Audit and Risk Committee • Australasian Local Government Performance Excellence Program • City electronic communications • City publications • Code of Conduct review • Community consultation • Compliance Audit Return • Core system replacement project (Project Axiom) • Corporate Sponsorship Program • Customer satisfaction survey • Customer service centralisation 	<ul style="list-style-type: none"> • Delegated Authority Manual review • Elected Member attraction • Elected Member induction program • Elected Members' Entitlements Council Policy review • Elected Member strategic development session • Elected Member training • E-petitions system • Governance Framework review • Integrity and conduct annual collection • Local government elections • Local government reform • Policy development and review • Strategic Community Reference Group • Strategic Position Statements • Submissions to State and Federal Governments • Website upgrade

KEY PRIORITIES FOR 2023/24

The following non-capital projects and activities are those we have identified as key priorities for 2023/24. The quarterly milestones for these projects and activities are provided under each key theme section of this plan.

Community		
<p>Community Safety Plan</p> <p>A new plan that addresses community safety initiatives across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan ensures our community feels connected and safe through direct service provision, as well as supporting and encouraging local organisations and community-led activities.</p>	<p>Public Art Masterplan and Strategy</p> <p>A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.</p>	<p>Reconciliation Action Plan</p> <p>A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.</p>

Environment		
<p>Climate Change Plan</p> <p>A plan which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.</p>	<p>Environment Strategy</p> <p>A strategy that outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.</p>	<p>Local Government Waste Plan — City of Joondalup</p> <p>This plan guides the City's waste management practices to ensure increased diversion from landfill. The plan focuses on improving practices and providing the groundwork to inform the long-term planning for waste.</p>

Place		
<p>Burns Beach café development</p> <p>A café development on City-managed Crown land within the Burns Beach Coastal Node which will incorporate a two-storey food and beverage facility and be leased to commercial operators.</p>	<p>Heathridge Park Masterplan</p> <p>A masterplan for Heathridge Park that includes the investigation of two options: replacing/refurbishing the existing facilities; or the rationalisation of the existing community facilities into a single new multi-purpose facility.</p>	<p>Integrated Transport Strategy</p> <p>A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 10 years.</p>
<p>Joondalup City Centre Development — Boas Place</p> <p>Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.</p>	<p>Local Planning Strategy review</p> <p>A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.</p>	<p>Ocean Reef Marina</p> <p>Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.</p>

Economy			
<p>Economic Development Strategy</p> <p>A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.</p>	<p>Event attraction</p> <p>Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.</p>	<p>Place activation</p> <p>City and community-led activities and projects that support the activation of spaces and places that are important to the wellbeing of the community and economy.</p>	<p>Joondalup Innovation Precinct</p> <p>The development of a Joondalup Innovation Precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.</p>

Leadership			
<p>10-Year Strategic Financial Plan</p> <p>A high-level document that outlines the City’s approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.</p>	<p>Advocacy Framework</p> <p>A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.</p>	<p>Core system replacement project</p> <p>A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.</p>	<p>Customer service centralisation</p> <p>A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.</p>

QUARTER HIGHLIGHTS

COMMUNITY

Craigie Leisure Centre wins Community Facility of the Year

On 20 June 2024, Craigie Leisure Centre won Community Facility of the Year at the Parks and Leisure Australia (WA) Regional Awards of Excellence. The community facility award recognises facilities that demonstrate innovative features of design, development, and operation. The leisure centre is now in the running for the Parks and Leisure Australia National Awards of Excellence, to be held in October 2024.

Community Art Exhibition

The annual Community Art Exhibition was held in the quarter, with a record-breaking 205 artworks by residents and members of arts organisations based within the City. The exhibition ran from 27 May 2024 to 15 June 2024 at Lakeside Shopping Centre and saw 53 artworks sold. Lynette Kinnear won the Popular Choice Award for their artwork, titled “Walking through Boranup Forest”. Craigie resident, Katie Gordon, was judged the winner of the Most Outstanding Artwork for her oil painting on incised plywood titled “Ghost(s)”. As in previous years, after the exhibition, the City acquired the Most Outstanding Artwork to add to its art collection.

ENVIRONMENT

Native Plant Giveaway Initiative

As part of the ongoing Environmental Education Program, the City delivered its first ever Native Plant Giveaway Initiative from February to April 2024. The initiative aimed to create cool, green and waterwise native gardens that both residents and local wildlife can enjoy. A total of 750 eligible residents applied for a plant pack of 10 free waterwise native plants. The initiative was popular, and all plant packs were fully allocated within 24 hours. Native Plant Giveaway events were held on 18, 20, 23 and 27 April 2024, and 7,850 native waterwise plants were provided to residents. The Native Plant Giveaway Initiative was co-funded by Water Corporation’s Waterwise Greening Scheme.

WA Tree Festival

The City collaborated with the Western Australian Local Government Association and over 30 local governments in Greater Perth for the WA Tree Festival which ran from 6 April 2024 to 5 May 2024. The WA Tree Festival brought together local governments and the community to promote the protection of the urban tree canopy. The City organised over 20 events for residents and visitors as part of the festival to raise community awareness of the value of trees, as well as promote the City’s ongoing tree planting and waterwise gardening initiatives.

PLACE**EasyPark**

The City launched the EasyPark app on 10 June 2024 to improve paid parking in the Joondalup City Centre. Over 1,690 users registered in the first week. The EasyPark app, which is used in many car parking areas around Greater Perth, is available in all City paid parking on-street bays and open-air car parks (excluding the Reid Promenade Multi-Storey Car Park). Signage was posted to inform drivers that the app was live, and the current ticket machines, which accept cash and card, were still made available throughout the roll-out. The launch of the EasyPark app is phase 1 of the Integrated Parking Management System project, phase 2 will see the replacement of all the ageing parking machines in the Joondalup City Centre.

Stormwater WA Awards for Excellence

The Stanford Park (Kallaroo) Sump Beautification Project was recognised at Stormwater WA Awards for Excellence, on 22 May 2024. The City won the award for Excellence in Infrastructure for the project which stemmed from a previous review of all drainage sites throughout the City. The sump beautification included installing underground storage and turfing, reticulation and landscaping works. The old sump had been a hole in the ground from the 1970s that took up 20 per cent of the Kallaroo park. As a result of the beautification, the amenity and function of the space has significantly improved for residents to enjoy.

ECONOMY**Animals Uptown art trail**

The Animals Uptown art trail ran from 1 April 2024 to 30 June 2024, with 15 life-sized geometric animals throughout the Joondalup City Centre, including an elephant, leopard, giraffe and meerkats. The art trail was a collaboration between the City, local school students, artist Sean Adamas, and Joondalup City Centre businesses. Participants had the opportunity to learn about the animals and collect stamps along the way. This initiative attracted people into the Joondalup City Centre, fostered vibrancy and growth, and encouraged support for local businesses.

Smart City Connect business forum

On Thursday 13 June 2024, the City delivered the business forum: Smart Cities Connect: Infrastructure for Future Communities. This was an industry forum in collaboration with the National Transport Research at Joondalup Resort. Approximately 110 attendees joined the National Transport Research Organisation for the first event in the Smart City Connect series to be held across Australia this year. The event brought industry, education and local, State and Federal Government representatives together to discuss intelligent and resilient infrastructure. This includes robotics, automation and artificial intelligence, how it will shape our communities for the better, and how we can plan for this future.

LEADERSHIP**Australasian Reporting Awards**

The City of Joondalup received a Gold Award at the 2024 Australasian Reporting Awards. This is the highest award a local government can receive for excellence in annual reporting. The Australasian Reporting Awards benchmarks the City's annual report against world best practice reporting criteria and against other local governments across Australia, New Zealand, and the Asia Pacific Region. The annual report is an essential mechanism of accountability, an integral element in the governance process. This is the City's sixth consecutive Gold Award, demonstrating our commitment to provide a balanced and reasonable account of our economic, environmental, and social performance. The City's 2022/23 Annual Report highlights the services, projects, and activities we have delivered since developing our new 10-Year Strategic Community Plan, Joondalup 2032.

1. COMMUNITY

OUR GOAL

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities, and feel connected and safe in our neighbourhoods.

YOUR OUTCOMES

1-1 **Healthy and safe**

You feel healthy and safe in your local community.

1-2 **Inclusive and connected**

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 **Active and social**

You enjoy quality local activities and programs for sport, learning and recreation.

1-4 **Artistic and creative**

You celebrate, support and participate in art and events in your local area.



1-5 **Cultural and diverse**




You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Outcome 1-1 Healthy and safe

You feel healthy and safe in your local community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community Safety Plan A plan that addresses community safety initiatives across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan ensures the community feels connected and safe through direct service provision, as well as supporting and encouraging local organisations and community-led activities.		
Q1 Commence development of a draft Community Safety Plan 2024–2028.	Commenced development of a draft Community Safety Plan 2024–2028, including undertaking preliminary research and benchmarking.	
Q2 Progress development of the draft Community Safety Plan 2024–2028.	The development of the Community Safety Plan continued in the quarter, including focussed research and drafting.	
Q3 Undertake community consultation to inform development of the draft Community Safety Plan 2024–2028.	Did not undertake community consultation in the quarter due to changes to the project plan. The development of the Community Safety Plan continued in the quarter, and it is anticipated that stakeholder consultation will be undertaken in quarter 1 2024/25.	
Q4 [milestone removed CJ119-05/24 refers]		



MILESTONE	COMMENT	STATUS
Local Laws Local laws are made under the <i>Local Government Act 1995</i> to cover matters considered necessary for the good government of the City. Local laws are reviewed every 8 years in accordance with the Act. The next 8-yearly review is set to take place in 2029/30.		
Q1 Progress amendments to local laws as required.	Presented the proposed <i>Parking Local Law 2023</i> , and proposed <i>Pest Plant Amendment Local Law 2023</i> to the Policy Committee on 7 August 2023 for consideration, and to Council at the 22 August 2023 meeting to be endorsed for community consultation.	✓
Q2 Progress amendments to local laws as required.	Commenced community consultation on 2 November 2023 for the proposed <i>Parking Local Law 2023</i> and <i>Pest Plant Amendment Local Law 2023</i> , with the consultation period closing on 13 December 2023. Presented the proposed <i>Local Government and Public Property Local Law 2023</i> to the Policy Committee on 20 November 2023 seeking consent to advertise. The Policy Committee referred the local law back to the Chief Executive Officer to consider a range of additional matters, primarily related to signage.	✓
Q3 Progress amendments to local laws as required.	Presented the proposed <i>Parking Local Law 2023</i> to the Policy Committee on 19 February 2024 and Council on 26 March 2024 for adoption. Presented the proposed <i>Pest Plant Amendment Local Law 2023</i> to the Policy Committee on 19 February 2024 and Council on 26 March 2024 for adoption. Presented the proposed <i>Animals Local Law 2024</i> to the Policy Committee on 19 February 2024 and Council on 26 March 2024, seeking consent to advertise.	✓
Q4 Progress amendments to local laws as required.	Published the <i>Pest Plant Amendment Local Law 2023</i> in the <i>Government Gazette</i> on Friday 19 April 2024, with the local law coming into effect on Friday 3 May 2024. Published the <i>Parking Local Law 2023</i> in the <i>Government Gazette</i> on Monday 13 May 2024. Received correspondence from the Joint Standing Committee on Delegated Legislation on 12 June 2024, requiring that specific undertakings associated with this local law be considered by Council at the July 2024 Council meeting. Commenced community consultation on 22 May 2024 for the proposed <i>Animals Local Law 2024</i> , with the consultation period closing on 11 July 2024.	✓

MILESTONE	COMMENT	STATUS
<p>[additional project/activity CJ231-11/23 refers] Dog Management Plan A new plan to guide the City’s approach to managing dogs within the district, including legislative and regulatory instruments, behavioural management, and community education and awareness.</p>		
Q1		
Q2 [additional milestone CJ231-11/23 refers] Develop a project plan to guide the development of a draft Dog Management Plan.	A project plan to guide the development of a draft Dog Management Plan was not completed in the quarter due to competing priorities. The project plan will be finalised in quarter 3.	✓
[additional milestone CJ231-11/23 refers] Develop a request for quotation to seek an external consultant to develop the draft Dog Management Plan.	A request for quotation to seek an external consultant to develop the draft Dog Management Plan was progressed in the quarter The request for quotation will be finalised and advertised in quarter 3.	✓
Q3 [milestone from previous quarter] Develop a project plan to guide the development of a draft Dog Management Plan.	Developed a project planning scope and drafted contract specifications for the request for quotation seeking an external consultant to develop the draft Dog Management Plan.	✓
[additional milestone CJ231-11/23 refers] Appoint an external consultant to develop the draft Dog Management Plan.	<ul style="list-style-type: none"> • Advertised the request for quotation to seek an external consultant to develop the draft Dog Management Plan. • Received and assessed responses and appointed a suitable consultant. 	✓
[additional milestone CJ231-11/23 refers] Liaise with the external consultant to commence development of the draft Dog Management Plan.	Liaised with the external consultant to commence development of the draft Dog Management Plan.	✓
Q4 [additional milestone CJ231-11/23 refers] Present the proposed approach to developing the Dog Management Plan to Elected Members seeking feedback.	The proposed approach to developing the Dog Management Plan was not presented to Elected Members seeking feedback in the quarter due to Council’s decision to reschedule the Strategic Community Reference Group meeting regarding the draft Dog Management Plan (CJ013-02/24 refers). It is anticipated that the proposed approach to developing the plan will be presented to Elected Members seeking feedback in the first half of 2024/25.	✓

Outcome 1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community development programs, events and activities		
Programs, events and activities which contribute towards building a strong, resilient and connected community.		
Q1 Deliver scheduled programs, events and activities for the quarter.	<p>Delivered the following scheduled programs, events and activities in the quarter:</p> <ul style="list-style-type: none"> • Conducted the Community Transport Service with 842 passengers. • Conducted the Communities in-focus program to deliver community development focussed programming, including age-friendly, access and inclusion, and homelessness. • Coordinated and liaised in the planning of a presentation with dementia expert, Michael Verde to be delivered in quarter 3. • Led preliminary engagement with internal stakeholders for the review of the Meet Your Neighbour program. 	✓
Q2 Deliver scheduled programs, events and activities for the quarter.	<p>Delivered the following scheduled programs, events and activities in the quarter:</p> <ul style="list-style-type: none"> • Conducted the Community Transport Service with 787 passengers, 94 core program runs, 8 internal City programs and 17 community group hires. • Delivered final Standing Together workshop to staff on family and domestic violence prevention in November 2023 (via a specialist organisation); a total of 10 sessions for 99 staff members were conducted across the organisation. • Presented at the North Metro Health Promotion Network workshop on 22 November 2023 on <i>Act Belong Commit</i> and considerations around integrating the <i>Act Belong Commit</i> message in a local government setting. 	✓

MILESTONE	COMMENT	STATUS
Q3 Deliver scheduled programs, events and activities for the quarter.	Delivered the following scheduled programs, events and activities in the quarter: <ul style="list-style-type: none"> • Conducted the Community Transport Service with 615 passengers, 83 core program runs, and 9 internal City programs and community hirers. • Submitted Act Belong Commit 6-month progress report. • Delivered Communities in-focus event for Harmony Day on 21 March 2024, with 26 attendees and numerous community groups represented. This event included keynote speaker Lueth Garang, and a sundowner with international food and music. 	✓
Q4 Deliver scheduled programs, events and activities for the quarter.	Delivered the following scheduled programs, events and activities in the quarter: <ul style="list-style-type: none"> • Conducted the Community Transport Service with 713 passengers, 99 core program runs, and 24 internal City programs and community hirers. • Delivered Communities in-focus Strengthening Your Committee workshop on 11 June 2024, with 17 participants. 	✓
Youth development programs, events and activities		
Programs, events and activities designed specifically for young people to help them engage with their peers in a safe and supportive environment.		
Q1 Deliver scheduled youth development programs and activities for the quarter.	Delivered 162 scheduled youth development programs and activities in the quarter with 1,756 participants. <ul style="list-style-type: none"> • Led 1,296 direct support engagements with young people in the quarter. 	✓
Deliver scheduled youth events for the quarter, including: <ul style="list-style-type: none"> • Youth Forum • Winter Youth Event Series. 	Delivered the following scheduled youth events in the quarter: <ul style="list-style-type: none"> • Youth Forum on 22 August 2023 in line with the daytime Council meeting. The forum included an externally facilitated leadership workshop and was attended by 11 schools, with 65 students and 13 teachers. • Winter Youth Event Series, including the July and September School Holiday Program. The series was attended by 204 young people through the July program (152) and September program (52). 	✓
Q2 Deliver scheduled youth development programs and activities for the quarter.	Delivered 153 scheduled youth development programs and activities in the quarter with 1,897 participants. <ul style="list-style-type: none"> • Led 1,348 direct support engagements with young people in the quarter. 	✓
Deliver scheduled youth events for the quarter, including: <ul style="list-style-type: none"> • Spring Youth Event Series. 	Delivered the following scheduled youth event in the quarter: <ul style="list-style-type: none"> • Spring Youth Event Series, including the September and October School Holiday Program with 191 participants. 	✓

MILESTONE	COMMENT	STATUS
<p>Q3 Deliver scheduled youth development programs and activities for the quarter.</p> <p>Deliver scheduled youth events for the quarter, including:</p> <ul style="list-style-type: none"> • BMX, Skate and Scooter Competition Series • Defeat the Beat • Summer Youth Event Series. 	<p>Delivered 68 scheduled youth development programs and activities in the quarter, with 707 participants.</p> <p>Delivered the following scheduled youth events for the quarter:</p> <ul style="list-style-type: none"> • BMX, Skate and Scooter Competition Series: <ul style="list-style-type: none"> · 6 Skate Clinics delivered with 320 registrations, 514 in attendance plus 50–60 community members at each clinic. · Skate events (2 in Feb and 1 in March) with 55 participants and over 200 community members at each event. • Summer Youth Event Series. • Awarded 5 successful Youth Awards, 4 ATAR and 1 General. • Sought nominations for the City of Joondalup Youth Award. • Note: Defeat the Beat was placed on hold, pending a review of Youth Services. 	<p>✓</p> <p>✓</p>
<p>Q4 Deliver scheduled youth development programs and activities for the quarter.</p> <p>Deliver scheduled youth events for the quarter, including:</p> <ul style="list-style-type: none"> • Autumn Youth Event Series. 	<p>Delivered 64 scheduled youth development programs and activities in the quarter, with 691 participants.</p> <p>Delivered the following scheduled youth events for the quarter, as part of the Autumn Youth Event Series:</p> <ul style="list-style-type: none"> • Delivered Youth Week event for Merrillinga (Woodvale and Kinglsey) on 10 April 2024, with an estimated 187 attendees. • Held two 3x3 Allstars basketball youth events on 3 and 10 April 2024 with 180 attendees. • Conducted 56 Ryde sessions with 35 attendees. • Attended the Mater Dei College with the Youth Truck on 17 June 2024 for the Act Belong Commit Mentally Healthy Expo, attended by approximately 287 attendees. • Attended Duncraig Senior High School's ALIVE Expo with approximately 340 engagements. • Conducted Skill Based Term Program — Film Bites Motion Media from 2 May to 20 June 2024, with 20 bookings. 	<p>✓</p> <p>✓</p>

MILESTONE	COMMENT	STATUS
Age Friendly Plan A plan which articulates the City's commitment to fostering active ageing environments, where opportunities for health, wellbeing, security and participation are maximised to achieve optimal quality of life.		
Q1 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: <ul style="list-style-type: none"> • Intergenerational Toolkit workshop • Seniors Gathering. 	Implemented the following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 in the quarter: <ul style="list-style-type: none"> • Commenced project scoping with internal stakeholders for the upcoming Intergenerational Toolkit workshop. • Reviewed the format of the Seniors Gathering to see if support can be provided in an alternative way, and whether the gatherings can be incorporated into the Communities in-focus program. • Facilitated the Enrich Your Brain program with Alzheimer's WA with 51 attendees. • Held the Get on Board public transport tour on 16 August 2023 with 7 attendees. • Delivered an Advanced Care Planning workshop with 49 attendees. 	✓
Q2 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: <ul style="list-style-type: none"> • Housing options campaign. 	Implemented the following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 in the quarter: <ul style="list-style-type: none"> • Delivered Communities in-focus event, Michael Verde: Dementia without Loneliness, on 14 November 2023, with 79 attendees. • Held the Get on Board public transport tour on 6 December with 7 attendees. • Commenced investigations into a housing options campaign. <p>The Age-Friendly Plan Progress Report for 2022/23 was endorsed by Council at its meeting on 12 December 2023.</p>	✓
Q3 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: <ul style="list-style-type: none"> • Memory Café training • Seniors Gathering. 	Implemented the following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 in the quarter: <ul style="list-style-type: none"> • Completed research for the Intergenerational Toolkit project. • Delivered Dementia Awareness training from Dementia Australia on 8 March 2024 for Duncraig Library staff to prepare for Memory Bags and the Memory Café launch on 22 March 2024. <p>Did not conduct a Seniors Gathering in the quarter due to staffing constraints. It is anticipated that the program will recommence in 2024/25.</p>	✓

MILESTONE	COMMENT	STATUS
Q4 Implement scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter, including: <ul style="list-style-type: none"> Seniors lifestyle roadshow Seniors lifestyle expo. 	Implemented the following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 in the quarter: <ul style="list-style-type: none"> Delivered the Seniors Lifestyle Expo (and roadshow) 2024 on 17 May 2024 at Lakeside Joondalup Shopping Centre. The City presented a showcase and coordinated and liaised with the expo/roadshow stallholders, including City of Joondalup Libraries and 15 external service providers. It is estimated that 250–300 Seniors attended the event. 	✓
Community Funding Program A funding program consisting of 2 rounds intended for the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.		
Q1 Advertise round 1 of the Community Funding Program and deliver information workshops.	Advertised round 1 of the Community Funding Program in July 2023 via the City's eNewsletters and social media. Provided workshops for prospective applicants on 24 July 2023 and 26 July 2023.	✓
Evaluate the submissions received and determine the preferred recipients.	Evaluated the 43 submissions received during round 1 in September 2023. Recommendations for small grants will be provided to the Chief Executive Officer for consideration, with large grant recommendations to be considered by Council at the 28 November 2023 Council meeting.	✓
Q2 Provide recommendations to Council for approval.	Provided Council with recommendations for the large grants, which were approved at the 12 December 2023 Council meeting. Small grants were approved by the Chief Executive Officer and all applicants were notified in the quarter.	✓
Issue the funding agreements and payments for successful round 1 applicants.	Funding agreements were issued to all successful applicants, with the majority of small grants paid. Large grants were resolved by Council on 12 December 2023, and therefore, due to timing issues, the payment of executed funding agreements will occur in quarter 3.	✓
Q3 [milestone from previous quarter] Issue the funding agreements and payments for successful round 1 applicants.	Issued funding agreements and payments to all successful applicants, with the exception of 1 application which was subject to modification through a Notice of Motion at the February 2024 Council meeting.	✓
Advertise round 2 of the Community funding Program and deliver information workshops.	Advertised round 2 of the Community Funding Program in January and February via the City's eNewsletters and social media. Provided workshops for prospective applicants on 30 January 2024 and 5 February 2024.	✓
Evaluate the submissions received and determine the preferred recipients.	Evaluated the 20 submissions received during round 2 of the Community Funding Program in March 2024. Recommendations for small grants will be provided to the Chief Executive Officer for consideration, with large grant recommendations to be considered by Council at the 28 May 2024 Council meeting.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone from previous quarter] Issue the funding agreements and payments for successful round 1 applicants.	The funding agreement was signed, and payment was made for the application approved at the 27 February 2024 Council Meeting.	✓
Provide recommendations to Council for approval.	Provided Council with recommendations for the large grants, which were approved at the 28 May 2024 Council meeting. Small grants were approved by the Chief Executive Officer and all applicants were notified in the quarter.	✓
Issue the funding agreements and payments for successful round 2 applicants.	Funding agreements were issued to all successful applicants and payments were made.	✓
Access and Inclusion Plan		
A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community.		
Q1 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including: <ul style="list-style-type: none"> • Access and Inclusion Plan Annual Report. 	Implemented the following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 in the quarter: <ul style="list-style-type: none"> • Finalised the Access and Inclusion Plan Annual Report and submitted it to Department of Communities in August 2023. • Commenced drafting the Access and Inclusion Annual Council Progress Report. • Held disability awareness training on 7 September 2023 with 15 attendees. 	✓

MILESTONE	COMMENT	STATUS
<p>Q2 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including:</p> <ul style="list-style-type: none"> • Access and Inclusion Plan Annual Report • Access and inclusion training for Elected Members. 	<p>Implemented the following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 in the quarter:</p> <ul style="list-style-type: none"> • Liaised with external partners to deliver the Mullaloo Beach Access Day on 12 November 2023 with approximately 350 attendees. • Awarded one of 3 top finalists for an Australian Access Award from the Centre for Accessibility Australia for Initiative of the Year for the Accessible Beaches Working Group, a partnership between the City, APM Communities and Mullaloo Surf Life Saving Club. • Commenced accessible beaches promotion for summer season, including installation of light pole sleeves on the coast. • Delivered a Northern Suburbs Multicultural Networking forum on 22 November 2023, in partnership with the Cities of Wanneroo and Stirling, on the topic of family and domestic violence in Culturally and Linguistically Diverse communities with 44 attendees. • Held disability awareness training on 23 October 2023 with 9 attendees. <p>The Access and Inclusion Plan Progress Report for 2022/23 was endorsed by Council at its meeting on the 12 December 2023.</p> <p>The access and inclusion training for Elected Members did not occur in the quarter due to competing priorities. The training will be conducted in quarter 3.</p>	✓

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Implement scheduled actions from the Access and Inclusion Plan 2021/2022–2023/24 for the quarter [2] , including: <ul style="list-style-type: none"> • Access and Inclusion training for Elected Members. 	Conducted an Access and Inclusion Induction Session with Elected Members on 20 February 2024. 4 Elected Members attended the session.	✓
Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	Implemented the following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 in the quarter: <ul style="list-style-type: none"> • Held 2 Disability Awareness Sessions in January 2024, with 26 people attending. • Undertook 3 access audits in the quarter: <ul style="list-style-type: none"> · Investigated the suitability of a new accessible path at Percy Doyle Reserve (Duncraig). · Explored options for accessible parking at Warwick Bushland (Warwick). · Assessed the gradient of the footpath at Mullaloo Beach (Mullaloo). • Conducted a desktop audit of artwork at Joondalup Library and the Administration Building stairs for contrast compliance in February 2024. • Engaged an Auslan Interpreter for the Harmony Week Event. 	✓
Q4 Implement scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter, including: <ul style="list-style-type: none"> • Access and inclusion training for City staff. 	Implemented the following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 in the quarter: <ul style="list-style-type: none"> • Conducted access and inclusion training for 185 staff, including 47 through a new online module and 139 in face-to-face access and inclusion training. • Held the Beach Access Working Group meeting in April 2024, which involved consulting with the members of the working group who have a lived experience of disability. 	✓



MILESTONE	COMMENT	STATUS
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring that people at-risk of experiencing homelessness have the optimum opportunity to improve their circumstances		
Q1 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	Implemented the following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 in the quarter: <ul style="list-style-type: none"> • Finalised clear guidelines and an internal reporting mechanism for people experiencing homelessness and commenced a trial of the reporting process. • Commenced updating the internal Responding to and Reporting of People Experiencing Homelessness Protocol. • Developed guidelines for working with external outreach teams, including the Department of Communities. • Met with the Department of Communities on 5 occasions to discuss local issues and receive updates on homelessness reports. • Met with WA Alliance to End Homelessness to discuss using their By-Name List to collaboratively track and quantify homelessness in the Joondalup and Wanneroo regions. • Delivered a City News item and 2 Facebook posts linking to the website news item during Homelessness Week (7–13 August 2023). • Co-hosted the Joondalup Wanneroo Ending Homelessness Group meeting on 29 August 2023. 	✓
Q2 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	Implemented the following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 in the quarter: <ul style="list-style-type: none"> • Reviewed and updated the internal Responding to and Reporting of People Experiencing Homelessness Protocol. • Created a new internal Homelessness Dashboard to enable more effective reporting and data collection. • Met with the Department of Communities Office of Homelessness on 5 occasions to discuss local issues and receive updates on homelessness reports. • Hosted the Joondalup Wanneroo Ending Homelessness Group meeting at Chichester Park Clubrooms on 23 November 2023 with a focus on discussing prevention and early intervention initiatives. <p>The Regional Homelessness Plan Progress Report for 2022/23 was endorsed by Council at its meeting on the 12 December 2023.</p>	✓




MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	<p>Implemented the following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 in the quarter:</p> <ul style="list-style-type: none"> • Held the Joondalup Wanneroo Ending Homelessness Group meeting at Fleur Freame Pavilion (Padbury) on 27 February 2024 with 19 people in attendance and 15 organisations represented. • Progressed the implementation the revised Responding to and Reporting of People Experiencing Homelessness Protocol (including the new electronic reporting form) with internal stakeholders. • Supported No Limits Perth to gain approval for a 6-month trial of a Joondalup Community Support Hub. The hub operates once a month and provides services and support for people experiencing hardship and homelessness. The hub held a successful launch on the 22 February 2024 and conducted a busy session on 2 March 2024. 	✓
Q4 Implement scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	<p>Implemented the following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 in the quarter:</p> <ul style="list-style-type: none"> • Delivered four workshops on understanding homelessness with Matt Vapor in the quarter, including workshops with frontline City staff. • Held a Qualifying for Public Housing Discovery Session at Whitford Library on 22 May 2024, with 15 attendees. 	✓

Outcome 1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community, Youth Development and Libraries Plan A new plan for the integrated delivery of City programs and infrastructure that support community development, youth development, library services, access and inclusion, and age-friendly communities.		
Q1 Progress the development of the draft Community, Youth Development and Libraries Plan.	Progressed development of the draft Community, Youth Development and Libraries Plan, including drafting a project plan and approach to community consultation.	
Q2 Undertake community consultation activities to inform development of the draft Community, Youth Development and Libraries Plan.	The City no longer intends to undertake further community consultation activities for this project, as sufficient research has been conducted through previous consultation activities, including the Strategic Community Plan consultation and the Strategic Community Reference Group.	
Q3 [milestone removed CJ015-02-24 refers] [amended milestone CJ015-02-24 refers] Progress the development of the draft Community, Youth Development and Libraries Plan.	Progressed the development of the draft Community, Youth Development and Libraries Plan in the quarter with internal scoping and development.	
[milestone removed CJ015-02-24 refers]		
Q4 [milestone removed CJ119-05/24 refers]		

MILESTONE	COMMENT	STATUS
Library programs, events and activities		
Programs, events and activities that enhance the wellbeing and capacity of the community, with a focus on life-long learning and literacy.		
Q1 Deliver scheduled programs, events and activities for the quarter.	Delivered 644 scheduled programs, events and activities in the quarter, with 14,179 attendees. Program highlights include: <ul style="list-style-type: none"> • Children’s Book Week held 19–25 August 2023 • July and September School Holiday Programs • Launch of Sensory Storytime at Whitford Library 	✓
Q2 Deliver scheduled programs, events and activities for the quarter.	Delivered 642 scheduled programs, events and activities in the quarter with 12,305 attendees. Program highlights include: <ul style="list-style-type: none"> • Introduction of Minecraft Engineers 7+ • Meet the Author event with Natasha Lester • Spring School Holiday Activity — Wild Things • November Stories in the Park • City Showcase at Little Feet Festival, Music in the Park, and Edith Cowan University Enactus Sustainability Festival. 	✓
Q3 Deliver scheduled programs, events and activities for the quarter.	Delivered 682 scheduled programs, events and activities in the quarter with 13,184 attendees. Program highlights include: <ul style="list-style-type: none"> • Commencement of Discovery Outbound. • Meet the Author event with Dervla McTiernan with 220 people attending. • Commencement of Dementia Programming, launching the first Dementia Café at Duncraig Library and loaning Memory Bags from March 2024. • March Stories in the Park. • Jigsaw puzzle competition. • Discovery Sessions — Bone Broth, Harmony Day, Caring for your Ageing Pet. • January School Holiday program — Explore More in 2024. • Commencement of the Cookbook Book Club. • Continued good attendance at the Step into Volunteering sessions. 	✓



MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled programs, events and activities for the quarter.	<p>Delivered 732 scheduled events and activities in the quarter with 14,392 attendees. Program highlights include:</p> <ul style="list-style-type: none"> • Participation in events and partnerships, such as Edith Cowan University Open Day, WA Tree Festival, local high school wellness and open days. • Conducted Step into Volunteering sessions. • Meet the Authors with Dave Warner and Candice Fox. • Early Literacy programs: Baby Rhyme Time, Toddler Time, and Story Time. • Delivered the Better Beginnings program including outreach opportunities. • Held 21 Discovery Sessions during the quarter, including a finale with Skyborn Blue Duo to close-off the City of Joondalup 25th Anniversary celebrations. • Held Discovery Outbound events, including visits to the Gravity Discovery Centre, Before Dawn film screening, Wanneroo Botanic Gardens, and an Aboriginal experience at Yanchep National Park. • Developed and launched the Reading Ready early literacy program and resources. • Established and launched Book Club book sets for loan. • Held the Celebrate Joondalup art competition, with Kinross Primary School winning the competition. 	✓
Clubs in-focus professional development program		
A professional development program to assist local club volunteers to perform their roles and ensure ongoing club sustainability and success.		
Q1 Commence the development of the Clubs in-focus professional development program 1.	Commenced the development of the Clubs in-focus professional development program 1, “Good to Great”. Expressions of interest were received from several clubs.	✓
Deliver the Clubs in-focus professional development program 2 to club volunteers.	Delivered the Clubs in-focus professional development program 2, “Good Sports” workshop on 30 August 2023, with 20 attendees who are volunteers from different sporting clubs in the region.	✓
Q2 Promote the Clubs in-focus professional development program 1.	Commenced the Clubs in-focus professional development program 1, “Good to Great”, with 1 club within the City commencing development of their strategic plan.	✓
Review the Clubs in-focus professional development program 2.	Completed the review of the Clubs in-focus professional development program 2.	✓
Q3 Deliver the Clubs in-focus professional development program 1.	Continued to deliver the Clubs in-focus professional development program 1, “Good to Great”, with 2 additional sporting clubs commencing development of their strategic plan.	✓
Commence the development of the Clubs in-focus professional development program 2.	Commenced the development of the Clubs in-focus professional development program 2, with a focus on social inclusion and disability awareness.	✓

MILESTONE	COMMENT	STATUS
Q4 Review the Clubs in-focus professional development program 1.	Completed the review of the Clubs in-focus professional development program 1.	✓
Promote the Clubs in-focus professional development program 2.	Promoted and delivered the Clubs in-focus professional development program — Social Inclusion and Disability Awareness workshop, on 24 April 2024, with 13 attendees who are volunteers from different sporting clubs in the region.	✓

Outcome 1-4 Artistic and creative








You celebrate, support and participate in art and events in your local area.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Cultural Plan A plan which provides strategic direction for the City's arts and cultural activities over a 5-year period to ensure investment is directed towards the programming and infrastructure most valued by the community.		
Q1 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	Implemented the following scheduled actions from the Cultural Plan 2021–2025 in the quarter: <ul style="list-style-type: none"> • Purchased new software to house the City's Art Collection digitally. All data has been uploaded and database is now in-use for improved collection management. • Engaged an external consultant to undertake an audit of City facilities to determine the works required to make them more accessible by arts and culture groups. 	✓
Q2 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	Implemented the following scheduled actions from the Cultural Plan 2021–2025 in the quarter: <ul style="list-style-type: none"> • Commenced a suitability audit of facilities for community arts use with a shortlist developed for assessment and site visits completed. An audit report is expected from the consultants in January 2024. • Established standalone social media accounts for the Joondalup Festival to improve communications of arts activities to audiences. 	✓

MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	Implemented the following scheduled actions from the Cultural Plan 2021–2025 in the quarter: <ul style="list-style-type: none"> Received the draft facilities audit report and identified a potential facility for upgrading. 	✓
Q4 Implement scheduled actions from the Cultural Plan 2021–2025 for the quarter.	Implemented the following scheduled actions from the Cultural Plan 2021–2025 in the quarter: <ul style="list-style-type: none"> Concluded the Suitability Audit of facilities for community arts audit and completed the final report. 	✓
Public Art Masterplan and Strategy A new masterplan and strategy to define the principles and priorities for public art in the City and guide resources and funding towards relevant public art projects that enhance the City’s built environment, distinctive natural assets, significant Indigenous sites, historic locations and key destinations.		
Q1 Liaise with the external consultant to present the proposed objectives and themes for the draft Public Art Masterplan and Strategy 2023–2033 to the Strategic Community Reference Group for discussion and feedback.	<ul style="list-style-type: none"> Liaised with the external consultant to present the proposed objectives and themes for the draft Public Art Masterplan and Strategy 2023–2033 to the Strategic Community Reference Group at the meeting on 31 July 2023. The meeting outcomes were presented to Elected Members in August 2023. Completed preliminary community consultation to inform development of the draft Masterplan and Strategy ahead of schedule. 	✓
Q2 Liaise with the external consultant to undertake community consultation to inform development of the draft Public Art Masterplan and Strategy 2023–2033.	Completed preliminary community consultation to inform development of the draft Masterplan and Strategy in the previous quarter.	✓
Liaise with the external consultant to present the draft Public Art Masterplan and Strategy 2023–2033 to Elected Members seeking feedback.	Received the first draft of the Public Art Masterplan and Strategy 2023–2033 from the external consultant. The draft masterplan and strategy was not presented to Elected Members in the quarter as further liaison with the external consultant was required. Feedback will be sought from Elected Members in quarter 4.	✓
Q3 [milestone from previous quarter] Liaise with the external consultant to present the draft Public Art Masterplan and Strategy 2023–2033 to Elected Members seeking feedback.	Received the final draft of the Public Art Masterplan and Strategy 2023–2033 in the quarter. However, due to delays in finalising the draft, it was not presented to Elected Members seeking feedback. Feedback will be sought from Elected Members in quarter 4.	✓
Present the Public Art Masterplan and Strategy 2023–2033 to Council seeking endorsement.	Received the final draft of the Public Art Masterplan and Strategy 2023–2033 in the quarter. However, due to delays in finalising the draft, it was not presented to Council seeking endorsement. Feedback will be sought from Elected Members in quarter 4, and the draft masterplan and strategy will be presented to Council seeking endorsement in 2024/25.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone removed CJ119-05/24 refers] [milestone from quarter 2] Liaise with the external consultant to present the draft Public Art Masterplan and Strategy 2023–2033 to Elected Members seeking feedback.	Feedback on the Draft Public Art Masterplan was sought from Elected Members on 4 June 2024. The draft masterplan and strategy will be presented to Council seeking endorsement in 2024/25.	
Visual arts program An annual program of visual art that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination (annual projects).		
Q1 Coordinate the delivery of a mural arts project as part of the Mural Arts Program. Commission new artwork as part of the Inside-Out Billboard Project at the Joondalup Library. Monitor for opportunities to initiate public arts projects, as appropriate.	<ul style="list-style-type: none"> • Identified 4 sites for murals to be delivered within the Joondalup City Centre as part of the mural arts project. These murals will be delivered in quarter 3. • Commissioned and engaged with artists to create the next Billboard Project at the Joondalup Library as part of the Inside-Out Billboard Project. • No opportunities to initiate public art projects were identified in the quarter. 	  
Q2 Deliver the Artist in Focus exhibition 2023. Display new artwork as part of the Inside-Out Billboard projects at the Joondalup Library. Monitor opportunities to initiate public art projects, as appropriate.	Artist in focus exhibition 2023 was not delivered due to the artist withdrawing. The exhibition will be replaced with 'Urban Rhythms' a pop-up art exhibition about the muralists featured in the upcoming mural works to be completed around the City of Joondalup Administration building. The exhibition will run 2 March–13 April 2024 in the Joondalup Library. The artwork as part of the Inside-Out Billboard project at the Joondalup Library was not displayed in the quarter due to the personal circumstances of the artist. The billboard contract with the artist was completed and the artist has provided the digital files to the City. The artwork will be displayed in quarter 3. No opportunities to initiate public art projects were identified in the quarter.	  

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Deliver the Artist in Focus exhibition 2023.	Delivered Urban Rhythms exhibition at the Joondalup Library, 2 March–12 April 2024. This exhibition is running in place of the Artist in Focus exhibition.	✓
[milestone from previous quarter] Display new artwork as part of the Inside-Out Billboard projects at the Joondalup Library.	Executed the Inside-Out Billboard rotation on 17 February 2024. Joondalup Library billboard now displays artwork by Katie Gordon, and the Law Courts billboard now displays artwork by Naomi Grant.	✓
Coordinate the delivery of a mural arts project as part of the Mural Arts Program.	Completed a Mural Arts project in early March 2024 as part of the Joondalup Festival. 4 murals were completed around the Civic Centre from artists: Justin Martin (Djurandi Dreaming), J.D Penangke, Cale Hummerston and Sioux Tempestt.	✓
Commission new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.	No further commissioning took place for the Inside-Out Billboard Project due to the commencement of a Visual Arts review.	✓
Monitor for opportunities to initiate public art projects, as appropriate.	No opportunities to initiate public art projects were identified in the quarter.	✓
Q4 Deliver the Community Art Exhibition.	Community Art Exhibition delivered at Lakeside Joondalup from 27 May 2024 to 15 June 2024. A total of 205 works were included, with 53 artworks sold.	✓
Coordinate the delivery of a mural arts project as part of the Mural Arts Program.	No scheduled mural arts projects in the Mural Arts Program for the quarter. All scheduled mural arts projects were finalised in quarter 3.	✓
Display new artwork as part of the Inside-Out Billboard Project at the Joondalup Library.	No scheduled actions for the Inside-Out Billboard Project in the quarter, due to the commencement of a Visual Arts review. The billboard currently on rotation at the Joondalup Library will run until February 2025.	✓
Monitor for opportunities to initiate public art projects, as appropriate.	No opportunities to initiate public art projects were identified in the quarter.	✓
Arts development program An annual program of community arts development activities, including the Arts in Focus program, Community Funding, Arts Development Scheme and Connecting Creatives database.		
Q1 Commence development of a Connecting Creatives database.	Completed the development of a Connecting Creatives database in the quarter. Continuing to update information, as required.	✓
Commence the Arts Development Scheme funding round.	Commenced the Arts Development Scheme funding round with submissions opening on 2 September 2023. 14 submissions were received to the value of \$379,680 in requested funding.	✓
Q2 Advertise the Arts Development Scheme funding.	Advertised the Arts Development Scheme and received and assessed all submissions. Funding recommendations were approved by Council at the 28 November 2023 Council meeting. 2 grants were awarded totalling \$50,000 to support additional arts performances in the region in 2024.	✓



MILESTONE		COMMENT	STATUS
Q3	Coordinate rehearsals for the Community Choral Project.	Coordinated the rehearsals for the Community Choral Project, conducted across February and March 2024. 170 people are participating in the community choir.	✓
	Deliver Arts in Focus networking sundowner and Community Choral Project performance.	Delivered the Arts in Focus networking sundowner and Community Choral Project performance at Hillarys Boat Harbour on Sunday 17 March 2024.	✓
	Evaluate the applications received for the Arts Development Scheme funding.	The 2023–2024 Arts Development Scheme Funding was finalised in quarter 2.	✓
Q4	[milestone removed CJ119-05/24 refers]		
	[milestone removed CJ119-05/24 refers]		
25-Year Invitation Art Prize Retrospective Showcase			
A 25-year retrospective celebration and exhibition of the Invitation Art Prize recipients and the City's art collection.			
Q1	Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.	The scheduled themed exhibition at the Joondalup Library did not progress in the quarter due to staff resourcing limitations, with the focus redirected to the preparation of the launch of the 25-Year Invitation Art Prize Retrospective Showcase scheduled to occur at Westfield Whitford City in quarter 2.	✓
Q2	Coordinate the delivery of the Retrospective Showcase at Westfield Whitford City.	Coordinated the delivery of the Retrospective Invitation Art Prize Exhibition at Westfield Whitford City. The showcase was open throughout October 2023. Recorded 8,088 people as foot traffic through the exhibition and received a 91% satisfaction rating for the event.	✓
Q3	Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.	Coordinated and curated the final exhibition of the Retrospective Showcase, ready for delivery in quarter 4. The exhibition, Threaded Perspectives, shares prominent aspects, or "threads", of the City's Art Collection.	✓
Q4	Coordinate the delivery of the Retrospective Showcase and themed exhibitions in the Joondalup Library.	Delivered the final exhibition of the Retrospective Showcase at Joondalup Library in the quarter. The exhibition, Threaded Perspectives, shares prominent aspects, or "threads", of the City's Art Collection and closes on 20 July 2024.	✓

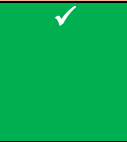
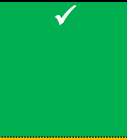


MILESTONE	COMMENT	STATUS
Cultural events program An annual program of community cultural events that build community spirit and cultural identity and provide opportunities for community participation.		
Q1 Deliver scheduled program of cultural events for the quarter.	Delivered the following scheduled cultural events in the quarter: <ul style="list-style-type: none"> • 3 Sunday Serenades concerts with 644 tickets sold. 	✓
Q2 Deliver scheduled program of cultural events for the quarter.	Delivered the following scheduled cultural events in the quarter: <ul style="list-style-type: none"> • Little Feet Festival on 29 October 2023 with an estimated 4,000 attendees. The festival received a 95% satisfaction rating. • 3 Sunday Serenades concerts on 15 October 2023, 19 November 2023 and 10 December 2023 with 200–250 attendees at each. The concert series received a combined 95% satisfaction rating across the 7-concert series. • Music In the Park concert at Timberlane Park (Woodvale) on 11 November 2023 with an estimated 3,000 attendees. The concert received a 95% satisfaction rating. • Music in the Park concert at Bramston Park (Burns Beach) on 9 December 2023 with an estimated 3,000 attendees. The concert received a 100% satisfaction rating. 	✓
Q3 Deliver scheduled program of cultural events for the quarter.	Delivered the following scheduled cultural events in the quarter: <ul style="list-style-type: none"> • Valentines Concert on 9 February 2024 with 4,628 tickets sold. The concert received an 88% satisfaction rating. 	✓
Q4 Undertake a review of the cultural events program for 2023/24 and develop the program for 2024/25.	A review and evaluation of the cultural events program for 2023/24 was undertaken. A project plan and program for 2024/25 was developed.	✓

Outcome 1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Reconciliation Action Plan		
A new plan which will set out the City's commitment to reconciliation with Aboriginal and Torres Strait Islander peoples.		
Q1 Submit the draft Reconciliation Action Plan to Reconciliation Australia seeking feedback.	<ul style="list-style-type: none"> Submitted the draft Reconciliation Action Plan to Reconciliation Australia seeking feedback. Received the first round of feedback and an amended Reconciliation Action Plan was re-submitted to Reconciliation Australia for consideration. 	
Q2 Present the draft Reconciliation Action Plan to Council seeking endorsement.	Presented the draft Reconciliation Action Plan to Council at the 12 December 2023 Council meeting where it was endorsed.	
Submit the endorsed Reconciliation Action Plan to Reconciliation Australia seeking endorsement.	The Reconciliation Action Plan was not submitted to Reconciliation Australia in the quarter due to delays with the appointment of an Aboriginal artist to design the final document. The plan will be submitted to Reconciliation Australia in quarter 4.	
Q3 [milestone removed CJ015-02-24 refers] [milestone removed CJ015-02-24 refers]		
Q4 [milestone removed CJ015-02-24 refers] [milestone from quarter 2] Submit the endorsed Reconciliation Action Plan to Reconciliation Australia seeking endorsement.	The Reconciliation Action Plan was not submitted to Reconciliation Australia in the quarter due to continued delays with the development of the final design of the document. A new commissioned artwork was completed in the quarter and is now being incorporated into the final design of the document. The Reconciliation Action Plan is expected to be submitted for final endorsement in quarter 1 of 2024/25.	

MILESTONE	COMMENT	STATUS
NAIDOC Week Events and programs to mark national NAIDOC Week which celebrates and recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.		
Q1 Deliver the NAIDOC Week Launch event as part of the civic functions program.	Delivered the NAIDOC Week launch event as part of the civic functions program, which involved a flag raising and smoking ceremony, and cultural activities at the Joondalup Reception Centre.	✓
Deliver NAIDOC Week events as part of the arts development program.	<ul style="list-style-type: none"> • Delivered the following NAIDOC Week events as part of the arts development program in the quarter: • Delivered NAIDOC Week Celebrations with 705 attendees across 14 programs. • Delivered the NAIDOC Week Exhibition, curated by Zali Morgan, at the Joondalup Library with 16,868 visitors through the library across the exhibition period. 	✓
Q2		
Q3		
Q4		
Citizenship ceremonies and civic functions Delivery of high-quality citizenship ceremonies and civic functions that allow residents who are becoming new citizens to make the Australian citizenship pledge of commitment, and to recognise valuable contributions of City stakeholders.		
Q1 Deliver scheduled citizenship ceremonies for the quarter.	Conducted 2 citizenship ceremonies in the quarter. The August ceremony had 93 candidates and the September ceremony had 77 candidates.	✓
Deliver civic functions as required.	Delivered the following civic functions in the quarter: <ul style="list-style-type: none"> • City of Joondalup 25th Anniversary celebration • NAIDOC Week launch event with flag raising and smoking ceremony • 2 Elected Member dinners • Appreciation function for ratepayer groups. 	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver scheduled citizenship ceremonies for the quarter.	Conducted 2 citizenship ceremonies in the quarter with a total of 155 new citizens being sworn in. 76 candidates were sworn in at the October citizenship ceremony, and 79 candidates at the November citizenship ceremony.	✓
Deliver scheduled program of civic functions for the quarter, including: <ul style="list-style-type: none"> • Invitation Art Prize VIP Event • Remembrance Day Memorial Service. 	Delivered the following civic functions in the quarter: <ul style="list-style-type: none"> • Invitation Art Prize VIP Event with 60 attendees. • Remembrance Day Memorial Service with approximately 3000 attendees. • Appreciation Function — Seniors Lunch with 70 attendees <p>An Elected Member Christmas Function was planned but was cancelled due to the Mariginiup bushfires.</p>	✓
Deliver other civic functions as required.	No other functions were required this quarter.	✓
Q3 Deliver scheduled citizenship ceremonies for the quarter.	Conducted 3 citizenship ceremonies in the quarter, with a total of 482 new citizens. The Australia Day 2024 citizenship ceremony in January was the largest in Australia, with 305 new citizens sworn in. The February and March ceremonies saw 102 and 75 new citizens respectively.	✓
Deliver scheduled program of civic functions for the quarter: <ul style="list-style-type: none"> • Valentine’s Concert VIP Event • Joondalup Festival VIP Event. 	Delivered the following civic functions in the quarter: <ul style="list-style-type: none"> • Valentine’s Concert VIP Event held at Joondalup Resort on 8 February 2024 with over 160 guests. • Joondalup Festival VIP Event held in the Edith Cowan University Council Chamber prior to the Aretha concert on 8 March 2024 with 100 guests. 	✓
Deliver other civic functions as required.	No other functions were required this quarter.	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled citizenship ceremonies for the quarter.	Conducted 3 citizenship ceremonies in the quarter with a total of 233 new citizens.	✓
Deliver scheduled program of civic functions for the quarter, including: <ul style="list-style-type: none"> • ANZAC Day Dawn Service • Joondalup Dinner. 	Delivered the following civic functions in the quarter: <ul style="list-style-type: none"> • Three Appreciation Functions for volunteer groups including library volunteers, sport and recreation clubs, Sea rescue, Justice of the Peace, Strategic Community Reference Group, and Reconciliation Action Plan Group, with over 200 guests across the 3 events. • Community Art VIP Awards Night, attended by over 300 guests. • ANZAC Day Dawn Service with approximately 6,000 attendees. • Elected member dinner for 40 guests. <p>The Joondalup dinner was rescheduled to quarter 2 of 2024/25, due to an initial scheduling error regarding the ordinary local government elections.</p>	✓
Deliver other civic functions as required.	Assisted in the delivery of the Industry Seminar hosted by the City and the National Transport Research Organisation.	✓
Local Heritage Survey An inventory of places which are, or may become, culturally significant to the local community. All local governments in Western Australia are required to prepare local heritage surveys under the <i>Heritage Act 2018</i> .		
Q1 Progress assessment of nominations for the draft Local Heritage Survey.	Completed assessment of the nominations for the draft Local Heritage Survey.	✓
Q2 Present the draft Local Heritage Survey to Elected Members prior to undertaking community consultation.	Presented a report on the draft Local Heritage Survey to Council at the 12 December 2023 Council meeting, where approval for community consultation was received.	✓
Q3 Undertake community consultation activities on the draft Local Heritage Survey.	Undertook community consultation on the draft Local Heritage Survey, which was advertised for public comment from 25 January–15 February 2024.	✓
Present the draft Local Heritage Survey to the Policy Committee.	The draft Local Heritage Survey was not presented to the Policy Committee in the quarter due to scheduling issues. The draft survey will be presented in quarter 4 at the April Policy Committee meeting.	✓
Q4 [milestone from previous quarter] Present the draft Local Heritage Survey to the Policy Committee.	Presented the draft Local Heritage Survey to Policy Committee on 30 April 2024.	✓
Present the draft Local Heritage Survey to Council seeking endorsement.	Council endorsed the draft Local Heritage Survey at the 28 May 2024 Council meeting.	✓

2. ENVIRONMENT

OUR GOAL

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.

YOUR OUTCOMES

2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.






2-4 Resilient and prepared





You understand and are prepared for the impacts of climate change and natural disasters.

Outcome 2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	
Over budget	
Under budget	

MILESTONE	COMMENT	STATUS
Environment Strategy A strategy that outlines the City's commitment to conserving, enhancing and rehabilitating the City of Joondalup's natural assets to ensure the long-term protection of the environment for future generations.		
Q1 Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	Implemented the following scheduled actions from the Environment Plan 2014–2019 in the quarter: <ul style="list-style-type: none"> Delivered the Community Funding Program, which has a sustainable communities funding priority. 	
Present the draft Environment Strategy 2023–2033 to Council seeking endorsement to undertake community consultation.	The draft Environment Strategy 2023–2033 was not presented to Council seeking endorsement to undertake community consultation in the quarter due to resourcing constraints. Development of the draft strategy continued and is expected to be presented to Council in quarter 3.	
Undertake community consultation activities on the draft Environment Strategy 2023–2033.	Community consultation activities on the draft Environment Strategy 2023–2033 were not undertaken in the quarter. Development of the draft strategy continued and is expected to be presented to Council in quarter 3, with community consultation to follow in quarter 4.	
Q2 Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.	Implemented the following scheduled actions from the Environment Plan 2014–2019 in the quarter: <ul style="list-style-type: none"> An amendment to the City of Joondalup Local Planning Scheme No. 3 reclassified approximately 30 hectares of public open space reserve to environmental conservation reserve, for the purpose of public advertising. 	
[milestone removed CJ231-11/23 refers]		

MILESTONE	COMMENT	STATUS
<p>Q3 [milestone removed CJ231-11/23 refers] [additional milestone CJ231-11/23 refers] Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.</p> <p>[milestone from quarter 1 CJ231-11/23 refers] Present the draft Environment Strategy 2023–2033 to Council seeking endorsement to undertake community consultation.</p>	<p>Implemented the following scheduled actions from the Environment Plan 2014–2019 in the quarter:</p> <ul style="list-style-type: none"> Presented the State of the Environment Report 2022/23 to Elected Members. <p>Presented the draft Environment Strategy 2023–2033 to Council at the 26 March 2024 meeting and received endorsement to undertake community consultation.</p>	<p>✓</p> <p>✓</p>
<p>Q4 [milestone removed CJ231-11/23 refers] [additional milestone CJ231-11/23 refers] Implement scheduled actions from the Environment Plan 2014–2019 for the quarter.</p> <p>[milestone from quarter 1 CJ231-11/23 refers] Undertake community consultation activities on the draft Environment Strategy 2023–2033.</p>	<p>Implemented the following scheduled actions from the Environment Plan 2014–2019 in the quarter:</p> <ul style="list-style-type: none"> Advertised the proposed scheme amendment to reclassify approximately 30 hectares of ‘public open space reserve’ to ‘environmental conservation reserve’ for public comment from 23 April 2024 to 4 June 2024. A report to Council regarding the proposed scheme amendment and community consultation outcomes is expected to be presented to Council in August 2024. <p>Community consultation activities were undertaken on the draft Environment Strategy 2024–2034 from 18 April 2024 to 9 May 2024. The finalised Environment Strategy 2024–2034 is expected to be presented to Council seeking endorsement in August 2024.</p>	<p>✓</p> <p>✓</p>
<p>Weed Management Plan A plan which details an integrated weed management approach which prevents, monitors and controls the spread of weeds within the City of Joondalup.</p>		
<p>Q1 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.</p>	<p>Implemented the following scheduled actions from the Weed Management Plan 2023–2033 in the quarter:</p> <ul style="list-style-type: none"> Continued the City’s non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control. Participated in the WA Local Government Association’s Local Government Integrated Weed Management Working Group which included the promotion of local government weed management videos. 	<p>✓</p>

MILESTONE	COMMENT	STATUS
Q2 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.	Implemented the following scheduled actions from the Weed Management Plan 2023–2033 in the quarter: <ul style="list-style-type: none"> Continued the City’s non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control. Advertised the <i>Pest Plant Amendment Local Law 2023</i>, noting the inclusion of Golden Crownbeard. 	✓
Q3 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.	Implemented the following scheduled actions from the Weed Management Plan 2023–2033 in the quarter: <ul style="list-style-type: none"> Continued the City’s non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control. Council adopted the <i>Pest Plant Amendment Local Law 2023</i> with the addition of Golden Crownbeard as a pest plant. 	✓
Q4 Implement scheduled actions from the Weed Management Plan 2023–2033 for the quarter.	Implemented the following scheduled actions from the Weed Management Plan 2023–2033 in the quarter: <ul style="list-style-type: none"> Continued the City’s non-chemical treatment for the control of weeds in nominated locations, including the use of steam and hot water control. The <i>Pest Plant Amendment Local Law 2023</i> came into operation on 3 May 2024 with the addition of Golden Crownbeard as a pest plant. 	✓
Natural area management plans		
A set of plans for protecting and enhancing biodiversity values across a number of sites, including Central Park, Craigie Bushland, Hepburn Heights Conservation Area, Hillarys–Kallaroo Foreshore Reserve, Lilburne Park, Marmion Foreshore Reserve, Mullaloo Foreshore Reserve, Ocean Reef Foreshore Reserve, Shepherds Bush Reserve, Sorrento Foreshore Reserve, and Warwick Open Space Bushland.		
Q1 Present the draft Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement to undertake community consultation.	The draft Iluka–Burns Beach Foreshore Reserve Management Plan was not presented to Council seeking endorsement to undertake community consultation in the quarter due to resourcing constraints. Development of the draft plan continued and is expected to be presented to Council in quarter 2.	✓
Engage a consultant to undertake flora surveys in Warwick Bushland and Ocean Reef Foreshore Reserve.	Engaged a consultant to undertake flora surveys in Warwick Bushland and Ocean Reef Foreshore Reserve.	✓
Engage a consultant to deliver twice-yearly Quenda monitoring in Craigie Bushland.	A consultant was not engaged in the quarter to deliver twice-yearly Quenda monitoring in Craigie Bushland due to external delays. Liaison is continuing and a consultant is expected to be engaged in quarter 2.	✓

MILESTONE	COMMENT	STATUS
Q2 [milestone from previous quarter] Present the draft Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement to undertake community consultation.	Presented the draft Iluka-Burns Beach Foreshore Reserve Management Plan to Council at the 12 December 2023 Council meeting where it was endorsed to undertake community consultation.	✓
[milestone from previous quarter] Engage a consultant to deliver twice-yearly Quenda monitoring in Craigie Bushland.	Engaged Edith Cowan University to deliver twice-yearly Quenda monitoring in Craigie Bushland.	✓
Engage a consultant to report against the natural area key performance indicators, if required.	A consultant was not required as a new set of performance measures will be included in the draft Environment Strategy 2023–2033. The draft strategy will be presented to Council in quarter 3.	✓
Undertake community consultation activities on the Iluka–Burns Beach Foreshore Reserve Management Plan.	Community consultation on the draft Iluka-Burns Beach Foreshore Reserve Management Plan was not undertaken in the quarter as the draft plan was not endorsed by Council until the 12 December 2023 meeting. Community consultation will be undertaken in quarter 3.	✓
Q3 [milestone from previous quarter] Undertake community consultation activities on the Iluka–Burns Beach Foreshore Reserve Management Plan.	Community consultation activities on the draft Iluka–Burns Beach Foreshore Reserve Management Plan were undertaken from 25 January–15 February 2024.	✓
Present the Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement.	The revised Iluka–Burns Beach Foreshore Reserve Management Plan was not presented to Council in the quarter due to the amended timeframes for community consultation. The final plan will be presented to Council seeking endorsement in quarter 4.	✓
Engage a consultant to deliver a genetic analysis of Quenda in Craigie Bushland to assess population diversity and inform development of a Craigie Bushland Fauna Management Plan.	Engaged Edith Cowan University to deliver genetic analysis of Quenda in Craigie Bushland to assess population diversity and health to inform development of a Craigie Bushland Fauna Management Plan.	✓
Q4 [milestone from previous quarter] Present the Iluka–Burns Beach Foreshore Reserve Management Plan to Council seeking endorsement.	The Iluka-Burns Beach Foreshore Reserve Management Plan was endorsed by Council on 28 May 2024. The plan will be branded and is expected to be published in quarter 1 of 2024/25.	✓
Update the implementation plans for the Warwick Bushland and Ocean Reef Foreshore Reserve Management Plans.	The implementation plans for Warwick Bushland and Ocean Reef Foreshore Reserve Management Plans were updated and informed by the flora surveys and vegetation condition assessments conducted in September 2023.	✓



MILESTONE	COMMENT	STATUS
Yellagonga Integrated Catchment Management Plan A joint plan with the City of Wanneroo which provides a holistic and long-term strategic framework to improve catchment health and protect the diverse values of Yellagonga Regional Park.		
Q1 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	Implemented the following actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Engaged Edith Cowan University to conduct water quality monitoring in Yellagonga Regional Park in 2023/24. • Continued the Saving Our Snake-Necked Turtles project in partnership with the WA Department of Biodiversity, Conservation and Attractions and the City of Wanneroo, including delivering a Turtle Tracker training program. • Commenced an education campaign to remind and encourage locals and visitors not to feed the wildlife, targeting the Yellagonga Regional Park catchment area. 	✓
Q2 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	Implemented the following actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Edith Cowan University continued to conduct water quality monitoring in Yellagonga Regional Park. • Continued the Saving Our Snake-Necked Turtles project in partnership with the WA Department of Biodiversity, Conservation and Attractions and the City of Wanneroo, including delivery of the Turtle Tracker program. 	✓
Q3 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	Implemented the following actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Collaborated with the City of Wanneroo and the Department of Biodiversity, Conservation and Attractions to plan the 2024 Saving Our Snake-Necked Turtle project. • Liaised with the Department of Water and Environmental Regulation regarding the elevated lake water levels in Lake Joondalup. • Contributed a one-third collaborative round of fox control in February 2024. • Installed educational signage at Lot 1 revegetation site to raise awareness of revegetation issues. • Applied for a federal funding grant opportunity to support an on-ground project in collaboration with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo. 	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan for 2021–2026.	Implemented the following actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Edith Cowan University continued to conduct water quality monitoring in Yellagonga Regional Park and provided a draft Water Quality Monitoring Report for 2023/24. • Collaborated with the City of Wanneroo and the WA Department of Biodiversity, Conservation and Attractions to plan the 2024 Saving Our Snake-Necked Turtle project. 	✓

Outcome 2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Local Government Waste Plan — City of Joondalup This plan guides the City's waste management practices to ensure increased diversion from landfill. The plan focuses on improving practices and providing the groundwork to inform the long-term planning for waste.		
Q1 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.	Delivered the following scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) in the quarter: <ul style="list-style-type: none"> • Conducted 6 community waste education events. • Conducted 20 school educational sessions. • Submitted waste collection and processing data in line with the WA Department of Water and Environmental Regulation requirements. A formal response from the Department, regarding this data, is expected in quarter 2. 	✓
Q2 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.	Delivered the following scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) in the quarter: <ul style="list-style-type: none"> • Conducted 14 community waste education events. • Conducted 8 school educational sessions. The City's waste collection and processing data has been finalised and accepted by the Department of Water and Environmental Regulation.	✓

MILESTONE	COMMENT	STATUS
Q3 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.	Delivered the following scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter <ul style="list-style-type: none"> • Published 13 articles in the City’s sustainability e-newsletter. • Conducted 7 community waste education events. • Continued with advertising for public holidays, green waste collections, household hazardous waste and e-waste disposal. • Conducted 15 waste education school sessions. • Submitted the WasteSorted Community Education grants acquittal. 	✓
Q4 Deliver scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter.	Delivered the following scheduled actions from the Local Government Waste Plan — City of Joondalup (2022) for the quarter <ul style="list-style-type: none"> • Conducted seven community waste education events. • Continued with advertising for public holidays, green waste collections, household hazardous waste and e-waste disposal. • Radio interviews regarding bulk greens schedule changes and e-waste. • Published 12 articles in the City’s sustainability e-newsletter. • Published one article in the Joondalup Voice regarding bulk green waste schedule changes. • Conducted 28 waste education school sessions. 	✓
Food organics, garden organics (FOGO) bin service		
Investigation into the potential transition from a garden organics (GO) bin to a food organics, garden organics (FOGO) bin for residential waste service delivery.		
Q1 Present a report to Council on the outcomes of the investigation and joint tender process.	A report to Council on the outcomes of the investigation and joint tender process was not delivered in the quarter due to delays experienced by the City of Wanneroo. In the interim, the City has tendered for a short-term GO processing contract to be awarded in quarter 2. The FOGO tender will be advertised in quarter 3 and a subsequent report to Council is expected in quarter 4.	✓
Q2 [milestone removed CJ231-11/23 refers] [additional milestone CJ231-11/23 refers] Award short-term GO processing contract.	Awarded a short-term GO processing contract in December 2023. The contract will run from January 2024 for an initial 18 months.	✓
[additional milestone CJ231-11/23 refers] Progress the development of a FOGO tender.	Progressed the development of the FOGO tender in the quarter, including identifying the scope. The tender will be ready to advertise in quarter 3.	✓
Q3 [milestone removed CJ231-11/23 refers] [additional milestone CJ231-11/23 refers] Finalise and advertise a FOGO tender.	Finalised and advertised the FOGO tender until 28 March 2024. Evaluations of responses will occur in quarter 4.	✓

MILESTONE	COMMENT	STATUS
Q4 [additional milestone CJ231-11/23 refers] Present a report to Council regarding the outcomes of the FOGO tender process.	A report on the FOGO tender process was not presented to Council in the quarter due to delays in the Mindarie Regional Council evaluating the submissions received, as extensions of time were granted during the tender process. It is anticipated that a report will be presented to Council with the outcomes of the process after the evaluations are complete in quarter 2 of 2024/25.	✓
Environmental education program		
A program that delivers a range of environmental education initiatives for residents, schools, businesses and the broader community. The program encourages sustainability related to biodiversity, waste, water, transport and climate change.		
Q1 Develop the environmental education program schedule for 2023/24. Deliver scheduled activities and events as part of the environmental education program for the quarter.	Completed the development of the environmental education program schedule for 2023/24 in the quarter. Delivered the following scheduled activities and events from the environmental education program in the quarter: <ul style="list-style-type: none"> • Launched the Waterwise Verge Garden Competition. • Delivered a bat box building workshop on 5 August 2023 with 30 attendees. 	✓
Q2 Deliver scheduled activities and events as part of the environmental education program for the quarter.	Delivered the following scheduled activities and events from the environmental education program in the quarter: <ul style="list-style-type: none"> • Delivered the Waterwise Verge Garden Competition with 39 entries. • Delivered a Quenda Discovery Session on 25 October 2023 with 41 attendees. • Delivered a Nest Box Workshop on 10 November 2023 with 21 attendees. • Delivered a Native Christmas Wreath Workshop on 25 November 2023 with 39 attendees. • Delivered a Native Christmas Ornament Workshop on 2 December 2023 with 14 attendees. 	✓
Q3 Deliver scheduled activities and events as part of the environmental education program for the quarter.	Delivered the following scheduled activities and events from the environmental education program in the quarter: <ul style="list-style-type: none"> • Delivered Summer Proof your Garden Discovery Session on 30 January 2024. • Installed signage at the Administration Building Waterwise Demonstration Garden. • Delivered two Coastal Discovery Walk events at Whitfords Nodes in collaboration with Perth Natural Resource Management on 10 March and 17 March 2024. 	✓

MILESTONE	COMMENT	STATUS
Q4 Deliver scheduled activities and events as part of the environmental education program for the quarter.	<p>Delivered the following scheduled activities and events from the environmental education program in the quarter:</p> <ul style="list-style-type: none"> • Participated in the WA Tree Festival in collaboration with the Western Australian Local Government Association and over 30 local governments including organising over 20 events for community members from 6 April 2024 to 5 May 2024. • Delivered two Noongar Cultural Coastal Walks at Whitfords Nodes with Perth Natural Resource Management and Friends of Hillarys and Kallaroo Foreshore on 4 May 2024. 	✓

Outcome 2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼



MILESTONE	COMMENT	STATUS
Waterwise Council Program A program run jointly by the WA Department of Water and Environmental Regulation and Water Corporation to support local governments to improve water efficiency and help create waterwise communities.		
Q1 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.	Implemented the following scheduled actions as part of the Waterwise Council Action Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Commenced planning an application for the Waterwise Greening Scheme funding from the Water Corporation for the City to conduct a native plant giveaway event in 2023/24. • Delivered the Administration Building waterwise garden makeover and workshop on 22 July 2023. This workshop was held in cooperation with the Forever Project and partially funded by the Water Corporation. 	✓
Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	An application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program was not submitted in the quarter as the application is not due until quarter 2. Development of the application commenced and will be completed in the next quarter.	✓



MILESTONE	COMMENT	STATUS
Q2 [milestone from previous quarter] Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	Submitted application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	✓
Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.	Implemented the following scheduled actions as part of the Waterwise Council Action Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Submitted an application to Water Corporation for the Waterwise Greening Scheme funding for the City to conduct a native plant giveaway event in 2023/24. • Developed signage for the Administration Building waterwise demonstration garden to promote waterwise native gardens to community members. 	✓
Q3 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.	Implemented the following scheduled actions as part of the Waterwise Council Action Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Launched the Native Plant Giveaway funded by the Waterwise Greening Scheme in March 2024. The 750 participants of the initiative will collect their waterwise native plants in quarter 4. • Oversaw implementation of the Waterwise Council Action Plan, including reviewing Corporate Water Goals and liaising with the WA Department of Water and Environmental Regulation regarding the Waterwise Golf Course Program. • Received re-endorsement as a Gold Waterwise Council for 2022/23. 	✓
Q4 Implement scheduled actions within the Waterwise Council Action Plan 2021–2026 for the quarter.	Implemented the following scheduled actions as part of the Waterwise Council Action Plan 2021–2026 in the quarter: <ul style="list-style-type: none"> • Delivered the Native Plant Giveaway initiative funded by the Waterwise Greening Scheme. This included the distribution of 7,850 native waterwise plants to 750 residents. 	✓

Outcome 2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Climate Change Plan A plan which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.		
Q1 Implement scheduled actions from the Climate Change Strategy 2014–2019.	Implemented the following actions from the Climate Change Strategy 2014–2019 in the quarter: <ul style="list-style-type: none"> Engaged a consultant to undertake environmental performance monitoring for 2023/24. Continued involvement in the Power Purchase Agreement for the purchase of renewable energy. Purchased 3 light electric fleet vehicles and installed 3 single chargers at the Administration Building and 2 dual chargers at the Works Operation Centre. 	
Present the draft Climate Change Plan 2023–2033 to Council seeking endorsement for community consultation.	The draft Climate Change Plan 2023–2033 was presented to Elected Members in September 2023. A final draft is expected to be presented to Council seeking endorsement for community consultation in quarter 2.	

MILESTONE	COMMENT	STATUS
Q2 [milestone from previous quarter] Present the draft Climate Change Plan 2023–2033 to Council seeking endorsement for community consultation.	Presented the draft Climate Change Plan 2023–2033 to Council at the 28 November 2023 seeking endorsement to conduct community consultation. Council resolved that the City was to undertake further engagement with Elected Members on the proposed corporate emission targets in the draft plan. The City will engage further with Elected Members in quarter 4.	✓
Implement scheduled actions from the Climate Change Strategy 2014–2019.	Implemented the following actions from the Climate Change Strategy 2014–2019 in the quarter: <ul style="list-style-type: none"> Continued to undertake environmental performance monitoring for 2023/24. Continued involvement in the Power Purchase Agreement for the purchase of renewable energy. Purchased 7 light electric fleet vehicles. 	✓
Undertake community consultation activities on the draft Climate Change Plan 2023–2033.	Community consultation was not undertaken in the quarter as Council did not endorse the draft Climate Change Plan 2023–2033. The City will engage with Elected Members on the proposed corporate emission targets in quarter 4, and dependent of feedback, will seek to undertake community consultation in quarter 1 of 2024/25.	✓
Q3 [milestone removed CJ015-02-24 refers] [milestone removed CJ015-02-24 refers]		
Q4 [milestone removed CJ015-02-24 refers] [additional milestone CJ015-02-24 refers] Present the draft Climate Change Plan 2023–2033 to Elected Members to reconsider corporate emissions targets	Engaged with Elected Members on the proposed corporate emissions in the draft Climate Change Plan 2024–2034 on 2 April 2024. The draft plan was presented to Council on 25 June 2024 and endorsed for community consultation. It is expected that community consultation on the draft Climate Change Plan 2024–2034 will be conducted in August 2024.	✓

MILESTONE	COMMENT	STATUS
Bushfire Risk Management Plan A plan which guides the City in providing a coordinated and efficient approach to the identification, assessment and treatment of assets exposed to bushfire-related risk within the City of Joondalup.		
Q1 Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	Implemented the following scheduled actions from the Bushfire Risk Management Plan 2018–2023 in the quarter: <ul style="list-style-type: none"> • Continued to liaise with the WA Department of Fire and Emergency Services regarding firebreak improvements and bushfire fuel reduction works. • Continued to update the WA Department of Fire and Emergency Services Bushfire Risk Management System with planned and completed treatments. • Conducted ongoing post-fire weed spraying within the 3 reserves that had unplanned bushfires events: Warwick Open Space, Shepherds Bush Park and Alfreton Park. • Conducted weed management at firebreaks in bushland reserves and conducted weed management at 27 bushland reserves including directed spraying with grass selective herbicides to reduce summer bushfire fuel loads. 	✓
Appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	A consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023 was not appointed in the quarter due to City still awaiting finalisation and acquittal of a funding agreement from the Disaster Ready Fund. There has been a delay in the WA Department of Fire and Emergency Services receiving the Schedule from the Commonwealth to release the Disaster Ready Fund funding agreements. After the funding is finalised, a consultant will be appointed.	✓

MILESTONE	COMMENT	STATUS
Q2 [milestone from previous quarter] Appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	A consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023 was not appointed in the quarter due to City still awaiting finalisation and acquittal of a funding agreement from the Disaster Ready Fund.	✓
Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	Implemented the following scheduled actions from the Bushfire Risk Management Plan 2018–2023 in the quarter: <ul style="list-style-type: none"> • Conducted manual fuel load reduction works at Lakeside Park (Joondalup), Korella Park (Mullaloo), Timberlane Park (Woodvale), Trigonometric Park (Duncraig), Madana Park (Craigie), and Bethany Park (Iluka). • Continued to update the WA Department of Fire and Emergency Services Bushfire Risk Management System with planned and completed treatments. • Completed all fire accessway maintenance (spraying, brush cutting and pruning) in October 2023. 	✓
Continue to work with the consultant on the review of the Bushfire Risk Management Plan 2018–2023.	A consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023 was not appointed in the quarter due to City still awaiting finalisation and acquittal of a funding agreement from the Disaster Ready Fund.	✓
Q3 Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	Implemented the following scheduled actions from the Bushfire Risk Management Plan 2018–2023 in the quarter: <ul style="list-style-type: none"> • Completed additional manual fuel load reduction works at Bethany Park (Iluka), St Clair Park (Edgewater) and Madana Park (Craigie). • Carried out firebreak improvement works at St Clair Park (Edgewater). • Continued to update the Department of Fire and Emergency Services Bushfire Risk Management System with planned and completed treatments. 	✓
[milestone removed CJ015-02-24 refers]		
[milestone from quarter 1] Appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	Undertook procurement to appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023 in quarter 3. Appointment of a consultant will be finalised in quarter 4.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone removed CJ015-02-24 refers]		
[milestone from quarter 1] Appoint a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	Appointed a consultant to undertake a review of the Bushfire Risk Management Plan 2018–2023.	✓
[additional milestone CJ015-02-24 refers] Implement scheduled actions from the Bushfire Risk Management Plan 2018–2023.	Implemented the following scheduled actions from the Bushfire Risk Management Plan 2018-2023 in the quarter: <ul style="list-style-type: none"> • Carried out manual fuel load reduction works at Alfreton Park (Duncaig), Hepburn Heights Conservation Area (Padbury) and Burns Beach Foreshore Reserve (Burns Beach). • Conducted firebreak maintenance at Burns Beach Foreshore Reserve (Burns Beach). • Released a request for quotation for hazard reduction grass tree burning. 	✓
[additional milestone CJ015-02-24 refers] Liaise with the consultant on the review of the Bushfire Risk Management Plan 2018–2023.	Liaised with the consultant regarding the review of the Bushfire Risk Management Plan 2018–2023, including updating the Bushfire Risk Management System and development of a Bushfire Community Education Program.	✓
Coastal Infrastructure Adaptation Plan		
A plan which guides the City’s response to the future impacts of climate change along the coastline. The plan aims to ensure the City is adequately prepared to adapt to current and future coastal hazards, and to ensure the risk to City of Joondalup infrastructure and assets is minimised.		
Q1 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	Implemented the following scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026 in the quarter: <ul style="list-style-type: none"> • Liaised with and engaged consultants to conduct the City’s 2023/24 Coastal Monitoring Program. • Liaised with and engaged contractors to conduct the City’s 2023/24 Sand Bypassing Program. 	✓
Q2 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	Implemented the following scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026 in the quarter: <ul style="list-style-type: none"> • Completed photo monitoring and survey profiles for October 2023 as part of the City’s 2023/24 Coastal Monitoring Program. • Completed the City’s 2023/24 Sand Bypassing Program by transporting 10,000m³ from Sorrento Beach to Hillarys Beach. • Engaged consultant to commence concept design of maintenance works funded by the Coastal and Estuarine Risk Mitigation Program. 	▲

MILESTONE	COMMENT	STATUS
Q3 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	Implemented the following scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026 in the quarter: <ul style="list-style-type: none"> Completed photo monitoring for March 2024 as part of the City’s 2023/24 Coastal Monitoring Program. Liaised with an external consultant to progress the concept design for maintenance works funded by the Coastal and Estuarine Risk Mitigation Program. 	✓
Q4 Implement scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026.	Implemented the following scheduled actions from the Coastal Infrastructure Adaptation Plan 2018–2026 in the quarter: <ul style="list-style-type: none"> Completed the Coastal Monitoring Program and report for 2023/24. Completed concept design options for the Coastal and Estuarine Risk Mitigation Program. Commenced the tender process for annual Sand Bypassing Program works. 	✓
Coastal Hazard Risk Management and Adaptation Plan		
A plan developed under State Planning Policy 2.6 which identifies areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan provides recommendations and actions for how the City can respond and adapt to these coastal hazards.		
Q1 Undertake community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan.	Undertook community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan in the quarter. The outcomes of the consultation will be presented to Council in quarter 2.	✓
Q2 Present the draft Coastal Hazard Risk Management and Adaptation Plan to Council seeking endorsement.	Presented the community consultation outcomes of the draft Coastal Hazard Risk Management and Adaptation Plan to Council at the 12 December 2023 Council meeting. Council resolved to prepare a new Coastal Hazard Risk Management and Adaptation Plan.	✓
Commence implementation of the Coastal Hazard Risk Management and Adaptation Plan.	Implementation was not commenced in the quarter as the draft Coastal Hazard Risk Management and Adaptation Plan was not endorsed by Council.	✓
Q3 [milestone removed CJ015-02-24 refers]		
Q4 [milestone removed CJ015-02-24 refers] [additional milestone CJ015-02-24 refers] Present a revised project approach to Elected Members.	A draft project plan and proposed approach to progressing the development of the Coastal Hazard Risk Management and Adaptation Plan, as well as draft Terms of Reference for the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group, were presented to Elected Members for feedback on 4 June 2024. It was requested that the item be re-presented in August 2024 for further discussion with Elected Members. It is expected that the item presented to Council in September 2024.	✓

3. PLACE

OUR GOAL

We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.

YOUR OUTCOMES

3-1 **Connected and convenient**

You have access to a range of interconnected transport options.

3-2 **Well-planned and adaptable**

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

3-3 **Attractive and leafy**

You have access to quality public open spaces and enjoy appealing streetscapes.



3-4 **Functional and accessible**


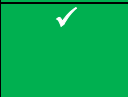


You have access to quality community facilities that are functional and adaptable.

Outcome 3-1 Connected and convenient

You have access to a range of interconnected transport options.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Integrated Transport Strategy A new strategy to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over the next 10 years.		
Q1 Progress development of a draft Integrated Transport Strategy 2024–2034.	Progressed the development of the draft Integrated Transport Strategy in the quarter. This included reviewing work undertaken previously by the consultant and liaising with internal stakeholders to draft content.	
Q2 Progress development of a draft Integrated Transport Strategy 2024–2034.	Progressed the development of the draft Integrated Transport Strategy in the quarter. This included undertaking research, reviewing existing relevant City activities, and drafting content.	
Q3 Present the draft Integrated Transport Strategy 2024–2034 to Elected Members seeking feedback.	Due to meeting scheduling issues and delays, the draft Integrated Transport Plan 2024–2034 was not presented to Elected Members seeking feedback in the quarter. The draft plan will progress directly to Council seeking endorsement in quarter 4 at the April Council meeting.	
Q4 Present the draft Integrated Transport Strategy 2024–2034 to Council seeking endorsement.	Council endorsed the Integrated Transport Plan 2024–2034 at the 23 April 2024 Council meeting.	



MILESTONE	COMMENT	STATUS
Bike Plan A plan which provides the long-term vision, strategic framework and projects we will implement to make bike riding a part of everyday life and move us towards becoming a bike-friendly city.		
Q1 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	Implemented the following scheduled actions from the Bike Plan 2016–2021 in the quarter: <ul style="list-style-type: none"> Continued to collect bicycle user data. Progressed infrastructure upgrades as part of the Capital Works Program, such as at the Eddystone Avenue (Craigie) shared path and the Hepburn Avenue (Hillarys) shared path. 	✓
Q2 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	Implemented the following scheduled actions from the Bike Plan 2016–2021 in the quarter: <ul style="list-style-type: none"> Continued to collect bicycle user data. Progressed a range of infrastructure upgrades as part of the Capital Works Program, such as completing the Eddystone Avenue, Craigie shared path stage 1 and commencing construction of the Hepburn Avenue (Hillarys Cycle Network Expansion stage 1) shared path. Completed the detailed design for the Hillarys Cycle Network Expansion stage 2 — Hillarys to Mullaloo 	✓
Q3 Implement scheduled actions from the Bike Plan 2016–2021 for the quarter.	Implemented the following scheduled actions from the Bike Plan 2016–2021 in the quarter: <ul style="list-style-type: none"> Continued to collect bicycle user data. Progressed a range of infrastructure upgrades as part of the Capital Works Program, including commencing the Eddystone Avenue (Craigie) shared path stage 2 and completing construction of the Hepburn Avenue (Hillarys Cycle Network Expansion stage 1) shared path. Commenced the WA Bicycle Network shared path project on Whitfords Avenue between Forrest Park and Barridale Drive (Kingsley). 	✓
Q4 Commence development of a new Bike Plan 2024–2034.	Did not commence development of a new Bike Plan 2024–2034 in the quarter due to competing priorities. It is anticipated that the development of a new draft bike plan will commence in quarter 1 2024/25.	✓

MILESTONE	COMMENT	STATUS
Integrated parking management system A new centralised system to manage all parking-related activities, including the replacement of current parking ticket machines, incorporating pay-by-phone/plate technology, and providing an enhanced electronic system to manage parking permits.		
Q1 Advertise the tender for a new parking management system.	The tender for a new parking management system was not advertised in the quarter due to changes to the City's <i>Parking Local Law 2013</i> . The tender is expected to be advertised in quarter 2.	✓
Q2 [milestone from previous quarter] Advertise the tender for a new parking management system.	The tender for a new parking management system was advertised in the quarter.	✓
Receive the tenders submitted for the new parking management system.	Tenders were received and evaluation of the tenders commenced in the quarter.	✓
Q3 Evaluate the tenders submitted for the new parking management system.	Completed the evaluation of the tenders submitted for the parking management system.	✓
Determine the preferred supplier for the new parking management system from the tenders submitted.	Presented a tender report for the parking management system at the 26 March 2024 Council meeting, where Council determined the preferred suppliers.	✓
Q4 Present the preferred supplier and tender to Council seeking endorsement.	Council endorsed the tender for the Integrated Parking Management in quarter 3. The new parking management system, the Easypark App, was successfully launched in June 2024 with over 1,690 users in the first week.	✓

Outcome 3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Local Planning Strategy review		
A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.		
Q1 Commence technical reporting and investigations for phase 2 of the Local Planning Strategy review.	<ul style="list-style-type: none"> Presented a report to Council at the July 2023 meeting, where Council endorsed the technical scope for phase 2 of the Local Planning Strategy review. Commenced technical reporting and investigations for phase 2, including engaging a consultant to review the City's Local Commercial Strategy. 	✓
Q2 Progress phase 2 of the Local Planning Strategy review.	<ul style="list-style-type: none"> Progressed technical reporting and investigations into issues identified through community consultation. Consultant progressed work to review the City's Local Commercial Strategy and provided a first draft. Commenced engagement with industry stakeholders and service providers. 	✓
Q3 Provide a report to Council on the outcomes of phase 2 of the Local Planning Strategy review.	A report on the outcomes of phase 2 of the Local Planning Strategy review was not provided to Council in the quarter due to resourcing constraints and scheduling issues with the February Policy Committee meeting. A report is scheduled to be presented to Elected Members in quarter 4.	✓
Present the scope for phase 3 of the Local Planning Strategy review to Council seeking endorsement.	Did not present the scope for phase 3 of the Local Planning Strategy review to Council seeking endorsement due to resourcing constraints and scheduling issues with the February Policy Committee meeting. A report is scheduled to be presented to Elected Members in quarter 4.	✓



MILESTONE	COMMENT	STATUS
Q4 [milestone from previous quarter] Provide a report to Council on the outcomes of phase 2 of the Local Planning Strategy review.	Presented a report on the outcomes of phase 2 of the Local Planning Strategy review to the Policy Committee on 30 April 2024, and to Council at the 28 May 2024 Council meeting.	✓
[milestone from previous quarter] Present the scope for phase 3 of the Local Planning Strategy review to Council seeking endorsement.	Presented a report on the scope for phase 3 of the Local Planning Strategy review to the Policy Committee on 30 April 2024, and to Council for endorsement at the 28 May 2024 Council meeting.	✓
Commence phase 3 of the Local Planning Strategy review.	Commenced phase 3 of the Local Planning Strategy review in the quarter.	✓
Local Planning Scheme No 3 review		
A review of the City's Local Planning Scheme No 3 in accordance with the <i>Planning and Development (Local Planning Schemes) Regulations</i> which includes a review of existing local planning policies and the development of new policies as recommended.		
Q1		
Q2		
Q3		
Q4 [milestone removed CJ119-05/24 refers]		
Local planning policies (relating to residential development) review		
A review of some of the City's local planning policies that relate to residential development, following implementation of the new Residential Design Codes by the Western Australian Planning Commission.		
Q1 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	<ul style="list-style-type: none"> Presented a report to Elected Members in August 2023 on proposed changes to the Development in Housing Opportunity Areas Local Planning Policy and the Residential Development Local Planning Policy to align with proposed changes to the Residential Design Codes. After presenting the above report, the State Government announced the deferral of implementation of the amended Residential Design Codes. Therefore, this policy review matter has been placed on hold, pending further advice from the State Government which is expected to be provided in quarter 4. Presented a report to the Policy Committee at the 7 August 2023 meeting and Council at the 22 August 2023 meeting to consider the Commercial, Mixed Use and Service Commercial Zone Local Planning Policy and the Light Industry Zone Policy, and to consider revocation of the Cash-In-Lieu of Car Parking Local Planning Policy. 	✓
Q2 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	<ul style="list-style-type: none"> Presented a report on the review of Medium Density Single House Development Standard Local Planning Policy required due to revocation of MacNaughton Crescent Structure Plan to Council at the 12 December 2023 Council meeting. 	✓

MILESTONE	COMMENT	STATUS
Q3 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	No action was required in the quarter.	✓
Q4 Review local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	Presented a report on the implementation of the amended <i>State Planning Policy 7.3 — Residential Design Codes (R-Codes)</i> and program for associated review of local planning policies to the Policy Committee on 30 April 2024, and to Council at the 28 May 2024 Council meeting.	✓
State planning reform		
A program of major legislative, regulatory and policy changes to Western Australia’s planning system.		
Q1 Implement actions resulting from the State planning reform process, as required.	As part of the State planning reform process, the City provided submissions on the Draft Operational Policy — Public Open Space and the draft Electric Vehicle Charging Infrastructure Position Statement.	✓
Q2 Implement actions resulting from the State planning reform process, as required.	Report on deferral of amended <i>State Planning Policy 7.3 – Residential Design Codes</i> presented to Policy Committee in November 2023.	✓
Q3 Implement actions resulting from the State planning reform process, as required.	Various actions were undertaken to implement the amended <i>State Planning Policy 7.3 — Residential Design Codes (R-Codes)</i> . A report on the amended R-Codes is scheduled to be presented in quarter 4 at the April Policy Committee meeting.	✓
Q4 Implement actions resulting from the State planning reform process, as required.	Presented a report on the implementation of the amended <i>State Planning Policy 7.3 — Residential Design Codes (R-Codes)</i> to the Policy Committee on 30 April 2024, and to Council at the 28 May 2024 Council meeting.	✓
Review of structure plans		
A review of the City’s existing structure plans to assess if the structure plan is required, can be revoked, or can be incorporated into the Scheme.		
Q1 Undertake reviews of structure plans, as required.	Undertook a review of the Marmion Structure Plan and presented a report to Council regarding the proposed revocation of the Marmion Structure Plan and consequential amendment to Local Planning Scheme No 3.	✓
Q2 Undertake reviews of structure plans, as required.	Marmion Structure Plan was revoked by the Western Australian Planning Commission in November 2023.	✓
Q3 Undertake reviews of structure plans, as required.	A review of the Greenwood Local Structure Plan has commenced and is expected to be presented in quarter 4 at the April Policy Committee meeting.	✓
Q4 Undertake reviews of structure plans, as required.	Presented a report on the revocation of the Greenwood Local Structure Plan to the Policy Committee on 30 April 2024, and to Council at the 28 May 2024 Council meeting. Undertook public consultation on the proposal from 10 June 2024 to 24 June 2024.	✓

Outcome 3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼



MILESTONE	COMMENT	STATUS	
Active reserve and community facility review			
A 3-yearly review of the City's active reserves and community facilities to inform capital works programming and recommendations for future refurbishments and upgrades.			
Q1			
Q2	Commence the review of the City's active reserves and community facilities.	Commenced the review of the City's active reserves and community facilities by conducting workshops to determine the priority order for future refurbishments and upgrades.	✓
Q3	Progress the review of the City's active reserves and community facilities.	Progressed the review of the City's active reserves and community facilities by undertaking demographic and trend analysis.	✓
Q4	Provide a report on the outcomes of the review of the City's active reserves and community facilities to Council.	Completed the review of the City's active reserves and community facilities. A report on the outcomes of the review will be presented to Council in quarter 1 2024/25.	✓

MILESTONE	COMMENT	STATUS
Streetscape Enhancement Program — Leafy City program		
A program to plant trees along residential streets with the aim of increasing leafy canopy cover to help mitigate the heat-island effect.		
Q1 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	Completed the planting phase of the Leafy City Program in the quarter in accordance with the scheduled program.	✓
Q2 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	Continued the tree establishment phase of the Leafy City Program in the quarter in accordance with the scheduled program.	✓
Q3 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	Continued the tree establishment phase of the Leafy City Program in the quarter in accordance with the scheduled program.	✓
Q4 Deliver scheduled program of tree planting as part of the Leafy City program for the quarter.	Continued the tree establishment phase of the Leafy City Program in the quarter in accordance with the scheduled program.	✓

Outcome 3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
City land portfolio management		
A periodic review of City freehold and managed Crown land to identify optimisation, potential rationalisation and acquisition opportunities.		
Q1 Investigate opportunities for optimisation of City freehold and managed Crown land.	Commenced research into options for the City to develop a Land Acquisition Strategy. Submitted a report on the matter to the Major Projects and Finance Committee at the August 2023 meeting.	✓
Implement actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no active Council instructions to dispose of or acquire properties.	✓
Q2 Investigate opportunities for optimisation of City freehold and managed Crown land.	Presented a report on the potential acquisition of land and development of a Land Acquisition Strategy to Council at its meeting on 28 November 2023. Council supported the preparation of a draft Land Acquisition Strategy.	✓
Implement actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no active Council instructions to dispose of or acquire properties.	✓
Q3 Investigate opportunities for optimisation of City freehold and managed Crown land.	Presented a report on the project philosophies and parameters for the draft Land Acquisition Strategy to the Major Projects and Finance Committee at the 25 March 2024 meeting.	✓
Implement actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no active Council instructions to dispose of or acquire properties.	✓

MILESTONE	COMMENT	STATUS
Q4 Investigate opportunities for optimisation of City freehold and managed Crown land.	Presented a report on the project philosophies and parameters for the draft Land Acquisition Strategy to the Council meeting held on the 23 April 2024. Council adopted the project philosophy and parameters.	✓
Implement actions for the disposal and acquisition of properties as endorsed by Council.	There are currently no active Council instructions to dispose of or acquire properties.	✓
Property Management Framework A framework that defines the classifications for which City-owned and managed property is held, establishes the categories and associated principles under which City-owned and managed property may be used and occupied, and promotes equitable, effective and sustainable management practices for the use and occupation of City-owned and managed property.		
Q1 Present revised property classifications to Elected Members seeking feedback.	The revised property classifications were not presented to Elected Members in the quarter due to resourcing constraints. Review of the property classifications continued, and the revised classifications are expected to be presented to Elected Members in quarter 3 together with the update on the implementation of the Property Management Framework.	✓
Q2 [milestone removed CJ231-11/23 refers]		
Q3 [amended milestone from previous quarter CJ231-11/23 refers] Present the revised property classifications and an update on the implementation of the Property Management Framework to Elected Members.	An update on the implementation of the Property Management Framework was presented to Elected Members on 6 February 2024. A presentation on the property classification review was provided to Elected Members on 5 March 2024.	✓
Q4		
Heathridge Park Masterplan A masterplan for Heathridge Park that includes the investigation of two options: replacing/refurbishing the existing facilities; or the rationalisation of the existing community facilities into a single new multi-purpose facility.		
Q1 Finalise a financial evaluation/business case.	The financial evaluation/business case was not finalised in the quarter due to a delay in completing the project cost estimates. Work on the financial evaluation/business case continued and is expected to be finalised in quarter 2.	✓
Q2 [milestone from the previous quarter] Finalise a financial evaluation/business case.	Finalised the financial evaluation/business case for the Heathridge Park Masterplan.	✓
Prepare a report on options for progressing development of the Heathridge Park Masterplan.	Prepared a report on the options for progressing development of the Heathridge Park Masterplan in the quarter. The report will be presented to the Major Projects and Finance Committee in quarter 3.	✓
Q3 Present options for progressing development of the Heathridge Park Masterplan to Elected Members seeking feedback.	A report on the options for progressing development of the Heathridge Park Masterplan was presented to the Major Projects and Finance Committee at the 25 March 2024 meeting.	✓

MILESTONE	COMMENT	STATUS
Q4 Implement actions in relation to the Heathridge Park Masterplan as endorsed by Council.	A report on the options for progressing development of the Heathridge Park Masterplan was presented to Council at the 23 April 2024 Council meeting where it was requested that community consultation be undertaken on two of the concept design options. Documentation has been prepared and community consultation will commence in quarter 1 2024/25.	✓
Duffy House commercial expression of interest		
The progression of an expression of interest for a future commercial operator at the Duffy House site.		
Q1 Advertise a request for expression of interest for a commercial operator at the site.	A request for expression of interest for a commercial operator at the site was not advertised in the quarter due to external delays finalising the land transfer and tenure arrangements with the WA Department of Planning, Lands and Heritage. Despite this, preparations to progress the expression of interest continued in the quarter and it is expected that it will be advertised in quarter 3.	✓
Q2 [milestone removed CJ231-11/23 refers]		
Q3 [milestone from quarter 1] Advertise a request for expression of interest for a commercial operator at the site. [milestone removed CJ231-11/23 refers]	The advertising of the request for expressions of interest for a commercial operator at the site was delayed due to competing priorities. It is anticipated that the request for expressions of interest will be advertised in quarter 4.	✓
Q4 [milestone from previous quarter] Advertise a request for expression of interest for a commercial operator at the site. [milestone removed CJ119-05/24 refers] [milestone removed CJ119-05/24 refers] [milestone removed CJ231-11/23 refers]	The documentation required for the expression of interest for a commercial operator at the site has been completed. The advertising has been delayed due to ongoing competing priorities. It is anticipated that the request for expression of interest will commence in quarter 1 2024/25.	✓
Joondalup City Centre Development — Boas Place		
Investigations into future opportunities for the development of Boas Place in the Joondalup City Centre to incorporate a variety of land uses.		
Q1 Develop a strategy to progress actions in response to the endorsed project philosophy and parameters.	Commenced development of the strategy by forming an internal City Centre Development and Activation Steering Group to guide and progress future actions in accordance with the Council's vision for the Joondalup City Centre. The strategy will be finalised in quarter 3.	✓

MILESTONE	COMMENT	STATUS
Q2 [additional milestone CJ231-11/23 refers] Progress the development of a strategy for investigations into opportunities for the development of the Joondalup City Centre.	Continued the development of a strategy for investigations into opportunities for the development of the Joondalup City Centre in the quarter. The strategy will be finalised in quarter 3.	✓
[milestone removed CJ231-11/23 refers]		
[milestone removed CJ231-11/23 refers]		
Q3 [additional milestone CJ231-11/23 refers] Finalise a strategy for investigations into opportunities for the development of the Joondalup City Centre.	The finalisation of a strategy has been postponed until the Joondalup City Centre Development — Boas Place Project Philosophy and Parameters are endorsed. It is anticipated that the project philosophy and parameters will be presented to Major Projects and Finance Committee and Council for consideration in quarter 4, at the 20 May 2024 meeting. Scoping and research activities were conducted, including seeking advice from external consultants to help focus the direction of the Joondalup City Centre Development — Boas Place project. Initial meetings have been held with the external consultants, including requests for a draft scope of works.	✓
Progress scheduled actions from the endorsed strategy for the quarter.	Did not progress scheduled actions from the endorsed strategy in the quarter as the strategy is still in development.	✓
Present reports to Elected Members on the progress and status of the project as required.	A report on the project philosophy and parameters for the Joondalup City Centre Development — Boas Place was drafted in the quarter. It is scheduled to be presented to Major Projects and Finance Committee and Council in quarter 4.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone removed CJ119-05/24 refers]		
[milestone removed CJ119-05/24 refers]		
[milestone from previous quarter] Finalise a strategy for investigations into opportunities for the development of the Joondalup City Centre.	Following the endorsement of the Project Philosophy and Parameters by Council, the City developed an initial scoping and research strategy for the project. The strategy includes 3 key phases: Probity and Governance, Property and Market Analysis, and Urban Design. This preliminary strategy will be explored to determine project feasibility, option analysis and assist with the initial drafting of a business case. The strategy will be finalised by an expert, following their appointment to provide advice and assistance for the development of the Joondalup City Centre.	✓
[milestone from previous quarter] Progress scheduled actions from the endorsed strategy for the quarter.	The strategy has not been finalised. However, external engagements and Request for Quotations to seek expert advice and assistance for the development of the Joondalup City Centre were conducted in the quarter. This includes commencing a service request for a probity advisor to assist with the project.	✓
[milestone from previous quarter] Present reports to Elected Members on the progress and status of the project as required.	The Project Philosophy and Parameters were presented to Major Projects and Finance Committee on 6 May 2024 and to Council at the 28 May 2024 Council meeting. The endorsed Project Philosophy and Parameters have formed the basis for the investigation's strategy, and further status reports will be presented to Elected Members as required.	✓
Burns Beach café development		
A café development on City-managed Crown land within the Burns Beach Coastal Node which will incorporate a two-storey food and beverage facility and be leased to commercial operators.		
Q1 Issue requests for additional information to successful respondents from the expression of interest process.	<ul style="list-style-type: none"> • Requests for additional information to successful respondents from the expression of interest process were not issued in the quarter due to delays caused by seeking advice from a specialty hospitality consultant and probity advisor. It was not expected that external advice would be required, however, it became necessary due to the number and complexity of submissions received. • Respondents to the expression of interest process were considered and shortlisted by Council at the September 2023 meeting. Stage 2 of the expression of interest process will be undertaken in quarter 2. 	✓
Q2 [amended milestone from previous quarter CJ231-11/23 refers] Progress stage 2 requests for additional information to successful respondents from the expression of interest process.	<ul style="list-style-type: none"> • Informed the respondents to the expression of interest process of the Council decision to undertake shortlisting. • Progressed preparation of the stage 2 requests for additional information to successful respondents. 	✓
[milestone removed CJ231-11/23 refers]		

MILESTONE	COMMENT	STATUS
Q3 Present a report to Elected Members on the progress and status of the project.	<ul style="list-style-type: none"> • Did not present a report to Elected Members on the progress and status of the Burns Beach café development in the quarter due to scheduling delays. • Continued to progress preparation of the stage 2 requests for additional information from successful respondents. A report will be presented to Elected Members once the expression of interest process has progressed, in 2024/25. 	✓
Q4 [milestone removed CJ119-05/24 refers] [additional milestone CJ119-05/24 refers] Progress stage 2 requests for additional information form successful respondents of the expression of interest process.	In accordance with section 3.59 of the <i>WA Local Government Act 1995</i> , the City is preparing and advertising a business plan for this project. Therefore, stage 2 requests were not progressed in the quarter due to this competing priority. The stage 2 requests will commence after the business plan has been prepared and advertised in quarter 1 2024/25.	✓
Strategic Asset Management Framework review A review of the Strategic Asset Management Framework, including processes and practices, to provide improved management of City infrastructure assets.		
Q1 Liaise with external consultants to commence a review of the Strategic Asset Management Framework.	<ul style="list-style-type: none"> • Released a Request for Quotation for an external consultant to commence a review of the Strategic Asset Management Framework. • Evaluated the responses to the Request for Quotation and awarded a contract to the selected external consultant. • Liaised with the selected external consultants to commence a review of the Strategic Asset Management Framework. 	✓
Q2 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.	Continued to liaise with the external consultants to review the Strategic Asset Management Framework, including completion of an asset management maturity assessment and roles and responsibilities review.	✓
Q3 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.	Continued to liaise with the external consultants to review the Strategic Asset Management Framework, including the development of draft Levels of Service and a draft Asset Management Strategy.	✓
Q4 Liaise with external consultants to progress the review of the Strategic Asset Management Framework.	Continued to liaise with the external consultants to review the Strategic Asset Management Framework, including the finalisation of a Levels of Service Framework for infrastructure assets and a draft Asset Management Strategy.	✓

MILESTONE	COMMENT	STATUS
Ocean Reef Marina Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.		
Q1 Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to provide support to DevelopmentWA and other stakeholders in the quarter to ensure construction activities at Ocean Reef Marina progress in accordance with the Development Agreement.	✓
Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance to DevelopmentWA as required in the quarter.	✓
Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued to explore development opportunities for land within the marina as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
Present reports to Elected Members on the progress and status of the Marina as required.	Presented a report on the progress and status of the Marina to Elected Members at the August 2023 Council Meeting. This report outlined a proposal to amend the City of Joondalup district boundary to include the new areas of the Ocean Reef Marina development that sit outside the City's current regional boundary.	✓
Q2 Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to provide support to DevelopmentWA and other stakeholders in the quarter to ensure construction activities at Ocean Reef Marina progress in accordance with the Development Agreement.	✓
Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance to DevelopmentWA as required in the quarter.	✓
Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued to explore development opportunities for land within the marina as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in the quarter.	✓

MILESTONE	COMMENT	STATUS
Q3 Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to provide support to DevelopmentWA and other stakeholders in the quarter to ensure construction activities at Ocean Reef Marina progress in accordance with the Development Agreement.	✓
Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance to DevelopmentWA as required in the quarter.	✓
Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued to explore development opportunities for land within the marina as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
Present reports to Elected Members on the progress and status of the Marina as required.	Presented a Project Status Report to the Major Projects and Finance Committee at the 25 March 2024 meeting.	✓
Q4 Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to provide support to DevelopmentWA and other stakeholders in the quarter to ensure construction activities at Ocean Reef Marina progress in accordance with the Development Agreement.	✓
Provide feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Provided technical feedback and guidance to DevelopmentWA as required in the quarter.	✓
Explore development opportunities for land within the Marina that is owned or managed by the City.	Continued to explore development opportunities for land within the marina as part of negotiations with DevelopmentWA and in accordance with the Development Agreement.	✓
Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in the quarter.	✓
Ocean Reef Marina commercial site development business case		
A business case to evaluate options for developing commercial facilities owned by the City. The facilities will be located on the Club Facilities Lot, a piece of land transferred back to the City.		
Q1 Present the business case to Council seeking endorsement.	The Ocean Reef Marina commercial site development business case has been prepared and reviewed by the City and DevelopmentWA. It has been agreed between the City and DevelopmentWA to pause the project for now, pending the appointment of the Marina Town Centre Proponent, to ensure that the City's commercial development is in alignment with the Town Centre. It is expected that the proponent will be appointed in quarter 2, so the business case will be reviewed in quarter 3. It is projected that a business case will be presented to Council seeking endorsement in quarter 4.	✓
Q2		

MILESTONE	COMMENT	STATUS
Q3 [additional milestone CJ231-11/23 refers] Provide the business case to DevelopmentWA and Town Centre proponent for review.	No further progress on the project in the quarter due to external delays. The City is awaiting confirmation from DevelopmentWA to discuss the project with the Town Centre proponent. It is anticipated that the business case will be presented to the proponent in quarter 4, should DevelopmentWA provide confirmation.	✓
Q4 [milestone removed CJ119-05/24 refers]		
Ocean Reef Sea Sports Club building redevelopment		
Assistance provided to DevelopmentWA in the procurement and construction of the Ocean Reef Sea Sports Club building as part of the Ocean Reef Marina development.		
Q1 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support and assistance through the procurement and construction process in the quarter, including participation in the tender assessment panel, chaired by DevelopmentWA, to procure a builder for the construction of the Ocean Reef Sea Sports Club and Marine Rescue Whitfords/Marina Manager facilities.	✓
Q2 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Continued to provide ongoing support and assistance through participation in a value engineering exercise and cost planning review process, to identify opportunities for savings in the proposed building design for the Ocean Reef Sea Sports Club.	✓
Q3 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Continued to provide ongoing support and assistance in the value engineering exercise, and review of submitted documentation, to work towards the finalisation of the building design for the Ocean Reef Sea Sports Club.	✓
Q4 Provide ongoing support and assistance through the procurement and construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Continued to provide ongoing support and assistance to work towards the finalisation of the building design for the Ocean Reef Sea Sports Club, including the City issuing approval, as the future facility owner, to DevelopmentWA for the proposed forward works for construction of the facility.	✓

4. ECONOMY

OUR GOAL

We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide-range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination.

YOUR OUTCOMES

4-1 Prosperous and local

You feel supported to grow your business in the City.

4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.



4-3 Appealing and welcoming

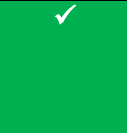

You welcome residents, and local and international visitors to the City.

Outcome 4-1 Prosperous and local

You feel supported to grow your business in the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Economic Development Strategy A strategy to guide economic development activities within the City by providing support to local business, stimulating investment, and driving economic growth.		
Q1 Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.	Implemented scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program (these are reported separately).	
Finalise development of the draft Economic Development Strategy 2024–2029.	Development of the draft Economic Development Strategy 2024–2029 was not finalised in the quarter due to a stakeholder consultation period running beyond the agreed timeframe because of stakeholder availability. Development of the draft strategy progressed and is expected to be finalised in quarter 2.	

MILESTONE	COMMENT	STATUS
<p>Q2 [milestone from previous quarter] Finalise the development of the draft Economic Development Strategy 2024–2029.</p> <p>Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.</p> <p>Present the draft Economic Development Strategy 2024–2029 to Council seeking endorsement for community consultation.</p>	<p>Finalised the development of the draft Economic Development Strategy 2024–2029 in the quarter and the draft was presented to Elected Members on 4 December 2023 seeking feedback.</p> <p>Implemented scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program (these are reported separately).</p> <p>Presentation of the draft Economic Development Strategy 2024–2029 to Council seeking endorsement for community consultation did not occur in the quarter due to increased engagement with Elected Members. The draft Economic Development Strategy 2024–2029 was presented to Elected Members at a Strategy Session in December 2023. The draft strategy will be presented to Council seeking endorsement for community consultation in quarter 3.</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Q3 [milestone from previous quarter] Present the draft Economic Development Strategy 2024–2029 to Council seeking endorsement for community consultation.</p> <p>Implement scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) for the quarter.</p> <p>Undertake community consultation activities on the draft Economic Development Strategy 2024–2029.</p>	<p>Presented the draft Economic Development Strategy 2024–2029 to Council seeking endorsement to undertake community consultation at the 27 February 2024 meeting.</p> <p>Implemented scheduled actions from the Expanding Horizons: An Economic Development Strategy for a Global City (2012) as part of the International Economic Development Activity Plan, Digital City Plan, Destination City Plan, and Business Engagement Program (these are reported separately).</p> <p>Commenced community consultation activities on the draft Economic Development Strategy 2024–2029 on 14 March 2024. Community consultation will close in quarter 4, on 12 April 2024.</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Q4 Present the draft Economic Development Strategy 2024–2029 to Council seeking endorsement.</p> <p>Commence implementation of the Economic Development Strategy 2024–2029.</p>	<p>Council endorsed the draft Economic Development Strategy 2024–2029 at the 25 June 2024 Council meeting.</p> <p>Implementation of the Economic Development Strategy 2024–2029 commenced after it was endorsed by Council at the 25 June 2024 meeting.</p>	<p>✓</p> <p>✓</p>

MILESTONE	COMMENT	STATUS
Business engagement Engagement with local businesses to support and facilitate access to a range of support services and initiatives for sole traders, small and medium-sized businesses.		
Q1 Deliver business engagement activities as opportunities arise.	Delivered the following business engagement activities in the quarter: <ul style="list-style-type: none"> • Attended the Joondalup Business Association Coffee Connection and conducted an introduction to Uptown for the Association members. • Commenced Plus Eight Pre-Accelerator program. • Liaised with local businesses on the development of an event series for promotion during the Joondalup Festival of Motoring. • Negotiated with Central Walk vacant property owners to secure participation in Lightup, a program for curated artistic displays in empty windows. 	✓
Deliver Buy Local activities as opportunities arise.	Delivered the following Buy Local activities in the quarter: <ul style="list-style-type: none"> • Secured collaboration with local businesses to participate in the sustainable fashion event Swapup, to be held at Central Walk. • Hosted StartUP Social at a local venue. • Engaged local businesses to support catering requirements for Indonesian Delegation and Joondalup Innovation Challenge pre-judging meeting. 	✓

MILESTONE	COMMENT	STATUS
Q2 Deliver business engagement activities as opportunities arise.	<p>Delivered the following business engagement activities in the quarter:</p> <ul style="list-style-type: none"> • Attended Joondalup Business Association events, including Coffee Connection at Joondalup Resort, where City initiatives were presented. • Attended Joondalup Business Association Annual General Meeting. • Facilitated a meeting with Hon Stephen Dawson MLC, Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research at a local technology business. • Facilitated a meeting between City Chief Executive Officer and CORE Innovation Hub. • Attended a range of events to represent Joondalup and local businesses, including: <ul style="list-style-type: none"> · Committee for Economic Development of Australia — WA Health Outlook · Women in Technology Awards · Australia India Case Studies Launch · WA Innovator of the Year Awards · Cyber Security Cooperative Research Centre — Corporates Compromised · West Tech Fest • Introductions with new local business owners, who were invited to the Joondalup Visitor Economy Network, Uptown brief. • Engaged with The Aquarium of Western Australia (AQWA) on updating footage for promotional purposes. 	✓
Deliver Buy Local activities as opportunities arise.	<p>Delivered the following Buy Local activities in the quarter:</p> <ul style="list-style-type: none"> • Developed a detailed Joondalup Festival of Motoring business engagement program. • Developed Uptown branded local business engagement and social media content for various businesses. 	✓

MILESTONE	COMMENT	STATUS
Q3 Deliver business engagement activities as opportunities arise.	Delivered the following business engagement activities in the quarter: <ul style="list-style-type: none"> • Engaged with prospective new Cyber awareness business to facilitate connections through Cyber West and the Small Business Development Corporation. • Elected Members and City officers attended various Joondalup Business Association events, including Coffee Connection at Diesel Cafe, Sundowner at Redi Software and Gravity Discovery Centre, where City initiatives and opportunities for Joondalup were presented. • Discussed collaboration opportunities with the new Centre Manager of Whitfords Shopping Centre, Westfield Centre Group. • Conducted other engagement activities with individual local businesses. 	✓
Deliver Buy Local activities as opportunities arise.	Delivered the following Buy Local activities in the quarter: <ul style="list-style-type: none"> • Engaged and liaised with 3 local businesses regarding opportunities for promotion in City News Deals. • Engaged and liaised with Edith Cowan University, Liberty Flexible Workspaces, Redi Software and Quest Joondalup to facilitate business programs and start-up weekend workshops at their locations. 	✓
Q4 Deliver business engagement activities as opportunities arise.	Delivered the following business engagement activities in the quarter: <ul style="list-style-type: none"> • Created Uptown social media content for use by over 30 local businesses. • Engaged with 12 Joondalup City Centre businesses to deliver the Animals Uptown sculpture trail. 	✓
Deliver Buy Local activities as opportunities arise.	Delivered the following Buy Local activities in the quarter: <ul style="list-style-type: none"> • Worked with the Department of Jobs, Tourism, Science and Innovation to engage with local businesses, including through the Joondalup Business Association, to develop a Business Climate Adaptation Toolkit. This toolkit will equip local businesses to increase local sales, which, in turn, will mitigate the impacts of climate change. • Supported Edith Cowan University to promote the Empowering Businesses through Digital Innovation research opportunity for local businesses. • Engaged with Hillarys Beach Club, providing them with Uptown collateral, shared information on business support activities (including the Uptown directory), and discussed opportunities for hosting future events in their function rooms. 	✓

MILESTONE	COMMENT	STATUS
Business forums Breakfast events the City hosts for the businesses community to promote local engagement activities, provide information on key economic issues, and promote networking opportunities.		
Q1 Undertake a review of business forums 1 and 2 from 2022/23.	Undertook a review of business forums 1 and 2 and held a debrief with relevant internal and external stakeholders. The review identified opportunities for process improvements in internal resource management and database management.	✓
Plan for the delivery of business forums 1 and 2 in 2023/24.	Commenced planning for delivery of Business Forum 1 including: <ul style="list-style-type: none"> • Finalised the date and theme of the event as 9 November 2023 and Destination Joondalup. • Received acceptance to the invitation from the keynote speaker, Deputy Premier; Treasurer; Minister for Transport; Tourism Hon Rita Saffioti MLA. • Finalised artwork for advertising forum which was included in the September 2023 Business eNewsletter and Destination Perth September member update. 	✓
Q2 Deliver business forum 1.	Delivered the “Destination Joondalup” Business Forum on 9 November 2023 with keynote speaker, Deputy Premier; Treasurer; Minister for Transport; Tourism Hon Rita Saffioti, MLA. The forum was successful in showcasing local businesses, organisations and City of Joondalup programs and initiatives, including Uptown, Joondalup Festival of Motoring, and Joondalup Business Association. Outcomes included a lead article in Perth Now and positive feedback from attendees.	✓
Q3 Plan for the delivery of business forum 2.	Commenced planning for delivery of Business Forum 2 including: <ul style="list-style-type: none"> • Inviting keynote speaker Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development, Hon Hannah Beazley MLA. 	✓
Q4 Deliver business forum 2.	Delivered the “Smart Cities Connect: Infrastructure for Future Communities” business forum on 13 June 2024 at Joondalup Resort, with approximately 110 attendees. This business forum was delivered as an industry forum in collaboration with the National Transport Research Organisation.	✓



MILESTONE	COMMENT	STATUS
Business capacity and support		
Partnership events, initiatives and programs to deliver training opportunities to local businesses		
Q1 Facilitate business support activities, as opportunities arise.	Facilitated and supported the following business support activities in the quarter: <ul style="list-style-type: none"> • Economic Development & Advocacy business support card developed to engage business community communication with the City of Joondalup and the business support team. • Continued promotion of the Uptown Business Directory. 	✓
Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.	Delivered the following actions as part of the Small Business Development Corporation Small Business Friendly Local Government Program in the quarter: <ul style="list-style-type: none"> • Developed the Business Approvals Roadmap for the City of Joondalup website. • Submitted the City’s Small Business Friendly Local Government Program Annual Report to the Small Business Development Corporation. 	✓
Q2 Facilitate business support activities, as opportunities arise.	Facilitated the following business support activities in the quarter: <ul style="list-style-type: none"> • Finalised business support collateral for distribution to businesses in the City. • Completed rebranding of business programs and supports, to “Innovate Joondalup” and launched on website. 	✓
Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.	Delivered the following initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program in the quarter: <ul style="list-style-type: none"> • Participated in the Small Business Friendly Approvals Outreach Program. • Participated in the Small Business Friendly Approvals Evaluation Webinar. 	✓


MILESTONE	COMMENT	STATUS
Q3 Facilitate business support activities, as opportunities arise.	Facilitated the following business support activities in the quarter: <ul style="list-style-type: none"> • Promoted Innovate Joondalup programs and expressions of interest to local businesses. • Developed Business Support webpage providing an overview of business support services. • Launched the Thrive Business Support Program with the Business Gathering Breakfast launch event. • Delivered the inaugural Joondalup Start-up weekend with over 32 entrepreneurs participating between 15–17 March 2024. • Met with a local business to discuss potential business collaboration and networking opportunities. 	✓
Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.	Delivered the following initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program in the quarter: <ul style="list-style-type: none"> • Completed the 6-monthly reporting for the Small Business Development Corporation Small Business Friendly Local Government Program. • Promoted business support programs on social media. 	✓
Q4 Facilitate business support activities, as opportunities arise.	Facilitated the following business support activities in the quarter: <ul style="list-style-type: none"> • Commenced the “Hello Monday” Innovate Joondalup program with 5 Joondalup-based female entrepreneurs attending the workshop. • Commenced the “Plus8” Innovate Joondalup program, with 10 Joondalup-based businesses, startups, and entrepreneurs attending. • Disseminated business support services information to Joondalup City Centre hospitality businesses. • Attended the Joondalup Business Association Business coffee connection at Le Papillon Patisserie and Business Sundowner at iCreated Studio. • Met with Grounded Café to discuss hosting Uptown Women event and shared Uptown social media and collateral. • Engaged with Hello Monday, who delivers local business support programs, to discuss sponsorship opportunity for Learn, Grow Rise Event. 	✓
Participate in and deliver initiatives as part of the Small Business Development Corporation Small Business Friendly Local Government Program.	The Small Business Friendly Approvals Program is ongoing. Actions are now being reviewed noting the Small Business Friendly Approvals Program will conclude in September 2024 with actions beyond 2023/24 to be rolled into the Continuous Improvement Plan for 2024/25.	✓

Outcome 4-2 Innovative and confident

You are attracted to the City’s unique characteristics and potential and feel confident in investing.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
International Economic Development Activities Plan (Global City Plan) A plan which provides guidance on facilitating international relationships that will lead to the establishment of Joondalup as a “global city” based around the development of mutually-beneficial relationships and outcomes.		
Q1 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.	Implemented the following scheduled actions from the International Economic Development Activities Plan (2017) in the quarter: <ul style="list-style-type: none"> • Attended the Economics and Industry Standing Committee Indonesia Inquiry Reception at Parliament House. • Hosted visitors to the City from the Indonesian delegation of over 60 delegates from National Ministry of Planning and Parliament of Indonesia. Discussions with the delegation are ongoing and include resource sharing and opportunities for collaboration. • City officers attended Global Entrepreneurship Congress 2023 in Melbourne. Discussions at the Congress included the exploring the opportunity for the City to join the Global Entrepreneurship Network. 	

MILESTONE	COMMENT	STATUS
Q2 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.	Implemented the following scheduled actions from the International Economic Development Activities Plan (2017) in the quarter: <ul style="list-style-type: none"> • Attended the Foreign Arrangements Scheme Webinar by the Department of Foreign Affairs and Trade on 17 October 2023. • Attended Commissioners Week events, including the Perth US Asia Committee for Perth events. • Attended Consultation session for WA’s International Education Strategy • Attended WA Invest and Trade Export Awards which saw 2 Joondalup businesses winning awards. • Participated in delegation of Indian technology stakeholders to Edith Cowan University and the Australian Automation and Robotics Precinct. 	✓
Commence development of a draft Global City Plan 2024–2029.	Did not commence the development of the draft Global City Plan 2024–2029 in the quarter due to delays in the finalisation of the draft Economic Development Strategy. Development of the draft plan will commence in quarter 4 following the finalisation of the Economic Development Strategy 2024–2029 in quarter 3.	✓
Q3 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.	Implemented the following scheduled actions from the International Economic Development Activities Plan (2017) in the quarter: <ul style="list-style-type: none"> • Delivered a Strategic partnership presentation to the Indian Delegation for the Global Education and Careers Forum at the Edith Cowan University on 22 March 2024. 	✓
[milestone removed CJ015-02-24 refers]		
Q4 Implement scheduled actions from the International Economic Development Activities Plan (2017) for the quarter.	Implemented the following scheduled actions from the International Economic Development Activities Plan (2017) in the quarter: <ul style="list-style-type: none"> • The Deputy Mayor met with the Indonesian Ambassador to Australia and the Indonesian Consul General on 29 May 2024 to discuss implementation of the Indonesia-Australia Mutual Recognition Agreement on Engineers and potential cooperation in the nursing and care-giving sectors. 	✓
[milestone removed CJ015-02-24 refers]		
[milestone removed CJ119-05/24 refers]		

MILESTONE	COMMENT	STATUS
<p>Digital City Plan A plan that outlines the digital future the City could achieve through a set of strategies and actions. The plan addresses key priority actions, including delivering capacity-building programs for local businesses and potential for establishing virtual and physical spaces that create opportunities for start-ups.</p>		
<p>Q1 Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.</p>	<p>Implemented the following scheduled actions from the Joondalup: Digital City (2012) in the quarter:</p> <ul style="list-style-type: none"> • Developed a proposal to the National Transport Research Organisation to progress a Joondalup Smart Mobility Living Lab. • Sponsored and attended the WA Data Science and Innovation Hub Artificial Intelligence conference on 2–3 August 2023. • Participated in the formulation of the 10-Year Science and Technology Plan for the WA Department of Jobs, Science, Tourism and Innovation. • Delivered the 2023 Joondalup Innovation Challenge. 	✓
<p>Q2 Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.</p>	<p>Implemented the following scheduled actions from the Joondalup: Digital City (2012) in the quarter:</p> <ul style="list-style-type: none"> • Conducted negotiations with Cyberwest to update and renew the Memorandum of Understanding. • Progressed the proposal for a Joondalup Smart Mobility Living Lab. • Attended the National Transport Research Organisation, Australia Board dinner to engage with key stakeholders for the development of the Joondalup Smart Mobility Living Lab • Prepared a Request for Tender for an operator of a Joondalup Innovation Incubator • Participated in DevelopmentWA’s Ocean Reef Marina Smart City tender evaluation. 	✓
<p>Commence development of a draft Digital City Plan 2024–2029.</p>	<p>Development of the draft Digital City Plan 2024–2029 was not commenced in the quarter due to delays in the finalisation of the Economic Development Strategy. Development of the draft plan will commence in quarter 3 following the finalisation of the Economic Development Strategy 2024–2029 in quarter 3.</p>	✓

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Commence development of a draft Digital City Plan 2024–2029.	Commenced development of the draft Digital City Plan 2024–2029 in line with the Digital Strategy review and the development of a scope of works.	✓
Implement scheduled actions from the Joondalup: Digital City (2012) for the quarter.	Implemented the following scheduled actions from the Joondalup: Digital City (2012) in the quarter: <ul style="list-style-type: none"> • Progressed key actions between the National Transport Research Organisation and Main Roads WA relating to the Joondalup Smart Mobility Living Lab proposal. • Continued engagement with Department of Jobs Science Tourism and Innovation on State involvement of implementation of Innovation Incubator, new Economic Development Strategy and the potential for Smart Mobility Living Lab. • Facilitated the quarter 3 Digital and Cyber Network meeting to 12 participants. Key items discussed at the meeting include: <ul style="list-style-type: none"> · Digital Strategy Review · Innovation Incubator · Smart Mobility Living Lab · Update by CyberWest on Industry Advisory Board meeting, CyberWest Summit and redesigning of Small to Medium Enterprise engagement tools. · Update provided by Edith Cowan University on their new capabilities including Cyberlab and Electric Vehicles and international partnerships and collaboration efforts. 	✓
Progress development of a draft Digital City Plan 2024–2029.	Progressed development of the draft Digital City Plan 2024–2029 with the Digital Strategy review and the development of a scope of works. Further development is behind schedule due to delays with the finalisation of the draft Economic Development Strategy 2024–2029	✓
Q4 [milestone removed CJ119-05/24 refers]		
[additional milestone CJ119-05/24 refers] Progress development of the draft Digital City Plan 2024–2029	Progressed the development of the Digital City Plan 2024–2029 with the appointment of an external consultant to assist in drafting the new plan.	✓

MILESTONE	COMMENT	STATUS
Joint Economic Development Initiative A joint initiative with key economic stakeholders based in Joondalup to align visioning and strategic directions with the aim of supporting complementary economic development activities.		
Q1 Participate in and support activities arising from the Joint Economic Development Initiative.	Participated in and supported the following activities arising from Joint Economic Development Initiative in the quarter: <ul style="list-style-type: none"> • Progressed the outcomes from the previous Joint Economic Development Initiative roundtable, including performing actions from the Health Innovation Business Forum and developing the Joondalup Innovation Incubator. • Held the Joint Economic Development Initiative roundtable on 7 September 2023. Some of the key items discussed at this meeting included: <ul style="list-style-type: none"> · Joondalup Innovation Precinct · City Centre Development and Activation. 	✓
Q2 Participate in and support activities arising from the Joint Economic Development Initiative.	Participated in and supported the following activities arising from Joint Economic Development Initiative in the quarter: <ul style="list-style-type: none"> • Progressed the outcomes from the previous Joint Economic Development Initiative roundtable, including the development and presentation of milestones and advocacy regarding the Smart Mobility Living Lab and Joondalup Innovation Precinct. • Held the Joint Economic Development Initiative roundtable on 29 November 2023. Some of the key items discussed at this meeting included: <ul style="list-style-type: none"> · Presentation by the Chief Executive Officer of the National Transport Research Organisation, Australia on a Joondalup Smart Mobility Living Lab. · Presentation by the Chief Economist from the WA Chamber of Commerce and Industry on the state of the economy. · Feedback on the draft Economic Development Strategy 2024–2029. · Update on the Joondalup Innovation Precinct. 	✓

MILESTONE	COMMENT	STATUS
Q3 Participate in and support activities arising from the Joint Economic Development Initiative.	<p>Participated in and supported the following activities arising from Joint Economic Development Initiative in the quarter:</p> <ul style="list-style-type: none"> • Progressed the outcomes from the previous Joint Economic Development Initiative roundtable, including actions and information from other cluster group meetings including: <ul style="list-style-type: none"> · Medical precinct taskforce — developing a prospectus/capability statement, · Joondalup Visitor Economy Network · Uptown day-trip itineraries. • Met with international “placemaker”, Ryan Solmar, on 7 March 2024. Key items discussed at the meeting include: <ul style="list-style-type: none"> · Economic Development Strategy community consultation activities · Joondalup Innovation Precinct · Advocacy priorities to support economic development in Joondalup. · Joondalup City Centre Place Activation Plans — proposed actions. 	✓
Q4 Participate in and support activities arising from the Joint Economic Development Initiative.	<p>Participated in and supported the following activities arising from the Joint Economic Development Initiative in the quarter:</p> <ul style="list-style-type: none"> • Progressed the outcomes from the previous Joint Economic Development Initiative roundtable. • Held the Joint Economic Development Initiative roundtable on 6 June 2024. Some of the key items discussed at this meeting included: <ul style="list-style-type: none"> · Review of the Joint Economic Development Initiative Terms of Reference. · Feedback from community consultation activities on the draft Economic Development Strategy 2024–2029. · The Global Facing Innovation Ecosystem Discussion Paper. · The Our Town episode on Joondalup. · Advocacy activities to support economic development in Joondalup. 	✓

MILESTONE	COMMENT	STATUS
<p>Regional collaboration and business clusters Collaboration opportunities with State Government agencies and neighbouring local governments, and the development of business clusters in industries, such as education, medical, global trade and investment, the visitor economy and digital and cyber for the incubation and activation of commercial precincts.</p>		
<p>Q1 Identify and implement regional collaboration activities as opportunities arise.</p>	<p>Identified and implemented the following regional collaboration activities in the quarter:</p> <ul style="list-style-type: none"> • Held a meeting with Geoparks Australia and the City of Wanneroo to discuss opportunities for a United Nations Educational, Scientific and Cultural Organisation Global Geopark in the region. • Engaged with the City of Wanneroo to support Cyber Week Small Business Briefing to be delivered in quarter 2. • Formalised the Destination Perth Sunset Coast membership with City of Wanneroo and City of Stirling. • Held a meeting with City of Wanneroo and City of Stirling regarding the development and implementation of the Small Business Friendly Approvals program. • Completed a submission to Tourism WA regarding input into the draft Destination Perth Tourism Destination Management Plan 2023–2033 and corresponding Regional Tourism Development Strategies. 	<p>✓</p>
<p>Participate in and support activities arising from industry cluster groups.</p>	<p>Participated in and supported the following activities arising from industry cluster groups in the quarter:</p> <ul style="list-style-type: none"> • Reviewed the Uptown strategy implementation phase 2, which will be presented at the next Joondalup Visitor Economy Network meeting. • Held meeting with WA Life Sciences Innovation Hub and University of Western Australia Perth Bioscience, to inform the agenda for the next Joondalup Medical Precinct Taskforce meeting, including external guests from Ingham Institute of Applied Medical Research. • Commenced discussions regarding the formation of a robotics cluster group with Edith Cowan University, North Metropolitan TAFE, and the Australian Automation and Robotics Precinct. 	<p>✓</p>

MILESTONE	COMMENT	STATUS
<p>Q2 Identify and implement regional collaboration activities as opportunities arise.</p> <hr/> <p>Participate in and support activities arising from industry cluster groups.</p>	<p>Identified and implemented the following regional collaboration activities in the quarter:</p> <ul style="list-style-type: none"> • Attended the Local Government Professionals “Commtelligence” conference. • Commenced negotiation phase of a Memorandum of Understanding with the Australian Automation and Robotics Precinct operators. • Progressed the Geoparks initiative with City of Wanneroo and Geoparks Australia regarding community engagement and next steps forward. • Attended the City of Stirling Net Zero Transport Symposium. • Ongoing collaboration and meeting with City of Wanneroo team to discuss regional collaboration. <hr/> <p>Participated in and supported the following activities arising from industry cluster groups in the quarter:</p> <ul style="list-style-type: none"> • Presentation to the Joondalup Economic Development Initiative on the Joondalup Visitor Economy Network cluster group meeting outcomes. 	<p>✓</p> <hr/> <p>✓</p>
<p>Q3 Identify and implement regional collaboration activities as opportunities arise.</p> <hr/> <p>Participate in and support activities arising from industry cluster groups.</p>	<p>Identified and implemented the following regional collaboration activities in the quarter:</p> <ul style="list-style-type: none"> • Liaised with the Cities of Wanneroo, Kwinana, and the Town Team Movement regarding establishing a WA Local Government Placemaking Network. • Met with Cities of Wanneroo and Swan at the Sunset Coast Alliance meeting regarding Destination Perth Contingency. • Met with City of Perth to discuss their approach to reporting. • Met with City of Wanneroo to discuss Sunset Coast and Geoparks. • Held discussions with Tourism WA for collaboration on Yellagonga Geopark. • Met with Cities of Wanneroo and Stirling to discuss joint advocacy opportunities. <hr/> <p>Participated in and supported the following activities arising from industry cluster groups in the quarter:</p> <ul style="list-style-type: none"> • Presented the cluster group outcomes to the Joondalup Economic Development Initiative. 	<p>✓</p> <hr/> <p>✓</p>



MILESTONE	COMMENT	STATUS
Q4 Identify and implement regional collaboration activities as opportunities arise.	Identified and implemented the following regional collaboration activities in the quarter: <ul style="list-style-type: none"> Met with City of Stirling to discuss a potential data analytic dashboard to allow collaboration on Sunset Coast destination initiatives. 	✓
Participate in and support activities arising from industry cluster groups.	Participated in and supported the following activities arising from industry cluster groups in the quarter: <ul style="list-style-type: none"> Met with Destination Perth, and Cities of Wanneroo and Stirling to discuss the 2024/2025 partnership proposal. Progressed a memorandum of understanding with WA Data Science Innovation Hub. Sunset Coast Alliance meeting with Cities of Wanneroo and Stirling to discuss Destination Perth 2024/25 prospectus and campaign activity, and potential for Sunset Coast Alliance memorandum of understanding. Media Release and photo opportunity with CEO to promote the memorandum of understanding with the Australian Automation and Robotics Precinct, including a story in PerthNow on 28 June 2024. 	✓
Investment Attraction Guidelines Guidelines that provide a structured approach to attracting investment into Joondalup, with the objective of fostering job creation and sustainable economic development by encouraging private and public investment.		
Q1 Commence development of draft Investment Attraction Guidelines.	Development of the draft Investment Attraction Guidelines did not commence in the quarter due to competing internal priorities. Preliminary investigations were undertaken, including benchmarking, general research, and research into existing Federal, State and local government investment attraction and prospectus documents. Development will commence in quarter 2.	✓
Q2 [milestone from previous quarter] Commence development of the draft Investment Attraction Guidelines.	Development of the draft Investment Attraction Guidelines commenced with research into best practice, and benchmarking with existing Federal, State and local government investment attraction and prospectus documents.	✓
Progress development of the draft Investment Attraction Guidelines.	Progressed the development of the draft Investment Attraction Guidelines with scoping of potential contents and drafting approach. However, this project is behind schedule, due to competing priorities.	✓
Q3 Progress development of the draft Investment Attraction Guidelines.	No significant progress in the development of the draft Investment Attraction Guidelines was made in the quarter. This project is behind schedule due to competing priorities. It is anticipated that significant progress will occur in quarter 1 of 2024/25.	✓
Q4 [milestone removed CJ119-05/24 refers]		

MILESTONE	COMMENT	STATUS
Joondalup Innovation Precinct The development of a Joondalup Innovation Precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.		
Q1 Identify stakeholders for the development of a Joondalup Innovation Precinct.	Identified stakeholders for the development of Joondalup Innovation Precinct which included the Foundation Members of the Joondalup Innovation Precinct: City of Joondalup, Edith Cowan University, Ramsay Health, North Metropolitan TAFE, the WA Department of Water and Environmental Regulation, the WA Police Academy, CyberWest and the Joondalup Business Association.	✓
Q2 Collaborate with stakeholders in the development of a Joondalup Innovation Precinct.	The following collaborative activities were undertaken to support the development of a Joondalup Innovation Precinct: <ul style="list-style-type: none"> • Met with Main Roads WA to discuss Smart Mobility Living Lab. • Presented to the National Transport Research Organisation Board. • Presented to the Department of Jobs, Tourism, Science and Innovation. • Developed the promotional pack for the Joondalup Innovation Precinct. • Develop scope for an operator of a Joondalup Innovation Incubator. 	✓
Q3 Progress the development of a Joondalup Innovation Precinct.	The following collaborative activities were undertaken to support the development of a Joondalup Innovation Precinct: <ul style="list-style-type: none"> • Presented Smart Mobility Living Lab project to the Department of Transport Intelligent Transport Systems, North Metropolitan TAFE, and Edith Cowan University, with the National Transport Research Organisation. • Established a Memorandum of Understanding with CORE Innovation Hub for Australian Automation and Robotics Precinct link to Smart Mobility Living Lab. • Advertised a request for tender for an Innovation Incubator and assessed the tenders submitted. 	✓
Q4 Progress the development of a Joondalup Innovation Precinct.	The following collaborative activities were undertaken to support the development of a Joondalup Innovation Precinct: <ul style="list-style-type: none"> • Progressed the Innovation Incubator project, including evaluating the responses to a Request for Quotation to establish and operate the Innovation Incubator. 	✓

Outcome 4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Destination City Plan		
A plan to attract more visitors to the region, increase the City's share of Perth's and Western Australia's key markets, and grow the visitor economy.		
Q1 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.	<p>Implemented the following scheduled actions from Destination Joondalup 2021–2027 in the quarter:</p> <ul style="list-style-type: none"> • Launched Uptown Women, providing opportunities for education, networking and encouraging ambassadors for the Uptown brand. • Engaged Joondalup Business Association and linked local businesses with social media platform to increase visibility of the Uptown brand. • Co-hosted Destination Perth's Member Mingle with Joondalup Resort to showcase Destination Joondalup. • Met with new businesses and encouraged them to join Joondalup Visitor Economy Network • Met with local businesses regarding the trial for Mullaloo Markets and introduced the Uptown brand. • Progressed sponsorship of Humanoid Robot at North Metropolitan TAFE. 	✓

MILESTONE	COMMENT	STATUS
Q2 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.	<p>Implemented the following scheduled actions from Destination Joondalup 2021–2027 in the quarter:</p> <ul style="list-style-type: none"> • Held Joondalup Visitor Economy Network cluster group meeting • Finalised the contract to support destination themed Robot with North Metropolitan TAFE. • Commenced Uptown Directory, including trail development. • Held Uptown Women Event. • Facilitated a photo shoot for Destination Perth. • Facilitated Sunset Coast marketing and promotion. • Engaged Icon Tourism for review of Destination Joondalup. 	✓
Q3 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.	<p>Implemented the following scheduled actions from Destination Joondalup 2021–2027 in the quarter:</p> <ul style="list-style-type: none"> • The City of Joondalup featured on “Our Town” TV series on 10 March 2024, broadcast Australia-wide on 7TWO. The feature showcased Joondalup’s natural environment and business opportunities, aiming to attract visitors, residents, and investors. The feature was shared widely with groups, associations, and other key stakeholders. • Delivered a business support event briefing to Hillarys traders on Joondalup Festival activities and the Uptown destination brand. • Met with the Chief Executive Officer of Destination Perth to discuss opportunities for tourism in Joondalup, collaboration on Sunset Coast and the Uptown day-trip itineraries initiative. • Attended a Chamber of Commerce and Industry WA Business Breakfast with the Hon Rita Saffioti MLA on 13 February 2024, engaging with Tourism Council WA, Destination Perth, and the Department of Jobs, Tourism, Science and Innovation. • Liaised with an external consultant regarding Uptown reels to promote Joondalup Festival and City Centre businesses. • Attended Destination Perth Member Mingle in Rockingham on 20 March 2024. • Attended Tourism Council WA member spotlight event at The Lagoon on 21 March 2024, and received an update on advocacy insights. • Facilitated a meeting with Destination Perth and the City of Wanneroo to progress a photo shoot for Sunset Coast imagery. • Met with Hillarys boardwalk operators and engaged with businesses regarding the use of the Uptown brand and the Joondalup Festival to promote business. 	✓

MILESTONE	COMMENT	STATUS
Q4 Implement scheduled actions from the Destination Joondalup 2021–2027 for the quarter.	<p>Implemented the following scheduled actions from Destination Joondalup 2021–2027 in the quarter:</p> <ul style="list-style-type: none"> • Attended the Australian Regional Tourism Forum in April 2024, and established connections to facilitate sustainable tourism and training opportunities. • Met with Edith Cowan University industry stakeholders in April 2024, to discuss proposal potential for City of Joondalup Tourism Sustainability Index. • Held Joondalup Visitor Economy Network cluster group meeting on 23 April 2024. Some outcomes from this meeting include support for: <ul style="list-style-type: none"> · Sunset Coast 2025 Tourism Council of WA conference · G-Day Australia initiative · WAVES initiative · Collaboration with Uptown · So-Perth Day Trip itineraries • Attended the Committee for Perth — Urban Insights event. • So-Perth Day Trip Itinerary 1 and 2 was featured across multiple social media channels, Electronic Direct Mail feature and listed on the So-Perth Daytrip Hub (accessible via the Destination Perth website) showcasing Destination Joondalup and highlighting Uptown Joondalup and local businesses. • Provided Uptown Merchandise to Joondalup Festival of Motoring VIPs, volunteers and participants to promote Uptown and support the event. • Attended Tourism Council of WA State Budget Tourism Review Breakfast with Hon Rita Saffioti MLA, Deputy Premier; Treasurer, Minister for Transport; Tourism, and hosted Joondalup Visitor Economy Network stakeholders from Hillarys and Destination Perth. • Attended Tourism Council of WA 2024 Tourism Conference • Attended Destination Perth Member Mingle at the Old Courthouse, Fremantle • Held Uptown Women Luncheon Event at Joondalup Resort with 50 women in business attending, including Caitlin Collins MLA, Cr Christine Hamilton-Prime, Cr Rebecca Pizzey, and keynote speaker Dr Melissa Langdon. • Attended the Tourism Council WA State Budget Tourism Review Breakfast with the Treasurer and Tourism Minister hosted Joondalup Visitor Economy Network stakeholders from Hillarys and Destination Perth. 	✓

MILESTONE	COMMENT	STATUS
Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.		
Q1 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	Worked with external stakeholders and event promoters to attract, support and deliver the following significant events and activities to the City in the quarter: <ul style="list-style-type: none"> • Executed the contract for Joondalup Festival of Motoring. • Launched the Joondalup Festival of Motoring event, including advertising 2023 dates, and releasing/publicising the event to the media and mainstream market. • Opened competition entries and continued planning for the 2023 Joondalup Festival of Motoring. • National Basketball League One (NBL1) National Basketball Finals were held at Arena Joondalup. 	✓
Q2 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	The City continued to work with stakeholders and the event promoter to support and deliver the 2023 Joondalup Festival of Motoring; however, the event was postponed due to the Mariginiup bushfire and forecast of extreme weather conditions.	✓
Q3 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	The City continued to work with stakeholders and event promoters to attract, support and deliver the following significant events and activities to the City in the quarter: <ul style="list-style-type: none"> • Met with Destination Perth to discuss So-Perth collaboration and the Autumn edition itinerary briefs. • Attended Geoparks WA Board meeting provided update on Uptown collaboration with City of Wanneroo. • Met with Edith Cowan University to discuss funding opportunity for visitor economy and experience research opportunities. • Featured over 35 local businesses on the Uptown Social Media pages throughout the quarter. 	✓
Q4 Work with external stakeholders and event promoters to attract and support significant events and activities to the City.	The City continued to work with stakeholders and event promoters to attract, support and deliver the following significant events and activities to the City.	✓

MILESTONE	COMMENT	STATUS
Place Activation City and community-led activities and projects that support the activation of spaces and places that are important to the wellbeing of the community and economy		
Q1 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	Implemented the following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 in the quarter: <ul style="list-style-type: none"> • Presented the City Centre Activation report to Elected Members at the August 2023 Strategy Session. • Conducted a site-visit to Wellard, in the City of Kwinana, for research on a placemaking project. • Appointed place activation support and Joondalup City Centre place activation project delivery contracts. • Established the internal Joondalup City Centre Steering Group. • Sponsored the Edith Cowan University Enactus Sustainability Festival held on Saturday 26 and Sunday 27 August 2023 at Lakeside Shopping City. • Facilitated the Joondalup Town Team formally naming to “Heartbeat Joondalup”. • Participated in sample placemaking training to be rolled out for City staff. • Cross-promotion of the Town Team Heartbeat Joondalup social media launch, @heartbeatjoondalup, and inaugural community event in Central Walk on 16 September 2023, attracting 80 patrons. • Provided support to Town Team Movement and Heartbeat Joondalup in the development of Central Walk placemaking projects. • Provided support to Edith Cowan University industry and community project group to develop City Centre campaign including art in Central Walk and social media advice. 	✓

MILESTONE	COMMENT	STATUS
<p>Q2 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.</p>	<p>Implemented the following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 in the quarter:</p> <ul style="list-style-type: none"> • Collaborated with Edith Cowan University on the Uptown Joondalup Brighten Up creative project. • Supported the Town Team Movement and community group Heartbeat Joondalup to complete the Central Walk placemaking project, including festoon lighting, mural and garden. • Sponsored and supported the WA placemaking conference Town Team Movement Convergence on 27–28 October 2023, which attracted 430 registrations across 2 days, included 29 presenters, 2 City presentations, and business engagement and partnerships. • Hosted a VIP City Centre place activation “Walk Around” on 27 October 2023 with 27 attendees. • Delivered the City Centre Wings arts installation outside Joondalup Library and competition. • Sponsored the ‘Swap-Up’ event on 28 October 2023 in Central Walk, with 150 attendees. 55% of respondents indicated they would like the Uptown Joondalup page on Facebook or Instagram. • Developed and delivered the City Centre “Eats and Drinks” map as part of City Centre business engagement and promotion for the postponed 2023 Joondalup Festival of Motoring. • Launched the “Illuminated” art exhibition (coinciding with the Central Walk Block Party) as part of the Uptown Joondalup destination creative Edith Cowan University collaboration — Brighten Up. 	<p>✓</p>

MILESTONE	COMMENT	STATUS
<p>Q3 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.</p>	<p>Implemented the following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 in the quarter:</p> <ul style="list-style-type: none"> • Met with Heartbeat to discuss placemaking support. • Progressed a review of the City’s Alfresco Council Policy and development of associated guidelines. • Secured businesses and schools to participate in the Animals Uptown art trail. • Delivered the second round of City Centre Wings installed in Central Park on 15 February 2024. • Delivered the Heartbeat Town Team Valentines Day long table event, Happy Hearts, in Central Walk. • Engaged international “placemaker”, Ryan Smolar, in presentations and workshops with staff, Elected Members and key stakeholders. • Supported the launch of the WA Placemaking Network for Local Government. • Delivered City Centre networking City Centre food and beverage business event, Hospo Night, on 11 March 2024 at Risq Small Bar and Lounge. • Secured a mural proposal for new City Centre mural trail. • Promoted City Centre cafés and restaurants as part of the WA Tree Festival event promotions. 	✓

MILESTONE	COMMENT	STATUS
<p>Q4 Implement scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.</p>	<p>Implemented the following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 in the quarter:</p> <ul style="list-style-type: none"> • Hosted Joondalup City Centre placemaking event Linger Longer on 29 April 2024 to enhance and lengthen daytime visitation experience. This event was attended by 21 City Centre stakeholders from 14 organisations and businesses. • Held the Animals Uptown sculpture trail from April to June 2024, throughout the Joondalup City Centre. • Conducted the Animals Uptown 2024 Community Tapestry project, engaged 200 community members. • Delivered six Animals Uptown guided tours. • Installation of sculptural wings at Central Park, Joondalup and Joondalup Courthouse grassed area with Uptown Joondalup design. • Completed the Central Park Heartbeat Joondalup Town Team Movement placemaking project with Heartbeat Joondalup illuminated signage and bench seat. • Developed Joondalup City Centre promotional campaign with posters printed and distributed. • Delivered City Centre Jack Bromell, Mini Mural City Centre Art Trail. 	✓

LEADERSHIP

OUR GOAL

We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced decisions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.

YOUR OUTCOMES

5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.



5-4 Responsible and financially-sustainable




You are provided with a range of City services which are delivered in a financially responsible manner.

Outcome 5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Elected Member attraction		
A biennial program to attract quality candidates and increase candidate numbers for upcoming local government elections.		
Q1 Implement the Election Communication Plan for the 2023 local government ordinary elections.	Implemented the following actions from the Election Communication Plan in the quarter: <ul style="list-style-type: none"> • Advertised the close of voter enrolments on 9 August 2023. • Advertised call for nominations on 23 August 2023. • Commenced communications encouraging electors to vote in the week beginning 11 September 2023. 	
Q2		
Q3		
Q4		
Local government elections		
Coordinate local government elections in accordance with the <i>Local Government Act 1995</i> .		
Q1 Finalise non-resident Owners and Occupiers Roll for local government ordinary elections.	<ul style="list-style-type: none"> • Finalised the non-resident Owners and Occupiers Roll and submitted it to the Western Australian Electoral Commission on 11 July 2023. 	
Liaise with the Western Australian Electoral Commission on election preparations.	<ul style="list-style-type: none"> • Liaised with and continued ongoing communications with the Western Australian Electoral Commission regarding election preparations, which are proceeding according to the agreed plan. 	

MILESTONE	COMMENT	STATUS
Q2 Undertake election timetable requirements for the 2023 local government ordinary elections. Conduct election night count. Conduct Swearing-in Ceremony. Hold Special Council Meeting to elect Deputy Mayor and various Council, committee and working group appointments.	The majority of election timetable requirements for the 2023 local government ordinary elections were completed in quarter 1. However, the following actions were completed in quarter 2: <ul style="list-style-type: none"> • Declared and published election results on 6 November 2023 • Completed Elections Report (Deputy Mayor Election) to the Minister for Local Government on 30 October 2023. • Collected and returned the Election papers to the Western Australian Electoral Commission on 31 October 2023. • Processed candidate refunds on 10 November 2023. Conducted election night count on Saturday 21 October 2023. Held Swearing-in Ceremony on Wednesday 25 October 2023. Held Special Council meeting on Wednesday 25 October 2023 to elect Deputy Mayor and various Council, committee and working group appointments.	✓ ✓ ✓ ✓
Q3		
Q4		
Local government reform		
A program of major legislative, regulatory and policy changes to the Western Australian <i>Local Government Act 1995</i> and associated regulations.		
Q1 Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: <ul style="list-style-type: none"> • Installed cameras in the Council Chamber to facilitate live video streaming and recording of Council meetings. • Provided an online register for corporate sponsorship on the City's website. 	✓
Q2 Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: <ul style="list-style-type: none"> • Conducted the election for Deputy Mayor and Presiding and Deputy Presiding Members of Committees, using optional preferential voting. 	✓
Q3 Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: <ul style="list-style-type: none"> • Prepared a report to Council on proposed standardised meeting procedures, to be presented to Council in quarter 4. 	✓
Q4 Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: <ul style="list-style-type: none"> • Presented a report to Council on the proposed standardised meeting procedures at the April Council meeting. 	✓

MILESTONE	COMMENT	STATUS
Elected Member induction program		
A biennial induction program for Elected Members delivered following each local government ordinary election to introduce Elected Members to local government and provide information on their roles and responsibilities.		
Q1 Review and update Elected Member Welcome Pack and Induction Manual.	Completed the review of the Elected Member Welcome Pack and Induction Manual.	✓
Q2 Deliver induction program for Elected Members.	Delivered the following induction sessions for Elected Members in the quarter: <ul style="list-style-type: none"> • Induction Session 1 — Organisational Overview and Governance Framework, 26 October 2023. • Induction Session 2 — Roles and Legal Responsibility of Elected Members, 1 November 2023. • Induction Session 3 — Integrated Planning and Reporting; and Financial Management and Budgets, 2 November 2023. • Induction Session 4 — Land Use Planning, 16 November 2023. • Induction Session 5 — Team Building Workshop, 21 November 2023. • Joint Elected Member Induction Program — held at the City of Wanneroo, 18 November 2023. • Directorate Briefings — 24 November 2023. 	✓
Q3		
Q4		
Elected Member strategic development session		
A biennial development session for Elected Members to inform and guide leadership and strategic decision-making outside of the formal meeting process and procedures.		
Q1		
Q2 Undertake preparations for the Elected Member strategic development session.	Undertook preparations for the Elected Member strategic development session including: <ul style="list-style-type: none"> • Prepared and advertised a Request for Quotation to engage a facilitator. • Evaluated responses to the Request for Quotation, and identified and advised the preferred candidate. • Met with the selected facilitator to discuss the purpose and agenda of the session. • Conducted planning and administrative activities. 	✓
Q3 Deliver the Elected Member strategic development session.	Due to feedback from Elected Members, the Elected Member strategic development session has been postponed to June 2024.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone from previous quarter] Deliver the Elected Member strategic development session.	Delivered the Elected Members strategic development session on 21 June 2024.	✓
Elected Member training		
Training opportunities for Elected Members to assist and support them in performing their roles and responsibilities.		
Q1 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: <ul style="list-style-type: none"> • Cr Jones — Australasian Coasts & Ports Conference, 15–18 August 2023. • Cr Raftis — Australian Institute of Management Senior Executive Forum Conference, 30 August 2023 • Mayor Jacob, Cr Fishwick and Cr Jones — Western Australian Local Government Association Convention 2023, 17–19 September 2023. 	✓
Present annual data on Elected Member training and development activities to Council.	Presented a report with the annual data on Elected Member training and development activities to Council on 25 July 2023.	✓
Q2 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: <ul style="list-style-type: none"> • Cr Hill — The Role of Mayors and Presidents, 7 December 2023. 	✓
Q3 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: <ul style="list-style-type: none"> • Cr Hill — GT Communications, Media Training, 15 January 2024. • Mayor Jacob and Cr Pizzey — Canberra Advocacy visit, 17–20 March 2024. 	✓
Q4 Identify and promote training opportunities to Elected Members.	The following training opportunities were attended by Elected Members in the quarter: <ul style="list-style-type: none"> • Mayor Jacob — UDIA Aboriginal Heritage Training, 24 April 2024. 	✓
Elected Member Entitlements Policy review		
Review training and development provisions in the Elected Members' Entitlements Council Policy in accordance with section 5.128(5) of the <i>Local Government Act 1995</i> , following each local government election.		
Q1		
Q2 Undertake a review of the training and development provisions in the Elected Members' Entitlements Council Policy.	Undertook a review of the training and development provisions in the Elected Members' Entitlements Policy in the quarter. A report was presented to the Policy Committee on 20 November 2023.	✓
Present the outcomes of the review of the Elected Members' Entitlements Council Policy to Council.	Report not presented to Council in the quarter, as the Policy Committee decision was to refer the Elected Members' Entitlements Council Policy back to the Chief Executive Officer for additional consideration of 5 items. The outcomes will be presented to Council following the re-consideration of the review.	✓

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Present the outcomes of the review of the Elected Members' Entitlements Council Policy to Council.	Presented a report on the outcomes of the review of the Elected Members' Entitlements Council Policy to the Policy Committee at the 19 February 2024 meeting, and Council at the 26 March 2024 Council meeting, where recommended revisions were adopted.	✓
Q4		
Governance Framework review		
A biennial review of the Governance Framework to ensure continued good governance and appropriate decision-making processes across the organisation.		
Q1		
Q2		
Q3 Undertake a review of the Governance Framework.	Undertook a review of the Governance Framework in the quarter.	✓
Present the outcomes of the review of the Governance Framework to Council.	Did not present the outcomes of the review to Council in the quarter due to delays in internal approvals. It is anticipated that the outcomes of the review will be presented to Council in 2024/25.	✓
Q4		
Codes of Conduct review		
A biennial review of the City's Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates, and the Code of Conduct for Employees, to ensure the ongoing applicability of the stated principles and standards of behaviour.		
Q1 Undertake a review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates.	A review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not completed in the quarter due to delays in the State Government delivering on their commitments. The review will be completed following the 2023 Local Government Elections.	✓
Present the outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates to Council	The outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not presented to Council in the quarter. The outcomes will be presented following the 2023 Local Government Elections.	✓
Q2 [milestone from previous quarter] Undertake a review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates.	A review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not completed in the quarter due to delays in the State Government delivering on their commitments. The review will be completed following the resolution of external delays	✓
[milestone from previous quarter] Present the outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates to Council	The outcomes of the review of the Code of Conduct for Elected Members, Committee Members and Local Government Election Candidates was not presented to Council in the quarter as the State Government review was delayed. The outcomes will be presented to Council following completion of the review as part of the local government reforms.	✓

MILESTONE	COMMENT	STATUS
Q3		
Q4		
Delegated Authority Manual review An annual review of the City's Delegated Authority Manual in accordance with the <i>Local Government Act 1995</i> to ensure the listed delegations continue to be appropriate.		
Q1		
Q2		
Q3	Undertake an annual review of the Delegated Authority Manual.	✓
Q4	Present the outcomes of the review of the Delegated Authority Manual to Council.	✓
Policy development and review Policies of Council to provide guidance and direction in furthering the City's strategic goals and/or fulfilling statutory requirements.		
Q1	Develop new policies and review existing policies as directed by Council. Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter: <ul style="list-style-type: none"> • Freeman of the City of Joondalup Council Policy • Groundwater Use Council Policy • Public Art Council Policy • Recovery of Costs Awarded to the City Council Policy • Revised Fraud, Corruption and Misconduct Council Policy • Specified Area Rating Council Policy • Streetlight Shading Council Policy • Sustainability Council Policy • Vandalism to Vegetation on City Land Council Policy. Policies were endorsed by the Policy Committee/Council in the quarter: <ul style="list-style-type: none"> • Commercial, Mixed Use and Service Commercial Zone Local Planning Policy • Light Industry Zone Local Planning Policy • Payments to Employee in Addition to a Contract or Award Council Policy • Honorary Freeman of the City of Joondalup Council Policy • Recovery of Costs Awarded to the City Council Policy • Rates Hardship Council Policy • Community Funding Program Council Policy. Policies were revoked by the Policy Committee/Council the quarter:	✓

MILESTONE	COMMENT	STATUS
	<ul style="list-style-type: none"> • Cash-in-Lieu of Car Parking Local Planning Policy • Dedicated Car Parking for Seniors and Parents with Prams Council Policy. 	
Q2 Develop new policies and review existing policies as directed by Council.	<p>Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter:</p> <ul style="list-style-type: none"> • Community Funding Program Council Policy • Public Art Council Policy • Specified Area Rating Council Policy • Streetlight Shading Council Policy • Sustainability Council Policy • Vandalism to Vegetation on City Land Council Policy • Venue Hire Fees and Charges Council Policy. <p>Policies were endorsed by the Policy Committee/Council in the quarter:</p> <ul style="list-style-type: none"> • Fraud, Corruption and Misconduct Control Council Policy • Medium-density Single House Development Standards Local Planning Policy • Sustainability Council Policy • Streetlight Shading Council Policy • Vandalism to Vegetation on City Land Council Policy. 	✓
Q3 Develop new policies and review existing policies as directed by Council.	<p>Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter:</p> <ul style="list-style-type: none"> • Public Art Council Policy • Groundwater Use Council Policy • Draft Corporate Sponsorship Program Council Policy • Draft Donations Council Policy. <p>Policies were endorsed by the Policy Committee/Council in the quarter:</p> <ul style="list-style-type: none"> • Elected Members' Entitlement Council Policy 	✓
Q4 Develop new policies and review existing policies as directed by Council.	<p>Reviewed and/or provided advice to the Policy Committee on the following policies in the quarter:</p> <ul style="list-style-type: none"> • Draft Corporate Sponsorship Program Council Policy • Records Management Council Policy • Draft Significant Event Sponsorship Council Policy • Draft Disaster/Emergency Donations Council Policy. 	✓

MILESTONE	COMMENT	STATUS
Core system replacement project (Project Axiom) A core information technology solution for the City which would include a customer relationship management system, online customer portal, finance, and asset management system.		
Q1 Progress development of stage 1 of the customer relationship management system and finance system (Project Value Streams 1A and 1B).	Progressed the development of stage 1 of the customer relationship management system and finance system. This project is progressing in accordance with approved project plan and schedule.	✓
Q2 Complete development of stage 1 of the customer relationship management system (Project Value Stream 1A).	Achieved technical completion of stage 1 development for the customer relationship management system. (Project Value Stream 1A). The system is being prepared for training and community consultation activities prior to a public launch in quarter 3. This project is progressing in accordance with approved project plan and schedule.	✓
Progress development of stage 1 of the finance system (Project Value Stream 1B).	Progressed the development of stage 1 of the finance system. (Project Value Stream 1B). This project is progressing in accordance with approved project plan and schedule.	✓
Q3 Commence development of stage 2 of the customer relationship management system (Project Value Stream 2).	This project is progressing in accordance with approved project plan and schedule. The new Building and Planning Applications Portal was released to the public in March 2024, in line with the release schedule presented to the Elected Members at the workshop on 12 February 2024.	✓
Progress development of stage 1 of the finance system (Project Value Stream 1B).	Progressed the development of stage 1 of the finance system. (Project Value Stream 1B). This project is progressing in accordance with approved project plan and schedule	✓
Q4 Progress development of stage 2 of the customer relationship management system (Project Value Stream 2).	This project is progressing in accordance with approved project plan and schedule. The new Waste Management Portal is currently being finalised and will be made available to coincide with the waste services contractor commencing the new bulk waste service. The new Feedback Portal (Complaints and Compliments) and the new online Health Application forms will be available to the public on 1 July 2024.	✓
Progress development of stage 1 of the finance system (Project Value Stream 1B).	Continued to progress the development of stage 1 of the finance system (Project Value Stream 1B) focussing on core financial process around general ledger, accounts receivable, procurement, taxation, and budgeting. This project is progressing in accordance with approved project plan and schedule.	✓

Outcome 5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Strategic Position Statements		
A standalone set of statements that articulate an agreed position on strategic matters of interest to the City of Joondalup. The purpose of the statements is to provide flexibility for the Council in capitalising on unplanned opportunities for external funding and investment, and to guide the development of future strategic planning documents where current gaps may exist.		
Q1		
Q2	Review the Strategic Position Statements and present the outcomes of the review and recommendations to Elected Members seeking feedback.	✓
Q3	[milestone removed CJ015-02-24 refers]	
	[additional milestone CJ015-02-24 refers] Undertake a review of the Strategic Position Statements.	✓
Q4	[additional milestone CJ015-02-24 refers] Present the outcomes of the review and recommendations to Elected Members seeking feedback.	✓

MILESTONE	COMMENT	STATUS
Advocacy Framework A framework that provides a strategic approach to advocacy activities to ensure evidenced-based decision making, greater stakeholder engagement, and the development of processes to maximise opportunities for support and investment into the City.		
Q1 Undertake advocacy activities in line with the advocacy priorities.	Undertook the following advocacy activities in line with advocacy priorities in the quarter: <ul style="list-style-type: none"> • Met with Senator James Paterson, Shadow Minister for Home Affairs and Cyber Security regarding cyber security in Joondalup • Met with Caitlin Collins MLA, the WA Department of Transport, the Minister for Local Government, and the City of Stirling regarding the Hillarys Master Plan. • Met with the Chamber of Commerce and Industry WA regarding partnership renewal and a strategic collaboration. • Sponsored and supported Joondalup Business Association Awards Night. • Met with Emily Hamilton MLA, Member for Joondalup, to provide an update on economic development activities. • Collaborated with the Committee for Economic Development of Australia on the education innovation event series, “Partnerships”. • Led the formation and inaugural meeting of the Joondalup Innovation Precinct Foundation Members. • Met with the City of Canning to discuss advocacy. • Wrote to Minister Dawson regarding State Government support for a proposed Joondalup Health and Medical Hub; and to Darren Goldie, the national cyber security coordinator, regarding cyber security in Joondalup. 	✓
Review and update advocacy priorities, as opportunities arise.	No updates to advocacy priorities were required in the quarter.	✓

MILESTONE	COMMENT	STATUS
Q2 Undertake advocacy activities in line with the advocacy priorities.	<p>Undertook the following advocacy activities in line with advocacy priorities in the quarter:</p> <ul style="list-style-type: none"> • Sponsored the Committee for Economic Development of Australia Education Series event. Speakers included North Metropolitan TAFE, Edith Cowan University and Ocean Reef Senior High School stakeholders. • Hosted table of stakeholders at the Committee for Economic Development of Australia Education Series event. • Met with Hon Stephen Dawson MLC, Minister for Emergency Services; Innovation and the Digital Economy; Science; Medical Research at a local technology business to discuss Joondalup Innovation Precinct • Conducted a City Centre walk-around with key stakeholders. • Hosted a table of key stakeholders at the Power Panel Event, by the Committee for Perth. • Held a series of meetings as part of the Canberra Advocacy Trip to discuss Advocacy Priorities and key projects including: Joondalup Health Precinct, Joondalup Innovation Precinct, and Placemaking. • Attended a Roundtable with Hon Paul Fletcher MP, Shadow Minister for the Digital Economy, Government Services, Science and the Arts. • Hosted a table of stakeholders at the Business News Politics and Business Breakfast. • The Mayor and Chief Executive Officer hosted an MLA Roundtable meeting involving all MLAs in the City of Joondalup. • Met with City of Stirling regarding e-rideables. • Met with Emily Hamilton MLA to provide her an Economic Development and Advocacy update. 	✓
Review and update advocacy priorities, as opportunities arise.	Finalised the Advocacy Priority documents and provided them to Elected Members for noting through a Strategy Session.	✓

MILESTONE	COMMENT	STATUS
Q3 Undertake advocacy activities in line with the advocacy priorities.	<p>Undertook the following advocacy activities in line with advocacy priorities in the quarter:</p> <ul style="list-style-type: none"> • Attended the Committee for Economic Development of Australia Membership Engagement meeting and Economic and Policy Outlook networking event. • Attended a roundtable with Members of Federal and State Parliament on a 'Vision for the North'. • Met with Deputy Premier; Treasurer; Minister for Transport; Tourism, Hon Rita Saffioti MLA. • Attended the Chamber of Commerce and Industry WA International Engagement Meeting. • Supported the Indian Delegation to Edith Cowan University, Joondalup. • Hosted a table of external stakeholders at the Leadership Matters Breakfast with Federal Leader of the Opposition, Hon Peter Dutton MP. • Canberra Advocacy Trip with Mayor Hon Albert Jacob with Cr Pizzey where series of meetings were conducted to discuss advocacy priorities and key projects including Smart Mobility Living Lab, Joondalup Health Precinct, Joondalup Innovation Precinct and placemaking including: <ul style="list-style-type: none"> · Chief Executive Officer, Cyber Security Cooperative Research Centre. · Office of Federal Minister for Regional Development, Local Government and Territories, Hon Kristy McBain MP. · Australian Local Government Association. · Ian Goodenough MP · Senator Hon Carol Brown · Chief Executive Officer, National Transport Research Organisation · Senator Hon Linda Reynolds · Office of Senator Hon James Paterson · Speaker of the House, Hon Milton Dick MP · Office of Minister for Industry and Science, Hon Ed Husic MP · Chief Executive Officer, Australian Chamber of Commerce and Industry · Office of Darren Chester MP, Tracey Roberts MP, Tony Pasin MP · Ambassador of Indonesia to Australia · Office of Federal Leader of the Opposition, Hon Peter Dutton MP · High Commissioner of India to Australia. 	✓
Review and update advocacy priorities, as opportunities arise.	No updates to advocacy priorities were required in the quarter.	✓

MILESTONE	COMMENT	STATUS
Q4 Undertake advocacy activities in line with the advocacy priorities.	<p>Undertook the following advocacy activities in line with advocacy priorities in the quarter:</p> <ul style="list-style-type: none"> • Health and Medical Advocacy Priority <ul style="list-style-type: none"> · Attended Telethon Speech and Hearing Centre stakeholder engagement with Emily Hamilton MLA, Cr Hamilton-Prime and Joondalup Health Campus representatives. · The Mayor, Elected Members and CEO attended Alzheimers WA Respite Facility Opening. · Correspondence with new Director General for WA Health, Dr Shirley Bowen. · Correspondence to welcome new Joondalup Health Campus CEO. • Digital Innovation Advocacy Priority <ul style="list-style-type: none"> · Attended meeting with Edith Cowan University, regarding Federal Government engagement with Cyber Security Cooperative Research Centre. · Attended Centre for Connected and Automated Transport National Summit Stakeholder Meeting. • City Centre Development Advocacy Priority <ul style="list-style-type: none"> · Attended Local Council Virtual Roundtable Meeting with Minister Kristy McBain MP, Federal Minister for Local Government. • Federal and State Government Advocacy <ul style="list-style-type: none"> · Correspondence with Hon Ed Husic MP, Minister for Industry and Science regarding Joondalup Smart Mobility Living Lab and visiting Joondalup. · CEO hosted local Federal Member, Tracey Roberts MP and local State Member, Caitlin Collins MLA at the Business News Breakfast with Prime Minister Anthony Albanese · CEO met with Caitlin Collins MLA, Member for Hillarys; Emily Hamilton MLA, Member for Joondalup; and Jessica Stojkovski MLA, Member for Kingsley. · Hosted the State Cabinet Meeting in Joondalup where the Joondalup Priority Statement was presented. · Attended SevenWest Post-Budget Breakfast with Hon Rita Saffioti MLA, Deputy Premier; Treasurer, Minister for Transport; Tourism. · Correspondence to State Government regarding Yalbunullup Paid Parking. · Attended Politics and Business Breakfast with Libby Mettam MLA. • General Advocacy Priority <ul style="list-style-type: none"> · The Mayor, Deputy Mayor and City Officers attended the Community Cabinet event at Hillarys Yacht Club. · The Mayor presented at the WALGA North Zone Forum meeting. 	✓

MILESTONE	COMMENT	STATUS
Review and update advocacy priorities, as opportunities arise.	<p>The following advocacy priorities were reviewed and/or updated in the quarter:</p> <ul style="list-style-type: none"> • Updated the Health and Medical advocacy priority to reflect ongoing discussions and engagement with City of Wanneroo, Ramsey Health and Members of State and Federal Parliament. • Developed new advocacy positions on Health Service Expansion and Whitfords Avenue extension, in consultation with the City of Wanneroo. 	✓
Submissions to State and Federal Governments Formal submissions from the City to the State and Federal Governments on relevant strategic policy matters affecting the City.		
Q1 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	<p>Prepared the following submission to State and Federal Governments in the quarter:</p> <ul style="list-style-type: none"> • Department of Planning, Lands and Heritage — Draft State Planning Policy 3.7 Bushfire and Associated Guidelines • Department of Planning, Lands and Heritage — Draft Operational Policy 2.3 Planning for Public Open Space • Department of Planning, Lands and Heritage — Draft Electric Vehicle Charging Infrastructure Position Statement • Tourism WA — Destination Perth Tourism Destination Management Plan 2023–2033 and Perth Metropolitan Regional Tourism Development Strategy 2023–2033. • Tourism WA — Destination Perth Tourism Destination Management Plan and Correlating Regional Tourism Development Strategies. 	✓
Q2 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	<p>Prepared the following submissions to State and Federal Governments in the quarter:</p> <ul style="list-style-type: none"> • Department of Local Government, Sport and Cultural Industries — <i>WA Dog Amendment (Stop Puppy Farming) Act 2021</i> • Western Australian Local Government Association — Road Assets and Expenditure Report 2022/23 • Department of Planning, Lands and Heritage — State Planning Policies and Planning Codes, Amendments to the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> • Department of Planning, Lands and Heritage — Significant Development Assessment Unit and Development Assessment Panel Reform • Department of Mines, Industry Regulation and Safety (Consumer Protection) — Short-Term Rental Accommodation Bill and Registration Scheme. 	✓

MILESTONE	COMMENT	STATUS
Q3 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to State and Federal Governments in the quarter: <ul style="list-style-type: none"> • Department of Mines, Industry Regulation and Safety Consumer Protection — Short-Term Rental Accommodation Bill and Registration Scheme. • Main Roads WA — Road Data Supply Survey. • Department of Local Government, Sport, and Cultural Industries — Stop Puppy Farming Legislation Support. • Department of Energy, Mines, Industry Regulation and Safety — Short-Term Rental Registration Scheme; Draft Regulations. 	✓
Q4 Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to the State and Federal Governments in the quarter: <ul style="list-style-type: none"> • Department of Planning, Lands and Heritage — Short-Term Rental Accommodation Local Planning Scheme Regulations Amendments. • Department of Energy, Mines, Industry Regulation and Safety — Asbestos National Strategic Plan 2024–2030 Consultation. • Department of Planning, Lands and Heritage — Perth and Peel Urban greening Strategy. 	✓
Corporate Sponsorship Program Management of the City's Corporate Sponsorship Program to support community participation in events and programs.		
Q1 Manage sponsorship requests and seek approval as required.	Managed sponsorship requests and approved sponsorship of Relay for Life 2023 and Joondalup Christmas Lunch 2023. The budget for the Corporate Sponsorship Program is now exhausted and the fund current is closed. A report will be presented to Council in quarter 2 requesting an increase to this budget line as we have received many more for sponsorship have been expressed.	✓
Seek sponsorship for events from external stakeholders as opportunities arise.	Sought sponsorship for events from external stakeholders for the following opportunities in the quarter: <ul style="list-style-type: none"> • Secured St Stephen's School as a major partner/sponsor of the 2023 Little Feet Festival to be held in quarter 2. • Secured Edith Cowan University and Joondalup Health Campus as premier partners/sponsors of the 2024 Valentine's concert. 	✓



MILESTONE	COMMENT	STATUS
Q2 Manage sponsorship requests and seek approval as required.	<p>A report was presented to Council at the 28 November 2023 Council meeting requesting an increase to the corporate sponsorship budget of \$100,000 as the budget had been exhausted due to the large demand for sponsorship. This was endorsed and applications re-opened on the 29 November 2023.</p> <p>Initial applications received and approved by the Chief Executive Officer in December 2023 include:</p> <ul style="list-style-type: none"> • Lions Club of Duncraig: Australia Day Breakfast • Masters Swimming WA: Mullaloo Mile • Team XTR: Triathlon Series 2023–2024 • Telethon Community Cinemas. 	✓
Seek sponsorship for events from external stakeholders as opportunities arise.	In seeking sponsorship for events from external stakeholders in the quarter, the City secured media partners, venue partners, and accommodation partners for the 2024 Joondalup Festival.	✓

MILESTONE	COMMENT	STATUS
Q3 Manage sponsorship requests and seek approval as required.	<p>Applications for sponsorship that were received and approved by the Chief Executive Officer in the quarter include:</p> <ul style="list-style-type: none"> • Churches of Christ Sport & Recreation Association Inc — Warwick Senators NBL1 2024 Season • Australian Dancing Society — Night of Stars National DanceSport Championships 2024 • Oceanpaddler — The Doctor 2024 • MSWA (formerly the Multiple Sclerosis Society of WA) — Ocean Ride 2024. • Brody Wood Kenney Legacy — Walk for Brody 2024. • Joondalup Fiction Festival <p>2 applications were submitted to Council for comment:</p> <ul style="list-style-type: none"> • West Perth Football Club • Wanneroo Basketball Association <p>The below applications were received and declined:</p> <ul style="list-style-type: none"> • WA Marathon Club Inc — Brooks Joondalup Running Festival 2024 • Joondalup & Districts Branch of the Country Women’s Association of WA — 100th State Conference 2024 • Fyrebird Entertainment — Fyrefest 2024. 	✓
Seek sponsorship for events from external stakeholders as opportunities arise.	All sponsorships were secured in quarter 2, with the deliverables and benefits being implemented across the Valentine’s Concert 2024 and Joondalup Festival 2024.	✓
Q4 Manage sponsorship requests and seek approval as required.	<p>Applications for sponsorship that were received and approved by the Chief Executive Officer in the quarter include:</p> <ul style="list-style-type: none"> • CWAWA: Charity Gala Concert 2024 • National Lacrosse Championship 2024 	✓
Seek sponsorship for events from external stakeholders as opportunities arise.	Post-event reports for Little Feet Festival, Valentine’s Concert and Joondalup Festival were compiled and presented to sponsors. No further opportunities to seek sponsorship arose in the quarter.	✓

Outcome 5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

Non-capital projects and activities

STATUS KEY	
Milestone complete	
Milestone behind schedule	
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
Community consultation		
Activities to seek feedback from the community to inform decision-making in accordance with the City's Community Consultation Policy.		
Q1 Undertake scheduled community consultation activities for the quarter.	Undertook scheduled community consultation activities for the following projects in the quarter: <ul style="list-style-type: none"> • Proposed toilet and change room refurbishment at Prince Regent Park • Business Forum 2023 Attendee Feedback • STEM Program for Young People Attendee Feedback • Communities in-focus: Understanding Homelessness in Our Community Attendee Feedback • Seniors Expo 2023: Attendee Feedback and Stallholders Feedback • Sponsorship Workshop Attendee Feedback • For Our Elders 2023 NAIDOC Art Exhibition Attendee Feedback • 2023 NAIDOC Celebrations Attendee Feedback • Invitation Art Prize Feedback for Future Programming • Chichester Park, Woodvale — Proposed Upgrade to Recreational Facilities • Strategic Community Reference Group 2022-2023 Member Feedback • Youth Forum 2023 Attendee Feedback 	✓

MILESTONE	COMMENT	STATUS
Q2 Undertake scheduled community consultation activities for the quarter.	Undertook scheduled community consultation activities for the following projects in the quarter: <ul style="list-style-type: none"> • Annual report on the 2022/23 Development Application and Building Application feedback • Annual report on the 2022/23 Facility Hire feedback • Paid Parking Survey • Swap Up Sustainability Clothes Swap Attendee Feedback • External Website Design and Navigation • Invitation Art Prize 2023 Attendee Feedback • Little Feet Festival Attendee feedback • November Business Forum Attendee feedback • Music in the Park 2023 Concert Attendee feedback • Communities in-focus November Workshop Attendee Feedback • Draft Coastal Hazard Risk Management and Adaption Plan • Election Candidate Feedback • Parking Local Law 2023 and Pest Plant Amendment Local Law 2023 	✓
Q3 Undertake scheduled community consultation activities for the quarter.	Undertook scheduled community consultation activities for the following projects in the quarter: <ul style="list-style-type: none"> • BMX, Skate and Scooter Competitions 2024 Feedback • Building a Strong Club Culture Workshop Feedback • Draft Economic Development Strategy • Draft Iluka-Burns Beach Foreshore Reserve Management Plan • Draft Local Heritage Strategy • Local Heritage Survey • Urban Bike Trails • Valentine’s Concert Feedback 	✓

MILESTONE	COMMENT	STATUS
Q4 Undertake scheduled community consultation activities for the quarter.	Undertook scheduled community consultation activities for the following projects: <ul style="list-style-type: none"> • 2024 Community Art Exhibition • Caledonia Park (Currambine) Proposed Sports Floodlighting Upgrade • Draft Environment Strategy • Gwendoline Drive Parking Amendment • Intention to Levy Differential Rates for 2024/25 • Joondalup Festival Event Feedback • Proposed Animals Local Law 2024 • User experience with the myJoondalup portal Community Workshop • Venue Hire Fees and Charges Council Policy Survey of Hirers 	✓
Strategic Community Reference Group A reference group that provides input to Council on matters of significant community interest and strategic initiatives. The group consists of 12 community representatives, 2 youth representatives (aged 16–24 years) and 4 Elected Members.		
Q1 Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Conducted the 31 July 2023 meeting of the Strategic Community Reference Group on the development of a new City of Joondalup Public Art Masterplan and Strategy.	✓
Review the Terms of Reference for the next term of the Strategic Community Reference Group	Reviewed the Terms of Reference for the next term of the Strategic Community Reference Group (2024–2025). The revised Terms of Reference will be presented to Council in quarter 2.	✓

MILESTONE	COMMENT	STATUS
Q2 Present a report to Elected Members at the October Council Meeting noting the feedback from Strategic Community Reference Group members and seeking support for any changes to the group's structure/functioning.	<ul style="list-style-type: none"> Presented the report to establish the 2024–2025 Strategic Community Reference Group, including the revised Terms of Reference at the 28 November 2023 Council meeting where the group was re-established, and the revised Terms of Reference were endorsed. A Feedback Outcomes Report has been prepared; however, it was considered more appropriate to provide the report to Council with the Annual Work Plan at the 27 February 2024 Council meeting, as the feedback form was based on the group's meeting content, not the structure and functioning. 	✓
Commence process for appointing the new Strategic Community Reference Group members.	The process for appointing the new Strategic Community Reference Group members commenced in the quarter. The nomination period for Community and Youth Representatives to the 2024–2025 Strategic Community Reference Group ran from 30 November 2023 to 14 December 2023.	✓
Present the expressions of interest for membership to the Strategic Community Reference Group to Council seeking endorsement.	Expressions of interest for membership to the 2024–2025 Strategic Community Reference Group were not presented to Council seeking endorsement as the close-off date for expressions of interest was later than expected on 14 December 2023. The nominations for Community and Youth Representatives have been collated and will be presented to Council for selection at the 27 February 2024 Council meeting.	✓
Present the draft work plan for 2024 to Council seeking endorsement.	Did not present the draft work plan for 2024 to Council seeking endorsement in the quarter, as the close-off date for expressions of interest was later than expected on 14 December 2023. The draft work plan is in development and will be presented to Council at the 27 February 2024 meeting.	✓

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Present a report to Elected Members at the October Council Meeting noting the feedback from Strategic Community Reference Group members and seeking support for any changes to the group's structure/functioning.	The Feedback Outcomes Report was not presented to Elected Members in the quarter, as the comments from 2022–2023 Strategic Community Reference Group members indicated that no changes to the group's structure and functioning were required.	✓
[milestone from previous quarter] Present the expressions of interest for membership to the Strategic Community Reference Group to Council seeking endorsement.	The expressions of interest for membership to the Strategic Community Reference Group as Community and Youth Representatives were presented to Council for selection at the 27 February 2024 Council meeting. Council appointed 2 Community Representatives from each of the 6 wards, and 3 Youth Representatives from the district.	✓
[milestone from previous quarter] Present the draft work plan for 2024 to Council seeking endorsement.	The draft Strategic Community Reference Group Work Plan 2024 was presented to Council seeking endorsement at the 27 February Council meeting. Council endorsed the 2024 work plan, subject to amendments to timeframes for the meetings.	✓
Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	No meetings were scheduled in the quarter.	✓
Q4 Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Conducted the 2024–25 Strategic Community Reference Group Induction on 8 April 2024. Held meeting 1 of the Strategic Community Reference Group for 2024 on 27 May 2024. Members discussed the development of a draft dog management plan. A report on the outcomes of the meeting was provided to Elected Members and published on the City of Joondalup website.	✓
Customer satisfaction survey		
A biennial telephone survey of the City's residents conducted by an independent consultant to measure satisfaction with City services.		
Q1 Liaise with an external consultant to deliver the customer satisfaction survey.	Appointed and liaised with the external consultant to deliver the biennial Customer Satisfaction Survey. Data collection was conducted in the quarter.	✓
Q2 Present the results of the customer satisfaction survey to Elected Members.	Presented the results of the 2022/2023 Customer Satisfaction Survey to Elected Members on Tuesday 7 November 2023.	✓
Publish the results of the customer satisfaction survey on the City's website.	The results of the 2022/2023 Customer Satisfaction Survey and media release were published to the City's website on Wednesday 13 December 2023. A 1-page infographic is also being prepared and will be published on the City's website in the next quarter.	✓
Q3		

MILESTONE	COMMENT	STATUS
Q4		
E-petitions system		
A new electronic system that will enable the submissions of e-petitions to the Council.		
Q1 Progress the development of an e-petitions platform on the City's website.	Progressed the development of an e-petitions platform for the City's website in the quarter, as part of Project Axiom.	✓
Q2 Progress the development of an e-petitions platform on the City's website.	Development of an e-petitions platform for the City's website progressed in the quarter. A prototype has been built and testing is underway. Full development of the e-petitions system is scheduled for quarter 3.	✓
Q3 Finalise the development of and launch the e-petitions platform on the City's website.	The e-petitions platform was not launched in the quarter due to a reviewed release schedule with Project Axiom. A design workshop was held on 20 February 2024 and the e-petitions platform is currently in the final stage of development. The public launch of the e-petitions platform is currently scheduled for release in quarter 1 2024/25, as per the Project Axiom release schedule presented to Elected Members on 12 February 2024.	✓
Q4 [additional milestone CJ119-05/24 refers] Finalise the development of and launch the e-petitions platform.	The City completed work on the e-petitions platform in the quarter with the platform available to the public in quarter 1 of 2024/25.	✓
City publications		
Seasonal and monthly publications to promote the City's successes, services and events to the community.		
Q1 Develop and distribute City publications to the community on matters of interest, as required.	Developed and distributed a variety of publications for the community this quarter, including City News Budget Edition in July 2023, and the Libraries Spring Events Booklet. The City also created campaigns to promote City events and services, including Invitation Art Prize 2023, Little Feet Festival, Joondalup GREAT Waste Challenge and the Local Government Elections campaign.	✓
Q2 Develop and distribute City publications to the community on matters of interest, as required.	City News Summer Edition was printed in December 2023 and distributed to 42,600 households and City facilities. The City also created campaigns and collateral to promote City services including the Youth Summer Holiday Program, Holiday Activities and KidzClub at Craigie Leisure Centre, rebranded collateral for Craigie Leisure Centre, along with fortnightly editions of Joondalup Voice and monthly What's On. Design commenced on the Joondalup Festival creative, and the Valentines Concert collateral was created and launched in December 2023.	✓

MILESTONE	COMMENT	STATUS
Q3 Develop and distribute City publications to the community on matters of interest, as required.	City News Autumn Edition was printed in March 2024 and distributed to 38,742 households and City facilities. The City also created campaigns and collateral to promote City services and events, including the Valentine’s Concert campaign and Joondalup Festival campaign. Joondalup Voice was produced fortnightly and What’s On monthly in the Perth Now publication. Additional active campaigns during the quarter included Better Beach Access, Youth Ride Campaign, Urban Rhythms, Skate and BMX clinics, Youth Summer Event Series, and the Native Plant Giveaway. Communications plans have been approved for the Community Art Exhibition and Threaded Perspectives, and planning has commenced on the communications plan for the Duncraig Adventure Hub.	✓
Q4 Develop and distribute City publications to the community on matters of interest, as required.	City News Autumn Edition — Tuart was printed and distributed to 42,500 households in the quarter. The City also created and published the Libraries Winter Program. The City News Budget Edition was developed, designed, and began production following the budget adoption at the June 2024 Council meeting. The Waste Guide 2024/25 was also developed, designed and produced in both digital and print formats.	✓

MILESTONE	COMMENT	STATUS
City electronic communications		
Management of the City's social media presence and regular eNewsletters to promote the City's successes, services and events to the community.		
Q1 Develop and distribute eNewsletters to subscribers.	Developed and distributed the eNewsletters in the quarter with the following development activities undertaken: <ul style="list-style-type: none"> • Upgraded 10 eNewsletter templates with the aim of increasing subscriber engagement. • Launched the eNewsletter Growth Strategy on 14 August 2023. The campaign focuses on increasing subscribers across all database segments to ensure the City communicates effectively and strategically. • Set up an unsubscribe survey on Campaign Monitor. The data will be used to inform and improve the City of Joondalup email marketing strategy for target audiences. 	✓
Develop social media content and manage the City's social media accounts.	<ul style="list-style-type: none"> • Developed social media content plans for internal teams. • The following social media content was delivered in the quarter: <ul style="list-style-type: none"> · Looking Back, Mullaloo 1984 — 112,000 reach, 277 comments, 96 shares, 853 reactions. · Looking Back, Whitfords Ave — 78,527 reach, 127 comments, 55 shares, 519 reactions. · Looking Back, Bini Shell — 35,201 reach, 137 comments, 181 reactions. · Looking Back, Lakeside — 23,277 reach, 246 reactions, 36 comments. · Looking Back, Courthouse — 22,955 reach, 83 reactions. · Looking Back, Ocean Reef Senior High School — 19,921 reach, 153 reactions, 40 comments, 15 shares. · Citizen of the Year nominations — 23,740 reach. · Haiti training — 15,928 reach, 70 reactions. · Spring skip bin — 14,355 reach, 29 reactions. · Artful August — 13,352 reach, 83 reactions. · Bin truck fire — 11,686 reach. · City wins award — 10,508 reach, 159 reactions. 	✓
Q2 Develop and distribute eNewsletters to subscribers.	31 eNewsletters were sent to a total of 100,259 eNewsletter subscribers (unique subscribers 59,785).	✓
Develop social media content and manage the City's social media accounts.	<ul style="list-style-type: none"> • Developed social media content plans for internal teams. • The following social media content was delivered in the quarter: <ul style="list-style-type: none"> · Little Feet 2023 (4) — 234,096 reach, 91 comments, 35 shares. · Elections 2023: Speak Up Phase — 109,425 reach, 0 comments, 1 share. 	✓

MILESTONE	COMMENT	STATUS
	<ul style="list-style-type: none"> · Invitation Art Prize 2023 (2) — 136,626 reach, 4 comments, 6 shares. · Music in the Park 2023 (5) — 284,243 reach, 28 comments, 45 shares. · Youth School Awards — 83,229 reach, 1 comment, 2 shares. · Dementia without loneliness — 42,478 reach, 3 comments, 5 shares. · Step into Volunteering: October 2023 — 14,907 reach, 4 comments, 2 shares. · GREAT Waste Challenge: Gift (2) — 110,553 reach, 0 comments, 6 shares. · SWAP UP: Sustainable Style and Clothes Swap — 13,743 reach, 0 comments, 4 shares. · Community Inclusion Day: Beachside — 39,083 reach, 0 comments, 1 share. · Sunday Serenades 2023 (3) — 51,396 reach, 2 comments, 2 shares. · Green Waste (10) — 52,072 reach, 1 comment, 3 shares. · Citizen of the Year Awards 2023 — 56,558 reach, 0 comments, 0 shares. · Content Edge Youth Services — 5,571 reach, 0 comments, 4 shares. · City of Joondalup eNewsletter (3) — 55,301 reach, 12 comments, 1 share. · Step into Volunteering November 2023 — 66,771 reach, 1 comment, 2 shares. · City Centre Wings 2023 Uptown Phase 1 — 99,571 reach, 0 comments, 0 shares. · End of Year Sundowner — 9,123 reach, 0 comments, 0 shares. · International Day of People with a Disability 2023 — 72,464 reach, 0 comments, 0 shares. · Joondalup Festival of Motoring 2023: road closures — 5,439 reach, 3 comments, 1 share. · Joondalup Festival of Motoring 2023: postponed — 15,720 reach, 1 comment, 0 shares. · Destination Joondalup — 14,743 reach, 0 comments, 0 shares. · Strategic Community Reference Group 2024–2025: call for nominations — 84,104 reach, 0 comments, 2 shares. · Valentine's Concert 2024 (8) — 628,366 reach, 80 comments, 41 shares. · Sustainable Christmas — 84,104 reach, 0 comments, 2 shares. · Beach Access 2024 — 37,647 reach, 3 comments, 4 shares. · ARETHA: A Love Letter to the Queen of Soul (5) — 352,403 reach, 29 comments, 12 shares. · International Volunteers Day 2023 — 26,034 reach, 0 comments, 0 shares 	

MILESTONE	COMMENT	STATUS
Q3 Develop and distribute eNewsletters to subscribers.	<p>110 eNewsletters were sent to a total of 563,344 eNewsletter subscribers (unique subscribers 68,007).</p> <p>Developed and distributed the eNewsletters in the quarter with the following development activities undertaken:</p> <ul style="list-style-type: none"> • Upgraded 11 eNewsletter templates with the aim of increasing subscriber engagement. • Continued implementing the eNewsletter Growth Strategy campaign, which focuses on increasing subscribers across all database segments to ensure the City communicates effectively and strategically. • Set up an unsubscribe survey. The data will be used to inform and improve the City of Joondalup email marketing strategy for target audiences. 	✓
Develop social media content and manage the City's social media accounts.	<ul style="list-style-type: none"> • Developed social media content plans for internal teams. • Delivered 123 organic social media posts for the quarter and achieved a cumulative reach of 4,063,567, 3,234 comments, 4,764 shares and 193,864 clicks. With some of the top performing posts below as delivered in the quarter: <ul style="list-style-type: none"> · Valentine's Concert 2024 (11) — 624,574 reach, 99 comments, 58 shares, 21,994 clicks. · ARETHA (29) — 1,626,364 reach, 71 comments, 78 shares, 31,004 clicks. · Joondalup Festival (46) - 1,437,339 reach, 352 comments, 374 shares, 52,347 clicks. · GREAT Waste (7) — 435,955 reach, 8 comments, 14 shares, 4,879 clicks. · Community Art Exhibition Call for entries (2) — 95,260 reach, 12 comments, 10 shares, 1,053 clicks. · Electric Kingdom opening — 101,068 reach, 261 comments, 106 shares, 508 reactions. · Rubbish truck driver Phil and 2-year-old William of Woodvale — 82,662 reach, 129 comments, 20 shares, 1,561 reactions. · CCTV rebate applications open — 50,042 reach, 326 comments, 61 shares, 283 reactions. · Looking Back: The Sorrento Dome — 47,766 reach, 134 comments, 34 shares, 556 reactions. · International Women's Day: Margaret Cockman tribute — 66,761 reach, 62 comments, 39 shares, 809 reactions. · Caution: Tiny turtles crossing — 46,973 reach, 90 comments, 169 shares, 1,105 reactions. 	✓

MILESTONE	COMMENT	STATUS
	<ul style="list-style-type: none"> · Looking Back: Hillarys aerial shot — 43,821 reach, 91 comments, 15 shares, 258 reactions. · Lake Joondalup recognised as a Top Trail of WA — 43,786 reach, 46 comments, 26 shares, 414 reactions. · Electric Kingdom Announcement — 39,330 reach, 152 comments, 49 shares, 386 reactions. · 7NEWS at Living Sculptures — 39,093 reach, 82 comments, 13 shares, 431 reactions. · Abalone season January 2024 — 35,897 reach, 99 comments, 5 shares, 87 reactions. · Looking Back: Whitfords Nodes Park — 32,901 reach, 26 comments, 8 shares, 182 reactions. · Community Consultation: Urban Bike Trails — 32,152 reach, 70 comments, 38 shares, 272 reactions. · Looking Back: Australia Day beaches — 32,056 reach, 19 comments, 12 shares, 219 reactions. · Community Funding (2) — 11,977 reach, 7 comments, 4 shares, 2,366 clicks. 	
Q4 Develop and distribute eNewsletters to subscribers.	Developed and distributed 85 eNewsletters to an average of 59,698 subscribers in the quarter	✓
Develop social media content and manage the City's social media accounts.	<ul style="list-style-type: none"> • Launched 46 social media campaigns, including: <ul style="list-style-type: none"> · Uptown (6) — 711,621 reach, 23 comments, 105 shares, 15,265 clicks · CAE (5) — 211,655 reach, 7 comments, 19 shares, 3,217 clicks · Green Waste (14) — 95,308, 7 comments, 7 shares, 2,328 clicks · ANZAC Day — 69,667 reach, 5 comments, 8 shares, 1,101 clicks · NAIDOC (7) — 103,727 reach, 38 comments, 18 shares, 5,808 clicks · Step into Volunteering & Volunteering WA (4) — 81,062, 18 comments, 9 shares, 10,025 clicks · Sunday serenades — 19,040 reach, 3 comments, 3 shares, 1,585 clicks · Libraries events (4) — 40,048 reach, 6 comments, 4 shares, 2,325 clicks · 3 x 3 Youth Basketball — 9,174 reach, 1 comment, 1 share, 176 clicks · Threaded Perspectives — 11,921 reach, 0 comments, 1 share, 389 clicks • Delivered 247 organic social media posts in the quarter, achieving a cumulative reach of 289,4981, and a combined 4,118 comments, 1,382 shares, and 125,428 clicks. The following are some of the top performing posts this quarter: 	✓

MILESTONE	COMMENT	STATUS
	<ul style="list-style-type: none"> · Looking Back: The Dennis family – 207,773 reach, 496 comments, 35 shares, 11,707 clicks. · Looking Back: What’s cooler — 94,962 reach, 200 comments, 75 shares, 6,783 clicks. · Looking Back: an aerial shot of Greenwood from the early-1970s — 88,673 reach, 211 comments, 30 shares, 6,130 clicks. · Looking Back: It’s 1989 — 87,183 reach, 360 comments, 39 shares, 11,132 clicks. · Community Art Exhibition: Congratulations to Katie Gordon — 75,300 reach, 153 comments, 18 shares, 3,752 clicks. · Art Collection: 'Threaded Perspectives' — 52,874 reach, 7 comments, 6 shares, 2,788 clicks. · NAIDOC: Look who's coming to Joondalup! — 52,830 reach, 78 comments, 21 shares, 2,294 clicks. · Looking Back: Whitford City in the late-70s/early-80s — 52,143 reach, 182 comments, 26 shares, 3,222 clicks. 	
Website upgrade An upgrade of the City of Joondalup’s website to enhance accessibility, provide more efficient online services, and enhance the experience of users.		
Q1 Commence redevelopment of the City’s website.	Commenced redevelopment of the City’s website in the quarter, including: <ul style="list-style-type: none"> • Held discovery meetings with external consultants. • Assisted internal stakeholders to refine the navigation and content. • Refined and finalised the new sitemap. • Finalised content buttons and filters for all coding development areas. • Developed Web Editor/Champion Process Map. • Commenced planning for external community consultation and user testing. 	✓
Q2 Engage external consultant to review and test the new website.	An external consultant to review and test the new website was not engaged in the quarter due to difficulties sourcing an appropriate external consultant. It is expected that an external consultant will be engaged in quarter 3.	✓

MILESTONE	COMMENT	STATUS
<p>Q3 [milestone removed CJ015-02-24 refers] [amended milestone from previous quarter CJ015-02-24 refers] Appoint an external consultant to review and test the new website.</p> <p>[additional milestone CJ015-02-24 refers] Develop website modules</p>	<p>Appointed an external testing consultant to review and test the new website in the quarter.</p> <p>Did not complete the development of all website modules in the quarter, due to delays with the external consultant. However, the website redevelopment project transitioned into the coding phase in February 2024. Development of website modules is expected to be completed in quarter 4.</p>	<p>✓</p> <p>✓</p>
<p>Q4 [milestone removed CJ015-02-24 refers] [additional milestone from previous quarter CJ015-02-24 refers] Develop website modules</p> <p>[additional milestone CJ015-02-24 refers] Conduct content migration.</p> <p>[amended milestone from previous quarter CJ015-02-24 refers] Finalise testing and undertake community working group feedback</p>	<p>Development of the website modules, documentation, and testing continued in the quarter. Release 2 coding and development was finalised, and release 3 coding and development continued.</p> <p>Completed content migration for all 278 web pages in the quarter.</p> <p>Commenced testing and review of pages and undertook planning for the community working group feedback. It is anticipated that these will be finalised in quarter 1 of 2024/25.</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Customer service centralisation</p>		
<p>A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.</p>		
<p>Q1 Continue centralisation of business processes and workflows.</p> <p>Undertake research and analysis for procuring an Omni-Channel system.</p>	<ul style="list-style-type: none"> • Continued centralisation of business processes and workflows in the quarter, including: • Launched Auto-Attendant function in August 2023 and integrated call flows for several services. <p>Undertook research and commenced initial discussions for procuring an Omni-Channel system in consultation with internal stakeholders in the quarter.</p>	<p>✓</p> <p>✓</p>

MILESTONE		COMMENT	STATUS
Q2	Continue centralisation of business processes and workflows.	Continued centralisation of business processes and workflows in the quarter, including: <ul style="list-style-type: none"> • Deployed phase 2 of the Auto-Attendant messaging in December 2023 to further drive call flows to the City's main phone number as first point of contact. 	✓
	Develop project plan for development of an Omni-Channel system.	Continued research for procuring an Omni-Channel system in consultation with internal stakeholders in the quarter.	✓
	Commence development of contact centre quality assurance framework.	Commenced development of quality assurance objectives, metrics, standards and criteria of the contact centre quality assurance framework.	✓
Q3	Continue centralisation of business processes and workflows.	Continued centralisation of business processes and workflows in the quarter, including: <ul style="list-style-type: none"> • Progressing the Omni-Channel system for the contact centre. • Progressing the analysis of emerging processes and workflows in the contact centre. 	✓
	Progress development of contact centre quality assurance framework.	A draft Contact Centre Quality Assurance Framework has been designed and developed to monitor customer interactions. This is based on key components aimed at measuring customer experience and identifying potential service delivery improvements.	✓
Q4	Continue centralisation of business processes and workflows.	Continued centralisation of business processes and workflows in the quarter, including: <ul style="list-style-type: none"> • Initiated discussions with internal stakeholders to review their services. • Initiated process mapping activities to integrate services into the contact centre. 	✓
	Continue development of contact centre quality assurance framework.	Progressed the development of the contact centre quality assurance framework, including instituting Side-by-Side coaching.	✓

Outcome 5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Non-capital projects and activities

STATUS KEY	
Milestone complete	■
Milestone behind schedule	■
On budget	✓
Over budget	▲
Under budget	▼

MILESTONE	COMMENT	STATUS
10-Year Strategic Financial Plan		
A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.		
Q1 Present the 10-Year Strategic Financial Plan 2023 to the Major Projects and Finance Committee.	Presented the 10-Year Strategic Financial Plan 2023 to the Major Projects and Finance Committee meeting on 4 August 2023.	✓
Present the 10-Year Strategic Financial Plan 2023 to Elected Members.	The 10-Year Strategic Financial Plan 2023 was not presented to Council in the quarter due to the caretaker provisions under the City's Elections Caretaker Council Policy. The plan is expected to be presented to Council in quarter 2.	✓
Q2 [milestone from previous quarter] Present the 10-Year Strategic Financial Plan 2023 to Elected Members.	Presented the 10-Year Strategic Financial Plan 2023 to Council at the November 2023 Council meeting, where it was noted.	✓
Review timings and key assumptions of major projects in preparation for the development of the draft 10-Year Strategic Financial Plan 2024.	Conducted a review of major project timings and assumptions October–November 2023. The review will inform the 2023/24 mid-year review of the Strategic Financial Plan, the 2024/25 budget and the development of the 2024 10-Year Strategic Financial Plan.	✓
Review guiding principles and present to Major Projects Finance Committee.	Reviewed the Financial Sustainability Guiding Principles 2024 in the quarter. Findings were presented to the Major Projects Finance Committee at the November 2024 meeting. The Committee noted the updated principles which will be used to provide direction to the 2024 budget process.	✓

MILESTONE	COMMENT	STATUS
Q3 Present major project timings/assumptions to Elected Members to inform budget discussions.	Did not present the major project timings and assumptions to Elected members in the quarter due to resourcing constraints. The timings and assumptions have been collated and will be presented to Elected Members on 13 May 2024.	✓
Develop the draft 10-Year Strategic Financial Plan 2024.	Commenced the development of the draft 10-Year Strategic Financial Plan 2024, with updates to economic projections, projects, operating assumptions and baselines. Did not complete development due to resourcing constraints; however, it is anticipated that the draft 10-Year Strategic Financial Plan 2024 will be completed in quarter 4.	✓
Q4 [milestone from previous quarter] Present major project timings/assumptions to Elected Members to inform budget discussions	Presented the major project assumptions to Elected Members at a Budget Workshop on 13 May 2024.	✓
[milestone from previous quarter] Develop the draft 10-Year Strategic Financial Plan 2024.	Developed the draft 10-Year Strategic Financial Plan 2024.	✓
Review the draft 10-Year Strategic Financial Plan 2024 as part of the annual budget process.	Reviewed the draft 10-Year Strategic Financial Plan 2024 as part of the annual budget process and presented it to Elected Members at a Budget Workshop on 13 May 2024.	✓
5-Year Corporate Business Plan		
The medium-term planning document which contains the priorities, principal strategies and activities that have been developed in response to the aspirations, vision and objectives in the 10-Year Strategic Community Plan.		
Q1		
Q2		
Q3 Present the draft Corporate Business Plan 2024–2028 to Elected Members seeking feedback.	The draft Corporate Business Plan 2024–2028 was not presented to Elected Members in the quarter due to scheduling issues as part of the annual budgeting process. The draft Corporate Business Plan 2024–2028 will be presented to Elected Members seeking feedback in quarter 4, on 29 April 2024.	✓
Q4 [milestone from previous quarter] Present the draft Corporate Business Plan 2024–2028 to Elected Members seeking feedback.	Presented the draft Corporate Business Plan 2024–2028 to Elected Members at the Budget Workshop on 29 April 2024 and collected feedback.	✓
Present the draft Corporate Business Plan 2024–2028 to Elected Members seeking endorsement.	Council endorsed the Corporate Business Plan 2024–2028 at the 25 June 2024 Council meeting.	✓

MILESTONE	COMMENT	STATUS	
Annual Report			
A report that provides an annual overview of the City's activities and information about organisational performance. The report informs the community and key stakeholders about achievements, challenges and future plans, and demonstrates the City's performance against the aspirations, vision and objectives of the 10-Year Strategic Community Plan.			
Q1	Progress preparation of the draft Annual Report 2022/23.	Progressed preparation of the draft Annual Report 2022/23 including finalisation of data and draft content. The report will progress to proof-reading and branding in quarter 2.	✓
Q2	Present the draft Annual Report 2022/23 to Council seeking endorsement.	The draft Annual Report 2022/23 was not presented to Council in the quarter as the external Auditor General's report was not finalised due to resourcing constraints. The Annual Report will be presented at a Special Council meeting in quarter 3.	✓
	Present the Annual Report 2022/23 to the Annual General Meeting of Electors.	The Annual General Meeting of Electors did not occur in the quarter. The Annual Report will be presented to the Annual General Meeting of Electors following Council's endorsement of the Annual Report at a Special Council meeting in quarter 3.	✓
Q3	[milestone from previous quarter] Present the draft Annual Report 2022/23 to Council seeking endorsement.	Presented the draft Annual Report 2022/23 to Council seeking endorsement at the Special Council Meeting on 31 January 2024. The Annual Report 2022/23 was endorsed by Council, subject to amendments.	✓
	[milestone from previous quarter] Present the Annual Report 2022/23 to the Annual General Meeting of Electors.	Presented the Annual Report 2022/23 to the Annual General Meeting of Electors on 5 March 2024.	✓
Q4			
Compliance Audit Return			
An annual audit of the City's compliance with various legislation, as determined each year by the Department of Local Government, Sport and Cultural Industries according to <i>Regulation 14 of the Local Government (Audit) Regulations 1996</i> .			
Q1			
Q2			
Q3	Prepare the Compliance Audit Return for 2023.	Responses to the Compliance Audit Return were collated and reviewed by Internal Auditor.	✓
	Present the Compliance Audit Return for 2023 to the Audit and Risk Committee seeking endorsement of Council.	Presented the Compliance Audit Return to the Audit and Risk Committee on 11 March 2024 and it was adopted by Council on 26 March 2024.	✓
	Present the endorsed Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.	Submitted the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries on 28 March 2024.	✓
Q4			

MILESTONE	COMMENT	STATUS
Integrity and conduct annual collection		
An annual collection of information to aid the Public Sector Commission in assessing the integrity of the Western Australian government sector.		
Q1 Complete the Integrity and Conduct Annual Collection Survey for the City.	Completed and collated responses for the Integrity and Conduct Annual Collection Survey in the quarter.	✓
Present the Integrity and Conduct Annual Collection Survey to the Public Sector Commission.	Presented the Integrity and Conduct Annual Collection Survey to the Public Sector Commission on 26 July 2023.	✓
Q2		
Q3		
Q4		
Australasian Local Government Performance Excellence Program		
An annual program managed by Local Government Professionals Australia and Price Waterhouse Cooper that tracks and benchmarks the performance of local governments in relation to workforce, finance, operations and service delivery.		
Q1 Submit annual data to the Local Government Performance Excellence Program for the City.	Submitted the City's annual data to the Local Government Performance Excellence Program in the quarter.	✓
Q2 Submit annual financial data to the Local Government Performance Excellence Program for the City.	Submitted annual financial data to the Local Government Performance Excellence Program in the quarter.	✓
Q3 Review the benchmarking data made available by Local Government Professionals Australia for analysis and review insights to inform continuous improvement.	Reviewed the benchmarking data and insights from Local Government Professionals Australia. An analysis report was prepared and presented to Elected Members in the quarter.	✓
Q4 Present City data from the Local Government Performance Excellence Program to Elected Members	The City data from the Local Government Performance Excellence Program was presented to Elected Members in the previous quarter.	✓

MILESTONE	COMMENT	STATUS
Audit and Risk Committee A statutory committee of Council established under the <i>Local Government Act 1995</i> to guide, monitor and assist in issues relating to risk management, financial management, and internal control and legislative compliance.		
Q1 Present audit and risk-related information to the Audit and Risk Committee for review, as scheduled for the quarter.	<ul style="list-style-type: none"> • Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 21 August 2023 for review: • Chief Executive Officers 3-yearly review — risk management, internal control and legislative compliance • 3-Year Internal Audit Plan • Internal audit outcomes • Revised Fraud, Corruption and Misconduct Control Council Policy • Integrity and conduct annual collection 	✓
Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	<ul style="list-style-type: none"> • Presented the following reports related to financial information to the Audit and Risk Committee meeting on 21 August 2023 for review: • Chief Executive Officers 3 yearly review — financial management systems and procedures. • Half yearly report: write-off of monies (1 January–30 June 2023) • Fringe benefits and fringe benefits taxes incurred for last 3 financial years • Cumulative contractor expenditure (in monthly list of payments report) • Half yearly contract extension report • Chief Executive Officer’s credit card expenditure (April–June 2023) • Corporate credit card statements 	✓
Present other information to the Audit and Risk Committee as requested.	<ul style="list-style-type: none"> • Presented the following other reports to the Audit and Risk Committee meeting on 21 August 2023 for review: • Draft Benefits Realisation Framework • Elected Member dinner report for quarter 4 (April–June 2023). 	✓

MILESTONE	COMMENT	STATUS
Q2 Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.	Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 13 November 2023 for review: <ul style="list-style-type: none"> • Appointment of external member to the Audit and Risk Committee • Revised risk management framework • Strategic risk register • Annual corporate compliance calendar • Chief Executive Officer — monitoring of annual leave and long service leave accruals 	✓
Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 13 November 2023 for review: <ul style="list-style-type: none"> • Corporate credit card statements • Chief Executive Officer’s credit card expenditure (July–September 2023). 	✓
Present other information to the Audit and Risk Committee as requested.	Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 13 November 2023 for review: <ul style="list-style-type: none"> • Elected Member dinner report for quarter 1 (July–September 2023). 	✓

MILESTONE	COMMENT	STATUS
Q3 Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.	<p>Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 11 March 2024 for review:</p> <ul style="list-style-type: none"> • Annual corporate compliance calendar • 2023 compliance audit return • Revised risk management framework • Strategic risk register • Operational risk registers • Office of the Auditor General reports — cyber security • Office of the Auditor General performance audit — management of staff exit controls in local government. • Internal audit outcomes — tender evaluation processes • Internal audit outcomes — performance of contractor (graffiti removal) • Status — implementation of internal audit recommendations • Integrity and conduct controls • Report of the Joint Standing Committee on the Corruption and Crime Commission. • Allegations of misconduct. 	✓
Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	<p>Presented the following reports related to financial-related information to the Audit and Risk Committee meeting on 11 March 2024 for review:</p> <ul style="list-style-type: none"> • Half yearly report — write-off of monies (July–December 2023). • Contract extensions (July–December 2023). • Corporate credit card statements. 	✓
Present other information to the Audit and Risk Committee as requested.	<p>Presented the following reports related to other information to the Audit and Risk Committee meeting on 11 March 2024 for review:</p> <ul style="list-style-type: none"> • Setting of 2024 meeting dates — Audit and Risk Committee. • Elected Member dinner report for quarter 2 (October–December 2023). • Audit Committee request for report — software purchased over the last 12 months. 	✓

MILESTONE	COMMENT	STATUS
Q4 Present audit and risk-related information to the Audit and Risk Committee for review as scheduled for the quarter.	Presented the following reports related to audit and risk information to the Audit and Risk Committee meeting on 20 May 2024 for review: <ul style="list-style-type: none"> Internal audit outcomes — human resource systems. 	✓
Present financial-related information to the Audit and Risk Committee for review as scheduled for the quarter.	Presented the following reports related to financial-related information to the Audit and Risk Committee meeting on 20 May 2024 for review: <ul style="list-style-type: none"> Corporate credit card statements. 	✓
Present other information to the Audit and Risk Committee as requested.	Presented the following reports related to other information to the Audit and Risk Committee meeting on 20 May 2024 for review: <ul style="list-style-type: none"> Annual corporate compliance calendar Elected Member dinner report for quarter 3 (January–March 2024) Benefits framework realisation implementation. 	✓
[additional project/activity CJ231-11/23 refers] Organisation review/administration efficiency assessment A review of the internal structures and efficiency of operations within the City's administration by an independent professional body.		
Q1		
Q2 [additional milestone CJ231-11/23 refers] Appoint an external consultant to develop a Request for Tender document to undertake the organisational review/administrative efficiency assessment.	An external consultant to develop a Request for Tender document to undertake the organisational review/administrative efficiency assessment was not appointed in the quarter. A Request for Quotation was publicly advertised in the quarter and an assessment of the submissions received was conducted. A report will be presented to the Council in quarter 3 to consider appointment of a suitable consultant.	✓
[additional milestone CJ231-11/23 refers] Commence drafting of a Request for Tender document to present to Elected Members.	Drafting of a Request for Tender will commence following the appointment of an external consultant.	✓

MILESTONE	COMMENT	STATUS
Q3 [milestone from previous quarter] Appoint an external consultant to develop a Request for Tender document to undertake the organisational review/administrative efficiency assessment.	Report to appoint an external consultant to develop a Request for Tender document was presented to the Council meeting held in February 2024. Council resolved to refer the item back to the Chief Executive Officer to provide further options for conducting an organisational review, including external scoping.	✓
[milestone from previous quarter] Commence drafting of a Request for Tender document to present to Elected Members.	Did not commence drafting a Request for Tender as Council declined to appoint an external consultant.	✓
[additional milestone CJ231-11/23 refers] Undertake a workshop with Elected Members to develop the Request for Tender document to undertake the organisational review/administrative efficiency assessment.	Did not undertake a workshop with Elected Members as Council declined to appoint an external consultant.	✓
[additional milestone CJ231-11/23 refers] Present the Request for Tender document to Council for endorsement.	Did not present the Request for Tender document to Council as Council declined to appoint an external consultant.	✓

MILESTONE	COMMENT	STATUS
Q4 [milestone from previous quarter] Appoint an external consultant to develop a Request for Tender document to undertake the organisational review/administrative efficiency assessment.	An external consultant was not appointed in the quarter as Council did not progress the Request For Quotation. A report was provided to Council at the June Council meeting to progress the Request For Quotation. However, a decision was not made, and a further report is to be presented in quarter 1 of 2024/25.	✓
[milestone from previous quarter] Commence drafting of a Request for Tender document to present to Elected Members.	The Request For Tender document will be developed following the appointment of an external consultant.	✓
[milestone from previous quarter] Undertake a workshop with Elected Members to develop the Request for Tender document to undertake the organisational review/administrative efficiency assessment.	The Request For Tender document will be developed following the appointment of an external consultant.	✓
[milestone from previous quarter] Present the Request for Tender document to Council for endorsement.	The Request For Tender document will be developed following the appointment of an external consultant.	✓
[additional milestone CJ231-11/23 refers] Appoint an external consultant to undertake the organisational review/administrative efficiency assessment.	The appointment an external consultant to undertake the organisational review/administrative efficiency assessment will be completed following the development of a Request For Tender.	✓
[additional milestone CJ231-11/23 refers] Commence the organisational review/administrative efficiency assessment.	The organisational review/administrative efficiency assessment will commence following the development of a Request For Tender.	✓